

OLD ST. MELLONS COMMUNITY COUNCIL

Minutes for meeting held in the Village Hall, Newport Rd,
Old St. Mellons at 7.00pm on Thursday 9th September 2021

Present:

Chair: Cllr Dianne Rees (DR)

Vice Chair: Cllr Rosemary James (RJ)

Councillors: Cllr Jane Croad (JC)
Cllr Gaynor Hassan (GH)
Cllr Dennis Matthews (DM)
Cllr Derek Stroud (DS)
Cllr John Summers (JS)
Cllr Joel Williams (JW)

Clerk to the Council: Mrs N Evelyn-Gauci (NEG)

RFO to the Council: Mrs Nadine Dunseath (ND)

In attendance for OSMCCTC Management Team:

Ieuan Burrridge-Bryant - Secretary

Julia Watkins - Vice Chair

1. Apologies for absence & Acceptance (1 min)

Cllr Ashley Bishop – other commitment

2. Declaration of interests (1 min)

Accepted annual declaration of interest – if any other interests this will be declared below.
JW, DR declared an interest to the Tennis Club

All Cllrs declared an interest to the Tennis Club – this is now on the annual declaration of interest.

3. Minutes – to approve as a correct record of the minutes of the meeting held on 8th July 2021 (5 min)

It was approved as a true and accurate record - all agreed

4. OSMCC Tennis Club (10 min)

- Gating system – CIA Fire & Security
It was noted that CIA Fire & Security are the only approved supplier for this system, recognised and authorised by the LTA – as per email from Tennis Wales dated 9th August 2021

Installation costs Gate: £5950.00, Maintenance £320.00 annually, Cloud Costs £66.00 annually, Data Contract £215.40 annually. Total cost excluding VAT £6551.40 including VAT = £7861.68

The annual costs will be set up as DD

It was noted:

Financial Regulation 11.1.c *When applications are made to waive financial regulations relating to contracts to enable a price to be negotiated without competition the reason shall be embodied in a recommendation to the Council.*

Action: Recommend waiving the FRs and contracting with the nominated gate contractor, the reason being that they are the only contractors recognised/authorised by the LTA, of which the OSMCC Tennis Club is a member, to undertake such work.

It was resolved: all agreed for CIA Fire & Security to carry out the works as per quote: 35498 JW Proposed, GH seconded

- Electrics – update
All electrics undertaken and completed, ready for the installation of the gate. The electrical supply is currently switched off at the mains.

IBB noted that it was hard work cleaning up the leaves from the courts and asked if during wintertime could a blower be used? IBB also requested if bins could be placed outside the Tennis Courts.

Clerk to ask CC if they could supply a bin and locate this at the Tennis Courts.

A suggestion was made that the code to Ty'r Winch Playing Fields be given to all OSMCCTC Members – this will negate the possibility of someone being locked in while using the Tennis Courts.

It was resolved: all agreed

DR thanked both Ieuan Burrige-Bryant & Julia Watkins and they left at 19:30

5. Matters arising from the minutes of 8th July 2021 (20 min)

Deferred items:

- Disposal of the Mower? Update
It was noted that all agreed that disposal would be the best option. As per RFO's advice this would need to be advertised sold as per written report and a closed bid with start and end dates clearly noted.

Suggest dates: 12pm 20th Sept – 12pm 4th Oct for which bids are to be received.

- Value of Pavilion – see item 10
- Playing Fields Working Party – DM report see item 17

5.1 Caretaker job description to amend – update
Ongoing

5.2 WIFI - review – AB update

AB provided a breakdown of costs as follows and submitted the following report:

Provider	Speed	Months	£ P/M	Extra Fees	Total Avg P/m
Talk Talk	0.29-3.1	24	21.54	0	21.54
Plus Net	0.5-3.1	24	21.6	5.988	21.8495
Daisy	1-3.1	24	23.904	6.95	24.19358333
Virgin	175-350	24	38.4	60	40.9

Note prices include VAT. Once a decision has been made I am happy to follow through with setting it all up. My preference is the Vodafone dongle because the speeds are good and yet it is still fairly cheap, it would just need to be secured somewhere out of sight. However, this would also mean there would be no landline to the village hall, not sure if that would cause any issues?

It was resolved: all agreed with AB – Vodafone Dongle

5.3 Village Hall Roof Warranty – DM

DM contacted the contractors who supplied and fitted the new roof and under the terms and conditions of the warranty, they will carry out the necessary checks within the next two weeks.

6. Local Residents (15 min) – web link available on request if meeting held via Zoom

Under Standing Order 64 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.

Received a complaint from a local resident with regards to the amount of leaves falling from the trees and blocking drains on Newport Rd, causing flooding which enters into property.

DR thanked the resident and assured that this will be looked into and to try and source a resolution.

7. Finance (10 min)

(RFO to present financial report)

Presented to the Council 9th Sept 2021

Bank-statements have been received for the main account dated 27th August and the Savings account dated 30th July, and the financial report has been completed using this information.

RFO has noted there is an error on bank statement 668 for the main account for August, where it is stated a cheque #4481 has cleared which has not yet been written! The correct number should read cheque #4461. RFO has written to NatWest Bank to highlight the error and voided cheque #4481 to avoid any future confusion.

Talk Talk have overcharged for August for the Broadband/phone line for the village hall at the amount of £24 which is an out-of-contract amount rather than the contracted amount of £21.60. RFO has contacted them to ask for an explanation and refund.

The expenses and cheques that need to be approved and paid are as per the Bank Rec. Expenditure is admin fees for Burial Charges, Expenses for Clerk and RFO for July and August, HMRC PAYE for Q2, toilet brushes for village hall, Quarterly instalment for grass cutting contract, Village Hall Car Park Refurbishment, Refurbishment of 3 playing field benches, Code of Conduct Training.

Income received during July and August is as follows: -

Burial fees for cheques amounting to £120 and £315 (Total £435)

Vat Reclaim totalling £796.20 (A further VAT reclaim has been submitted to HMRC totalling £230.35)

Key Bond Payment totalling £100

Tennis Club Membership totalling £845 (A further £120 is expected)

EDF have assessed the monthly direct debit payments for electricity usage at the village hall and will be reducing them from £77 to £13 which will take effect from the August payment.

The Q1 bank reconciliation has been agreed and approved by Cllr Joel Williams.

NatWest Bank is still to create a Business Reserve account for the Tennis Club.

Despite paperwork being submitted to the Caerphilly Branch on 29th June the account has not yet been created and the staff are unable to trace the paperwork. RFO has resubmitted a copy of the completed forms directly to the Business Services Office via post and is awaiting a response.

Wales Audit Office, the external auditor has contacted the RFO to request some further information to assist with their annual review, a copy of the invoices for the tennis club refurbishment, and a letter of confirmation from Cardiff Council that the Council Tax for the village hall was waived in light of the forced hall closure due to the pandemic. RFO supplied the information to Wales Audit Office as requested.

New information has been received from the Electoral Services Manager relating to the anticipated costs the Community Council could face in the event of a contested bi-election as £3475.29.

£3000 has previously been allocated to this cost as an earmarked reserve, RFO requests the Community Council reconsiders this amount to take into account the new information.

Village Hall Council Tax – Cardiff Council have not been charging Council Tax whilst the village hall has been closed. As the hall is now reopened for regular users, RFO kindly requests the Community Council approve contacting Cardiff Council to request a pro-rata invoice for the remainder of the financial year.

RFO has received written confirmation from Came & Company Insurers that the lane for access has been noted on the Community Council Insurance Policy and public liability cover has been applied. The insurers have asked if any additional cover is needed for damage.

7.1 To approve the RFO's & Clerk's expenses

RFO Expenses July £33.30 Clerk Expenses July £23.28

RFO Expenses August £22.69 Clerk Expenses August £50.93

It was resolved: all agreed

7.2 Approve RFO Overtime for July - 6 hrs

It was resolved: all agreed

7.3 Earmarked reserve for election costs

RFO confirmed that £3000 has been allocated as an earmarked reserve for election costs. New information has been received from Cardiff Council regarding costs. RFO suggested that £3500 would be a more appropriate amount.

It was resolved: all agreed

7.4 SO & Financial Regs to update

It was noted to change the following in our SO and to seek approval.

Where it is intended to enter into a contract exceeding £1,000 £25,000 but not exceeding £10,000

To remove:

f) A notice issued under this Standing Order shall contain a statement of the effect of Standing Orders 70, 71 & 72

It was resolved: all agreed

7.5 Gas energy contract

RFO reported that the gas energy contract is due for renewal in December 2022 and electricity in June 2022

7.6 Village Hall Council Tax

Cardiff Council have kindly applied a concession whilst the village hall is closed. The hall reopened on 16th August 2021

7.7 Acquisition by gifting and payment re land

As this item is confidential - The public and press to be excluded if present – Noted no public or press in attendance.

8. Annual Planner (10 min)

8.1 Review storage in Hall and pavilion

Clerk to send letter to all hall users as DS requires access and keys

8.2 Financial review

RFO provided a report and emailed to Cllrs 8th Sept which highlights budget lines that could be amended.

It was resolved: all agreed to the amendments

8.3 Review income and expenditure

To arrange a Zoom meeting to discuss Monday 20th 6pm

8.4 Finance meeting: setting the budget for the precept.

To arrange a Zoom meeting 20th September 6pm

8.5 Christmas Events

RJ has been contacted by Ty'r Winch Pub as they would like to continue the tradition of OSMCC having their Carol service there, normally attended by the local Vicar, but unfortunately will not be able to attend on this occasion, the other drawback is that there are at present no musicians available. The date, however, has been pencilled in and it will be the Friday before Xmas Eve.

It was noted that arrangements need to be made for Remembrance Sunday, Clerk to ask the Police and Cardiff Council to ask if the same arrangements with regards to road closures as in 2019 can take place.

RJ will organise the wreaths

8.6 Quarterly review of fixed assets

RFO provided a report and emailed to Cllrs 8th Sept

There are only two additions to the assets list this quarter, CCTV and signage for the tennis courts and the gift of lane adj. A48

8.7 Covid-19 general workplace safety risk assessment
Clerk and Chair carried out a risk assessment in May 21 which has been recently reviewed by the Village Hall Working Party see also item **16**.

8.8 Independent Remuneration Panel for Wales – Annual Return
The annual return of Councillors expenses for 2020-21 has been submitted.

9. One Voice Wales (5 min)

OVW Wales sent a survey with regards to asbestos, it was noted no asbestos in the Village Hall.

10. Pavilion (10 min)

DM submitted report as follows:

The matters relating to the procurement of a new pavilion previously covered in my email to the chair & all councillors on 28 July have been updated following the receipt of new information.

For easy reference the main factors appear in number sequence below:

1) Backdrop - The news of a significant amount of s106 funding arising from the new homes development in St Edeyrn's has put a different perspective on the procurement of a new pavilion as initially envisaged by OSMCC. Until being advised of the s106 funding the community council had been struggling to see how it could meet the cost of a pavilion building based on the most inexpensive of new pavilion building options i.e., one based on a modular design around new shipping containers from the supplier, Modex.

2) Modex - Despite quotations for the pavilion building received from Modex over several months being consistently in the range of £50k in July OSMCC was advised there was a large price increase in the offering as a consequence of the shortage of materials owing to the pandemic, residual Brexit issues & the increased demand for shipping containers as World trade increased. Following on from this Modex advised a substantial increase in the cost of the pavilion from circa £53k to the latest issued in July of £77k (excludes cost of groundwork's & removal of existing pavilion). As the July quote has expired a new quote has been sought from Modex, with a further increase in cost being the most likely outcome.

3) Due Diligence - Given the substantial increase in the Modex building OSMCC should carry out due diligence to ensure it is making effective use of the funding now available to it. It is therefore recommended that other pavilion options previously discarded because of costs beyond what council could then afford should once again be considered.

4) Previously discarded options - The options were a) a traditional brick-built or possibly modern timber frame building; perhaps something along the lines of a cricket pavilion, and b) a modern built to specification high grade steel framed modular building, a type similar to that provided by Wernick Buildings based in Port Talbot.

5) Wernick Buildings - A Wernick designed modular steel framed building comes with a 25-year structural warranty & 5-year guarantee on the external fabric of the building. The building has an expected lifespan of 60 years. A full & detailed spec is attached. The cost estimate for a building the same size & with the same facilities as the Modex building is £125k to £135k.

6) Traditional brick built or modern timber framed pavilion building - The cost of such a building needs to be ascertained. This would involve the appointment of an architect. An estimated fee has been obtained from Vale Consultancy, the architect's practice that works with the reputable building firm Dragon Construction. The fee is £850 + VAT. The owner of Dragon Construction is a resident of Old St Mellons & has expressed an interest in providing a quotation, but only if an architect's drawings are provided to him.

7) Supplementary question A) - to date there has been no detail around the s106 monies circulated to community councillors regarding how the sums of around £150k & another of £200k are payable i.e., first tranche - when payable, second tranche & so on. Moreover, how those sums must be utilised.

8) Supplementary question B - Will CC officers be formally requested to confirm in writing that the s106 funding will be red-ringed for OSMCC to utilise & if so, what position do we as council need to be in to ensure the funding is secure i.e., is it plan stage, quote stage, business plan or what?

9) Supplementary question C - if there is residual funding remaining after the costs of procuring a pavilion have been finalised then what may that be spent on? If it is indeed the case that the s106 funding is on the basis of 'use it or lose it' by June 2022 then councillors will also need to be considering what project or projects to which that funding may be directed.

After some discussions a decision has been made to pursue a traditional build structure and to source more details, as further information with regards to Section 106 monies has come to light.

In principle it was decided to replace the pavilion with a traditional build structure and seek more details as with regards to costs

It was agreed to attempt to obtain 3 quotes for further details on a permanent structure.

11. Police Matters (5 min)

Police Report Between: 04/08/2021 – 04/09/2021: - Old St. Mellons

All other theft: 0
Criminal damage and arson: 0
Vehicle crime: 0
Violence without injury: 4
Violence with injury: 0
Public order offences: 0
Burglary dwelling: 0
Other sexual offences: 0
Miscellaneous crimes: 0
Drug offences 0
Shoplifting 0
Anti-social behaviour 2
Transport 0
Public Welfare/Concern calls 2
Suspicious incident 1

WARD PRIORITY

The priorities identified by the local community are:

- Off road motorcycle annoyance
- Inconsiderate parking

ACTIONS/ACTIVITIES BY THE LOCAL NEIGHBOURHOOD TEAM:

Covid-19 incidents across South Wales Police area have been addressed by the local neighbourhood Policing Team by engaging, educating, encouraging and enforcing guidelines to improve community safety in light of the ongoing pandemic throughout the South Wales Police force area. The Welsh government are announcing changes to the regulations so please make yourselves aware of the new regulations. For the latest Covid-19 regulations please see www.gov.wales/coronavirus

Off road motorcycle annoyance is still a priority for the neighbourhood team. We continue to work with the council in relation to running operations that target those responsible. The neighbourhood team are working with 'Go safe' and are targeting speeding and anti-social behaviour vehicular use within the area.

EMERGING TRENDS:

Off road motorbikes are a continual issue for the Old St Mellons ward. Local neighbourhood policing would encourage reports to be made via '101' whereby intelligence can be gathered to target offenders. South Wales police are addressing the issue via Operation Red Mana in conjunction with the local authority.

PCSO Helen Dunn

Police report – St. Edeyrn’s Village

Please see the below figures for the 30 days preceding 8/9/21.

Asb – 3

Violence against the person - 15 (7 of which are linked to the same address and relate to 2 incidents. Several crimes have been recorded for each of these incidents as there were a number of offences committed.

Sexual offences – 0

Burglary – 0

Theft – 0

Criminal damage – 4

Drugs – 0

High visibility patrols are taking place daily in the area both on foot and in vehicles in order to deter anti-social behaviour. This is having a positive impact on the levels of ASB being committed in the area.

Even though the July figures showed 1 ASB incident rather than 3 on this occasion, there is usually a more significant increase in ASB incidents during the school holidays. Given there has been a summer break from school and the lifting of COVID restrictions, we are satisfied those patrols are having a positive impact on deterring ASB at this time. We would usually expect to see a sizeable increase rather than just 2 incidents.

There has been some work undertaken with social housing providers to tackle certain problem tenants and those looking to engage in criminality and bring criminality into the area. This collaborative work between police and housing providers has resulted in positive action being taken whereby some tenants have left the area and whereby a number of notices to quit have also been issued.

A number of matters are still under investigation therefore no updates are available with regards to outcomes.

Some matters have been dealt with via a restorative justice approach at the request of the victim. A restorative justice approach is used whereby a minor offence has been committed and the culprit admits responsibility. Parties are brought together, and a formal apology is given. It does not criminalise the culprit, however, will show on their record for 5 years.

With regards to other matters, either a culprit has not been identified and/or the victim has withdrawn their support with regards to the investigation resulting in there not being enough evidence to support a prosecution.

PCSO Rob Notley

12. Planning (5 min)

Nothing to report.

13. St. Mellons Primary CiW School (5 min)

Stephen Ashton submitted the following report:

Old St Mellon’s Community Council Report-St Mellon’s CIW Primary School 09.09.2021

New School Year

A big day for the new Reception children who enjoyed their first day at school on Tuesday. Years 1-6 returned on Monday 6th full of enthusiasm looking very smart in their return to school uniforms.

Mrs McEvoy has begun her new role as Office Manager having been appointed from a strong field of applicants during the summer holidays.

Harvest Festival is to be held on Friday 24th September, school will be collecting dry and tinned goods for the local food bank. We are hoping Key stage 2 children, dependent on Covid H&S regulations, will be able to celebrate this event in church. While it’s hoped this will be another step towards normality the invitation, on this occasion, will not be open to parents.

New Build

School has been informed that the completion date for the new school is now 22nd November. Parents were informed yesterday about the change of date. Meetings are being planned with the

Local Authority about when the new school will open and how transition to the new building will take place. In the meantime, it's anticipated the first spade will go into the ground for the new school on 27th September. There will also be an official "Ground-breaking Ceremony" shortly after this date (Date TBC)

School has launched a new website <https://www.stmellonsprm.cardiff.uk> and plan to have a link either to a webcam or regularly updated images of the building progress. If the Community Council would like a link to their contact details, please contact school.

Stephen Ashton
Community Governor 09.09.2021

14. St. Edeyrn's Church (5 min)

It was noted that the uneven slabs are now in place and the work completed.

15. St. Edeyrn's Village (10 min)

AB submitted the following report:

With regards to issues within St Edeyrn's Village, there are numerous reports weekly of anti-social behaviour from a group of youths which live on the estate. 101 has been called numerous times by residents however the problem is still persisting. Persimmons are now well over 600 houses (FOI to prove) yet have failed on S106 agreements which include the allotments, allotment buildings and orchards. It was noted that a non-material amendment had been submitted by Persimmon and previously stated work would start in the Autumn. If it doesn't, maybe re-raise at the next meeting and see what pressure can be placed on them from the Community Council.

16. Village Hall Working Party (5 min)

Report presented by RJ - Village Hall Working Party Report - 8th September 2021

- *Following COVID lockdown Chair, Clerk and Working Party assessed the hall with a view to reopening for regular users.*
- *Cleaner had been in regularly and deep clean taken place. Contractors been employed for cleaning rafters and high areas*
- *Sanitizer, soaps and hand towels purchased and placed, or wall mounted, in appropriate places.*
- *Toilet brushes and t. roll holders purchased (action – toilet roll holders to be fixed)*
- *Signage purchased and mounted to indicate social distancing and ways of entry and exit.*
- *Fire log updated regularly. Fire exit path cleared of overgrowth.*
- *Storage cupboards to be accessed by Comm. Council – H and S grounds (action – hall users with storage cupboards to supply Comm Council with key)*
- *Car Park – contractor has completed the Elgar Crescent entrance but work at the gate and surface to be completed. Holdup due to supply problems. Also supplying advice and quotes for the path prone to puddling and widening disabled ramp.*
- *Gate locks have reverted to keyed padlocks as per pre lockdown.*

16.1 Storage facilities for regular users – access

Clerk to send letters to all re access - as required by DS – Health and Safety Officer – see 8.1

17. Playing Field Working Party (5 min)

17.1 DM submitted the following report

- *Trees behind the tennis courts require cutting well back from the courts and the pathway in addition to the further pruning of trees overhanging the pavilion/children's playground.*
- *A largish hole has been made in the fencing next to entry gate to the courts.*

- Perhaps more urgent consideration should be given to how we provide a wider range of children's play facilities in the park. Most of the existing play facilities have become shoddy
- As I understand it from a recent circular sent to all there are grants available to provide wildlife gardens. Should we approach the Gardening Club/Scouts/Guides or other groups to explore interest in carrying out a project in the park?
- The 5 fruit trees planted in the park a few months past may require some judicious summer or formative pruning.
- The wood supports to each side of the park pathway have decayed. Should these be replaced to prevent further damage as the path has collapsed away where the supports have rotted?

It was noted that the Gym equipment to maintain to check regularly

17.2 Rats in Playing Field – noted by resident

It was noted Clerk to arrange pest control to visit site, also noted that they did not show at the appointed time in the Village Hall, Clerk to contact them with regards to this.

17.3 DM asked if a bench could be placed in the playing fields to be purchased by resident. It was agreed as long as the resident maintained the bench.

17.4 Green Flag award has been re-issued.

17.5 It was noted that the Oak tree needs to be pruned.

18. Correspondence (5 min)

18.1 Resident letter re Druidstone Rd speeding

DM provided the following response:

TRAFFIC PROPOSALS

The County Council of the City and County of Cardiff (Old St Mellons Area, Cardiff) (20 Mph Speed Restriction) Order 2021

The County Council of the City and County of Cardiff in exercise of its powers under Section 84 of the Road Traffic Regulation Act 1984, the Traffic Management Act 2004, the Civil Enforcement of Parking Contraventions (City and County of Cardiff) Designation Order 2010, The Civil Enforcement of Road Traffic Contraventions (General Provisions) (Wales) Regulations 2013, the Civil Enforcement of Bus Lanes and Moving Traffic Contraventions (City and County of Cardiff) Designation Order 2014 and of all other powers enabling it in that behalf has abandoned a previous proposal advertised on the 12th of February 2021 and now proposes making an Order the general effect of which will be to impose a 20mph speed restriction along the lengths of road specified in the Schedule below.

An exemption will be permitted for military and emergency vehicles only.

Details of the proposal and plan showing the location and extent of the proposed restrictions are available at www.cardiff.gov.uk/trafficorders. In addition, you can obtain copies of the same by sending an email request to roadtrafficorderobjections@cardiff.gov.uk or by making a written request to the address below.

Any objections and other representations relating to the order must be submitted in writing on or before 30th of August 2021 or by email to roadtrafficorderobjections@cardiff.gov.uk and must contain the grounds on which you object. Correspondence may be disclosed as required by the Freedom of Information Act 2000.

This Notice may be removed after the objection period ends. The Council welcomes correspondence in English and Welsh and we will ensure that we communicate with you in the language of your choice, whether that's English, Welsh or bilingual as long as you let us know which you prefer. Corresponding in Welsh will not lead to any delay. This document is available in Welsh/Mae'r ddogfen hon ar gael yn Gymraeg.

Schedule

A. Began Road: from its junction with Ty'r Winch Road/Druidstone Road for a distance of 475 metres north.

B. Bridge Road: from its junction with Ty'r Winch Road to a point 140 metres northwest of its junction with Ruperra Close.

C. Church Lane: from its junction with Ty'r Winch Road for a distance of 166 metres west.

D. Druidstone Road: from its junction with Ty'r Winch Road/Began Road for a distance of 503 metres northeast.

E. Ty'r Winch Road: from a point 28 metres north of its junction with Newport Road to its junction with Druidstone Road/Began Road.

F. Wern Fawr Lane: from its junction with Ty'r Winch Road to a point 36 metres west of its junction with Newport Road

G. Throughout the length of the following roads:

1. Courtenay Close
2. Eurwg Crescent
3. Fford Brynhyfryd
4. Mill Lane
5. Parkstone Avenue
6. Ruperra Close
7. Ty-To-Maen Close
8. The Ton

18.2 Resident email re Melville Avenue – poor state to entrance
Resident complaint re Melville Avenue:

- *Pavement on the left is becoming overgrown, not only in the floor surface but all along the left-hand side, with over hanging trees, bushes and plants. More concerning are the 'new' conifers lining the wall that just do not get trimmed and now creating a dangerous blind spot at the sharp blind corner further on. If these were trimmed so that the tops of cars could be seen when approaching it would be much safer and reduce the risk of a collision.*
- *On the right as you enter the avenue the signposts are somewhat hidden by the overgrowth, plus as you walk around on the right-hand side the vegetation of trees and bushes protrude through, under and over the fence.*
- *Lastly who clears the gutters of plants?*

It was noted that the email be passed to DR to action.

18.3 Storage – Brownies

It was noted that there is no storage space at present this will be ongoing.

18.4 East Cardiff School of Performance Art – use of Village Hall

It was noted that the regular users have now resumed their activities and that the requested availability dates of the hall are not available, other than weekends.

18.5 Noticeboard to Ty'r Winch Playing Field and/or Hastings Cres.

Clerk has requested new notice boards as the existing ones are looking tired and both only have one working lock.

It was resolved: all agreed to the purchase or new ones – Clerk to source.

18.6 Yoga Classes

Request to hire regularly on Thursday evenings, it was noted that this will be before Entertainers, and would not interfere with the OSMCC meetings.

It was resolved: all agreed to this hire

18.7 WI – concerns

Email received – re access for disabled users and lighting.

Clerk responded to WI and noted that OSMCC were in the process of obtaining quotes for pathway and ramp, noted that the car park has already undergone substantial works.

18.8 Village Hall – opening for private hire

It was agreed that private hire could resume after Christmas dependant on current COVID situation.

18.9 Play classes 0-4 yr. hold – Monday mornings

Noted that regular hall hires have resumed activities and Monday mornings will no longer be available – Clerk suggested other days – if agreeable then a 3-month trial would need to be implemented.

19. Items for next meeting (2 min)

- Gating System – update
- Bins to Tennis Courts
- Mower – update
- Caretaker – update
- WIFI review – update
- Pest Control – Hall & Field update
- Notice Boards - update

Extraordinary Meeting – 20th Sept 6pm via Zoom

- Review income and expenditure
- Finance meeting: setting the budget for the precept.

The meeting closed at: 22:15hrs



Cllr Dianne Rees
Chair to the Old St. Mellons Community Council