

OLD ST. MELLONS COMMUNITY COUNCIL

Minutes of virtually held extraordinary meeting at
6pm on Friday 18th June 2021

Present:

Chair: Cllr Dianne Rees (DR)

Vice Chair: Cllr Rosemary James (RJ)

Councillors: Cllr Gaynor Hassan (GH)
Cllr Dennis Matthews (DM)
Cllr John Summers (JS)
Cllr Joel Williams (JW)

Clerk to the Council: Mrs N Evelyn-Gauci (NEG)

RFO to the Council: Mrs Nadine Dunseath (ND)

1. Apologies for absence & Acceptance (1 min)

Cllr Derek Stroud – holiday
Cllr Ashley Bishop – work commitment

2. Declaration of interests (1 min)

Accepted annual declaration of interest – if any other interests this will be declared below

3. Approval of the Constitution for the Old St. Mellons Community Council Tennis Courts
It was noted that OSMCC has sought advice from OVW and will have the availability of the LTA Solicitors who will read through and advise, prior to submission.

DR noted that the draft Constitution had been sent to all Cllrs and read as follows:

Old St Mellons Community Council Tennis Club (OSMCCTC) Constitution

i. The Club will be called Old St Mellons Community Council Tennis Club. The Club is affiliated to the Welsh Lawn Tennis Association and is part of Old St Mellons Community Council.

ii. Aims and Objectives

The aims and objectives of the Club will be to:

- Play and promote the sport*
- Offer sport coaching and competition opportunities to all members*
- Provide duty of care and protection to all Club members*
- Make sure all Club members are treated equitably.*

iii. Finance and Accounts

- All Club monies will be banked in an account held in the name of the Club. The Bank account will be linked to Old St Mellons Community Council.*
- The accounts will be kept by the Treasurer, and audited annually.*
- The financial year of the Club will end on 31st December.*
- Any cheques drawn against Club funds will be signed by at least two authorised signatories.*
- Should Old St Mellons Community Council Tennis Club (OSMCCTC) no longer be viable and the accounts need to be wound up then any residual funds, after all creditors have been satisfied, shall be returned to Old St Mellons Community Council.*

iv. Running of the Club

The Club will be run by a committee consisting of:

- Chairman*
- Treasurer*
- Secretary*
- Welfare Officer*
- All members of Old St Mellons Community Council are de facto members of the Club Committee*

v. *Membership*

Membership shall consist of:

- *Members resident in Old St Mellons*
 - *Members non-resident in Old St Mellons*
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- RJ asked if OSMCC policies will be adopted by OSMCCTC – DR agreed but will need to be legally clarified.
 - OSMCCTC AGM will be held in November with 21 days' notice
 - Members have a right to call an extraordinary meeting with 25% members
 - Constitution can only be changed by OSMCC
 - Reports from OSMCCTC must be made to OSMCC on a quarterly basis – starting from October
 - Constitution needs to be adopted by OSMCCTC at their AGM

It was resolved: all agreed - approved in principle the constitution

- Name: Old St. Mellons Community Council Tennis Club.
- Affiliated to the Welsh Lawn Tennis Association and OSMCC.
- Aims to provide recreation of tennis facility to encourage the participation, play and promote the sport.
- To provide duty of care via a Welfare Officer - to all club members.
- Finance and accounts OSMCCTC to raise funds and invite and receive contributions by way of subscriptions.
- Bank Account will belong to OSMCC and the treasurer will keep the account

It was noted that a £240 fee for the registration of the courts with the LTA as per minutes dated 10th June 2021 item 10 needs to be made.

It was resolved: all agreed.

4. Approval of a separate bank account for OSMCCTC
 - Set up a new current account need to start a mandate process
 - Business reserve account - like a savings account link to existing bank account
 - RFO stated that this would take approximately 4 – 7 days to set up and would be the most suitable option.

It was resolved: all agreed to open a business reserve account



Cllr Dianne Rees
Chair to the Old St. Mellons Community Council