

OLD ST MELLONS COMMUNITY COUNCIL

Minutes of the meeting held in the Village Hall, Newport Rd,
Old St. Mellons at 7.00pm on Thursday 9th June 2016

Present:

Chair: Cllr Rosemary James (RJ)

Vice Chair: Cllr Sarah Johns (SJ)

Councillors: Cllr Dennis Matthews (DM)
Cllr Dianne Rees (DR)
Cllr Derek Stroud (DS)

Clerk to the Council: Mrs N Evelyn-Gauci (NG)

Mr Paul Good RFO (PG) – other commitment

1. Apologies for absence (1 min)

Cllr Jane Rogers – Work commitment
Cllr Suzanne Williams – Work commitment
Cllr Len Phillips – Work commitment
Cllr Ricky Blackmore - illness

2. Declaration of interests (1 min)

RJ: St. Edeyrns, OSMVA
DR: St. Edeyrns

3. Police Matters (1 min)

PC Alex Reed – sent this report as unable to attend this meeting.

The number of reported crimes for Old St Mellons have again decreased by approximately a third of the reported calls last month.

The parking issues at St John's College have been raised and the school have been provided with a letter for all their pupils, officers are still in the process of speaking to the residents of Hastings Crescent. The reported incidents regarding parking issues have been minimal in the last month.

We have had one reported Burglary in Old St Mellons, local officers responded and CID involved. Extensive search of the area conducted along with assistance of the Police Helicopter. No suspected identified.

The access point at The Coach is every Tuesday 1100 – 1200 hours, officers are available to speak to members of the community regarding any issues they would like to discuss, or if they would like to speak to officers in confidence they can contact them via email or mobile to arrange a meeting. I have attached the team's contact details for your information.

All the licensed premises in the area are part of the Pub Watch Scheme. This means that if there are any issues within these premises with any individuals, they are placed on a ban from licensed premises within the Pub Watch Scheme in Cardiff. There are no reported issues with any of the licensed premises at present. The Bluebell Public House will remain closed for the moment.

PC Alex Reed, PCSO Osmond and PCSO Jennings, will be attending the Tea Party on Saturday. Officers will bring along fingerprinting custody cards, colouring sheets for the children, crime prevention advice, internet safety information and uniform for the children to try on.

If there are any further community events that we should be aware of, can you please let us know.

4. Minutes – to approve as a correct record of the minutes of the meeting held on 12th May 2016 (5 min)

Approved as an accurate and true record - DR approved, DM seconded

5. Matters arising from the minutes of 12th May 2016 (30 min)

- 5.1 Welsh Government Planning Committee Report – discuss
This should be kept under observation – agenda this for September
- 5.2 Hall Hire charges – recommendation
This is currently still under review and will be discussed at the next meeting
- 5.3 St Edeyrns Kitchen/Toilet extension – RJ to update
RJ reported that this may be in abeyance at the moment, but they are happy with cutting of the grounds and trees
- 5.4 Caretaker appointment
DS will be meeting with the appointed Caretaker to discuss contract details
- 5.5 Village Events Working Party – members to be agreed
It was agreed that RJ, SJ, DS will be main contact

6. Local Residents (15 min)

Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.

1. *A resident spoke of concerns with the building of a bin store on Druidstone Road, for the new housing development. The Planning committee had said they want this store, the resident complained that the store is a large structure and would need to be situated close to the hedgerow and in order for this bin store to be sited there it would mean that the hedgerow would have to be removed, there were concerns with the wildlife habitat birds, dormouse etc. . A developer started roadworks in May and installed a kerb, fortunately highways came along and stopped this work. This store which is 5.5m long 3m high, 3.5 wide will be placed on the bend of Druidstone Road and the land is too small for this structure. The owner of Pwll Coch Farm claims that this land belongs to him, but the residents have maintained their own hedges. There were also issues with regards to installing lamp posts, which means widening the road. Residents are worried as another application for a bin store has been made further up the road and there are concerns that this would lead to dumping. The resident handed over to the Councillors the drawings of this structure.*

RJ thanked the resident and stated that OSMCC will look into the planning of a bin store on a main rural road.

DR had stated that she had spoken with planning – Darren Connolly - it is on hold at the moment with the very least to remove the kerbstones, planning is looking into this, this may be a legal matter but it was noted that DR will notify OSMCC if there are any changes.

2. *A resident complained of the continuing speed of traffic on Tyr Winch Road and is there anything that can be done.*

DR noted that there were plans for a table junction which was well underway, but objections were made and there had been no further development. A Police van has been speed checking along this road.

A Suggestion to ask OSMCC to request for the reinstating of the table junction.

RJ thanked the resident and noted that OSMCC will look into this.

3. *A resident noted that there have been a number of complaints with regards to rogue traders in the area.*

RJ thanked the resident and suggested to contact our local police officers, OSMCC will also let the Police be aware of this increase.

3. *St. Edeyrns – War memorial – Mr Evans stated that the memorial needs cleaning and would like to ask OSMCC if they could help to have this carried out. It appears that this monument has never been cleaned. There has been considerable work in trying to find out about some information to the monument, who erected it, who and when it was unveiled, but could not find any information. It was noted however, that the Ordnance Survey had not had the correct location of the monument but this has now been rectified. The War Memorial Trust has been looking at funding or grants to have this cleaned, but it appears that nobody seems to be taken ownership of this monument. It was also noted that the letters on the monument were in lead so would require specialist cleaning. Photographs of the monument were handed to the Councillors.*

RJ thanked Mr Evans and said that OSMCC would be happy to look into this.

7. Highways and Planning (10 min)

(Planning Working Party to present their report)

7.1 Ty-To-Maen development update

It was noted that there was a van there recently and it appeared they were taking soil samples, DS stated that he did try to find out but the people carrying out this work were not very communicative.

DR received an email, summary of the consultation held at the village hall on 26th April, it had been slightly amended with a realigned footpath and added new parking.

Acoustic survey – will be submitted with the planning application.

7.2 Springfield Nurseries, Newport Road update

Clerk had written to the Planning Department – reply as follows:

We currently have an application in our Registration Team awaiting validation for a Reserved Matters application for the erection of 83 units, public open space, landscape planting, highway improvements and other associated works (discharging conditions imposed on the outline permission at Land Adjacent to Springfield Nurseries, Newport Road, St Mellons, Cardiff, CF3 2WJ. This application will be in the public domain once it has been registered and consultations will then be undertaken.

We also have the following two applications which you can view documentation on via the links provided.

C3/01172/DCO - land adjacent to Springfield Nurseries, Newport Road, St Mellons, Cardiff, CF3 2WJ - demolition of existing buildings to facilitate the development of the site for housing use and associated works, with vehicular access from Newport Road (A48)

http://planning.cardiff.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal= CARDIFF_DCAPR_104525

16/00912/MJR - land adjacent to Springfield nurseries, Newport Road, St Mellons, Cardiff, CF3 2WJ - non material amendment to planning application 13/01172/DCO - removal of conditions 5,6 and 7 relating to the code for sustainable homes on planning application 13/01172/DCO

http://planning.cardiff.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal= CARDIFF_DCAPR_115981

8. Finance (10 min)

(RFO to present financial report)

RFO sent this report as unable to attend this meeting.

June 2016 Finance Report

The June report shows hire receipts up to date together with the early receipt of the Vat rebate of £1837 from last year and an electricity rebate of £140 in respect of the Village Hall. The Direct Debits show the agreed Welsh Water monthly reduction to £11.50, while the RFO has renewed the EON Village Hall contract for a further year with the monthly DD reduced to £58 w/c July. The outstanding cheques include a payment of £440 to Rhiwderin Plumbing and Heating for work recommended by HWP last month, while the same firm are currently carrying out the annual gas boiler test. Arrangements are also in place for the annual electricity checks on the Hall and Pavilion to be completed in early July. The Internal Audit Report has been received and the fee for this work is included in the cheques requiring approval together with one for RFO expenses. The RFO has now completed his work to date on the Annual Return and has passed the papers forward for formal approval of the Governance, certifications and signature aspects of the Return. Currently, no elector has requested access to the accounts and the Formal Notice expires on 13th June. It has also been necessary to recommend replacing one of the Council's notice boards. A further invoice payable to A & N Print Ltd amounting to £120 relating to the Spring Newsletters has now been received, which also requires approval.

As the Hall redecoration contract has been agreed, the RFO is recommending the work is carried out from July 26th to coincide with the main holiday period. The small hall fan overhaul is still outstanding and the RFO and Councillor Stroud are concerned with the delays.

- a) Annual return 2015/2016 to be approved and signed
RJ read out the report.

It was resolved: all agreed and approved the report, the report was then signed.

It was noted to thank the RFO for all his hard work.

- b) Audit report
RJ read this report – it was noted that it was generally satisfactory
It was resolved: all approved this report
- c) Governance Statement
A number of excerpts taken from various minutes requiring approval and accuracy.
Appendix 3 Annual Governance statement part 1 signed by Cllr Rosemary James – Chair and N Evelyn-Gauci Clerk
Appendix 4 Annual Governance statement part 2 signed by Cllr Rosemary James – Chair and N Evelyn-Gauci Clerk
It was resolved: all agreed and approved
- d) Hall Hire Charges
This is still ongoing and should be concluded by next meeting
- e) Certification of Financial Statements
It was resolved: all agreed and approved

9. Annual Planner (10 min)

Boiler Gas Safety check – currently being undertaken
Annual Return – completed
Pavilion Risk Assessment – Electric checks due
Ty'r Winch Playing Field – to be cut – completed
Fire Extinguisher check – due this month – some may need replacing
Chain of office needs to be engraved

10. County Councillors Report (10 min)

(Cllr Dianne Rees and Cllr Georgina Phillips to present their reports)

Cllr Dianne Rees submitted this report.

In the last few months a series of overseas buses have been parked overnight for a few nights at a time, fully on the pavement, causing an obstruction. Each time this occurs it has been reported to 101. A number of my neighbours are very upset about this happening and cannot understand why overseas bus companies are permitting their drivers to park their buses in such an anti-social manner or why South Wales police do not act to prevent it happening. There is coach park at junction 30 M4 where coaches can be parked overnight for £20.

The Council has placed large floral containers on the pavement by way of bollards to prevent the parking of such large vehicles on the pavement. Similar arrangements have been made in Llanishen and Rhiwbina. Despite the flower box, the current bus driver, who appears to be staying overnight in a house opposite the bus, has driven up onto the pavement narrowly avoiding a flower container and a lighting column, completely preventing any pedestrian from using the pavement, let alone a wheelchair or a child's pushchair.

Obstruction of the highway is a criminal offence.

DR wrote to the Police Inspector and after many emails back and forth, it was noted that the Police did not think that an offence was committed. DR will continue to press on with this issue.

Motorbikes are becoming a nuisance along Newport Road, it has been reported to 101. It was noted that residents should continue to call 101 when these nuisances arise.

Cefn Mably Country Park – have been asking for double yellow lines to be put on the corner near their entrance, as the entrance gets continually obstructed.

Llandaff Square – Partly been cleared, considerable work is still needed.

No report was received or submitted by Cllr Georgina Phillips.

11. Working Party Reports (10 min)

(Working Parties to present their report)

a) Village Hall Working Party

- It was noted that DS was cleaning out the drains – RJ thanked DS for doing this
- Glass washer not working – repairs in hand
- Ceiling – possible problem for the decorators as not sure of the situation of ceiling artex
- To purchase a baby changing unit
- Hand dryer in Ladies intermittent to be investigated
- Paper towel holder in small hall required
- Heating radiators and pipework replaced
- Need to close hall for decoration
- A new noticeboard has been installed at Arcon House

b) Playing Fields Working Party

Nothing to report

c) Village Plan Working Party

The website has been updated with the Newsletter and the Village Plan Survey 2016 which has also been delivered to all residents.

d) Old St. Mellons Village Association

Queen's birthday party 11th June at Ty'r Winch Playing Field all in hand any help would be appreciated.

OSMVA has been advised of costs for decoration.

12. One Voice Wales – report (5 min)

Nothing to report.

13. Correspondence Received (10 min)

13.1 Guide Dog Puppy Walking Recognition Day email 18/5 – Hall Hire

It was agreed and noted that Guide Dogs can only be permitted in the hall

13.2 Shelter Cymru – support

Noted – OSMCC does not provide funds for charitable organisations

13.3 St Edeyrns – Memorial needs cleaning

It was agreed that this would be considered.

14. Newsletter (5 min)

All newsletters have been delivered including the Village Plan Survey 2016

15. Items for next meeting (2 min)

Hall Hire clarification – long and short use
Fire Extinguisher check
Chain of office needs to be engraved
To purchase a baby changing unit
Hand dryer in Ladies intermittent to be investigated
Paper towel holder in small hall toilet required

Meeting closed at 9:45pm

Date of next meeting: 14th July 2016



*Cllr Rosemary James MBE
Chair to the Old St. Mellons Community Council*