

OLD ST MELLONS COMMUNITY COUNCIL

Minutes of the meeting held in the Village Hall, Newport Rd,
Old St. Mellons at 7.00pm on Thursday 14th April 2016

Present:

Chair: Cllr Rosemary James (RJ)
Vice Chair: Cllr Sarah Johns (SJ)
Councillors: Cllr Dennis Matthews (DM)
Cllr Len Phillips (LP)
Cllr Jane Rogers (JR)
Cllr Derek Stroud (DS)

Clerk to the Council: Mrs N Evelyn-Gauci (NG), who was away on leave.

In Attendance: Mr Paul Good RFO (PG)

1. Apologies for absence (1 min)

Cllr Rick Blackmore – Unwell
Cllr Dianne Rees – Away on leave
Cllr Suzanne Williams – work commitment

2. Declaration of interests (1 min)

RJ: St. Edeyrns, OSMVA

3. Police Matters

RJ thanked Inspector Paul Crawley (PC) for attending, who provided an update of the current position in the Old St Mellons area. He was pleased to report that the incident of crime was particularly low in the area. Complaints from residents were limited to parking involving the bus and cars used for students from the local college. There were no issues with the local pubs and the Bluebell has a new lady landlord. PC reported that this was due in part to the excellent relationship the police had with Brains. Individuals causing problems were now banned from any pub in the Rumney vicinity. PC then invited questions from Councillors. DS offered information on adjacent area pub, where he had witnessed problems. PC thanked him and stated that the situation was under control and being monitored. The police were working with the Licensing authorities to ensure CCTV and staffing levels were adequate at all times supported with a higher level of Police circulation. PC will arrange for a monthly report. RJ thanked PC for the update and PC accepted the invitation to remain for the rest of the meeting.

4. Minutes – to approve as a correct record of the minutes of the meeting held on 10th March 2016 (5 min)

Approved as an accurate and true record DM approved JR seconded.

5. Matters arising from the minutes of 10th March 2016 (30 min)

- 5.1 Queen's 90th Birthday Celebrations – Deferred and covered under 11(d)
- 5.2 Welsh Government Planning Committee Report – It agreed that all Councillors would be forwarded a copy and put on the Agenda for discussion next month.
- 5.3 Hall Hire – Amended hall hire schedules were discussed in private session at the end of meeting. Costs for 2015/16 will be finalised shortly and will be discussed at the May meeting.
- 5.4 Tree Assessment – The tree work at the Playing Fields and St Edeyrns has been completed, but there is no written risk assessment on the tree at the front of the Village Hall. The RFO instructed to obtain risk assessment

6. Local Residents (15 min)

Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.

A resident of Eastern Close stated a list of PACT meetings were not on notice boards. However the meetings relate to Llanrumney not the OSM area.

7. Highways and Planning (10 min)

(Planning Working Party to present their report)

- 7.1 16/00477/DCH – Proposal: single storey rear extension to existing house at 11 Runcorn Close, Old St Mellons, Cardiff, CF3 5PZV

No objection raised

- 7.2 16/00489/DCH - single storey side extension and new porch to front at High Trees, Ty'r Winch Road, Old St Mellons, Cardiff, CF3 5UW

No objection raised

- 7.3 16/00611/MJR – Land at, Church Road, Llanedeyrn – vehicular access

It appears closure of the road is imminent and an application to close road has been posted. LP stated the Bridge Road section to Pontprennau will remain open, but may be limited to buses and emergency vehicles only. JR is already concerned regarding the noise from piling in Began Road.

- 7.4 Planning Policy Wales Chapter 6 – deferred.

8. Finance (10 min)

(RFO to present financial report)

The RFO stated the resulting bank balance at year end was in line with original budget projections for 2015/16. The balance includes £345 representing monies held for forthcoming hall hires. The precept of £27,600 for 2016/17 has been received, banked and is reflected in the balance shown at the report date. The direct debit list includes the new rates monthly amount of £486, which is less than expected, together with the quarterly waste collection charge. The annual renewal of that contract for 2016/17 also requires your approval. Income from all regular hirers are also up to date. In addition to the two cheques requiring approval is cheque number 3670 represented the final payment to the caretaker as at 9th April 2016. In order to process this payment it has been necessary to finalise the HMRC computer returns for 2015/16, complete P60s, download further changes and open up 2016/17. Today the RFO has received papers from BDO, the external auditors, regarding their audit of 2015/16, which involve various changes and timescales for submission of the Accounts.

It was resolved: all agreed for payment

Progress with obtaining decoration tenders for the Hall is extremely disappointing with several firms failing to turn up after making appointments. Currently only one tender has been received and the process has to be extended. It appears up to 2 weeks will be required to carry out the work. The RFO & Cllr Derek had a meeting with S Jones (Electrician) regarding work urgently recommended by the HWP and this quote together with work on the Green room will be discussed later. The RFO is due to have a further meeting with James Summers regarding St Edeyrns Church burial records, while an apology has been received from the Church regarding unauthorised work in the Church grounds.

9. Annual Planner (10 min)

Discussed in March and all issues being actioned.

10. County Councillors Report (10 min)

(Cllr Dianne Rees and Cllr Georgina Phillips to present their reports)

Both Councillors were unable to attend and no reports received.

11. Working Party Reports (10 min)

(Working Parties to present their report)

a) Village Hall Working Party

Village Hall Risk Assessment report – review

1. An entry has been made in the Accident book as a member of the Entertainers group tripped over scenery on the stage. An ambulance was called.
2. Two radiators have been leaking and it was necessary to isolate them to avoid damage to floor and walls. The regular plumbing engineer has been instructed to rectify the problems.

3. Green room refurbishment – The quote for £250 plus £60 plastering from Ministry of Grounds to carry out the work is recommended for acceptance.

It was resolved: all agreed

4. All noticeboard locks have been serviced and repairs.
5. Caretaker – Currently, no applications have been received for the position, despite local adverts. The HWP have agreed to cover the open/close situation for hirers until an appointment. DS is collecting the caretaker's keys.
6. The quote of £210 from S. Jones (Electricians) to service the ventilation fan, install detector and service hand driers is recommended for acceptance.

It was resolved: all agreed

7. Hall hirers to be discussed in private session

It was resolved: The Report was accepted and approved by all.

b) Playing Fields Working Party

Concerns expressed regarding the dumping of rubbish around the tennis court and children's play area, especially as a Green Flag visit is due. The play area bin is the responsibility of the local authority. Approval has been given to a tree firm working for Sir Stan Thomas to access our boundary to cut his trees on the basis that it is cleared away on completion. The pavilion also requires tidying and the removal of chairs and rubbish. The regular check of the area will also be included in the new caretaker's duties. DM will continue to check the availability of possible grants.

c) Village Plan Working Party

JR is compiling a questionnaire with assistance now from RJ and SJ. A draft will be sent to all councillors for comment. It is anticipated that it will be out to the public and be available at the Village fete.

d) Old St. Mellons Village Association

RJ reported that the CC were now having regular meetings with the VA.

- 1) Brief arrangements for Queen's party. The children's party will be 2.00 – 4.00 and include fairground rides plus other stalls, games and fancy dress competition. The children will be presented with Crowns and other medals. A boules competition for adults will finish the entertainment. St John's ambulance and other safety requirements will be in place. The Village Association requested that the Community Council make a budget contribution of £200 towards the costs. This was then proposed by DS and seconded by LP. This was passed with one councillor abstaining.
- 2) Village Fete 9th July – Arrangements well under way. Volunteers for stalls, games (inc .tennis) and any other help are most welcome. Ice cream and candy floss will also be available. DS will again be responsible for the sound system.

12. One Voice Wales – report (5 min)

No meeting last month but RJ attending meeting next week

13. Correspondence Received (10 min)

13.1 Cardiff University Research Project – DS has agreed to complete the questionnaire.

13.2 Cardiff Charter – Happy to support the principle of supporting other councils, but disappointed with the support and co-operation previously.

13.3 St Edeyrns Kitchen/Toilet extension – Agenda item for next month when further information is available

13.4 Litter Bins – Partly discussed under PFWP 11(b) and position to be clarified regarding the emptying of bins.

13.5 Cardiff Neighbourhood Fund – DM and JR will work together and put in suitable applications once they are satisfied the documentation and 'community snap shot' is properly in place.

13.6 Covenant 2016-2017

Correspondence received – information regarding Covenants:-

Community Covenants are designed to complement, on a local level, the principles of the Armed Forces Covenant which was written into UK law in May 2011. The Covenant recognises the unique nature of service in the Armed Forces, affirms that no disadvantage

should arise from this service, and allows for special treatment where needed to correct any disadvantages that may arise.

13.7 Wind turbines planning application in Pontprennau – The impact appears relatively minor but as it is outside our area, a 'watching brief' policy for further applications is recommended.

13.8 Cardiff Times (now In Cardiff) newspaper delivery – It was agreed not to provide a local home delivery service, but the CC will take a small delivery to be left at the Village Hall.

14. Newsletter (5 min)

The newsletter has been delivered around the OSM area. RJ quickly went through the list of contributors and helpers to the newsletter and expressed her pleasure with the outcome. The Knit, Stitch and Natter, Gardening Club and Nordic Walking due to the efforts of Mrs Vera Makin are new to the Newsletter, while Wyedale have agreed to provide some sponsorship for the 'In Bloom' competition.

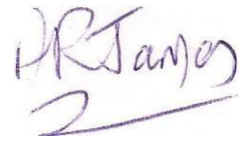
15. Items for next meeting (2 min)

- Hall hire schedules and charges
- Welsh Government Planning Committee Report
- St Edeyrns kitchen/toilet extension
- Caretaker appointment

Meeting closed at 10:20pm

Date of next meeting: 10th May 2016

There followed a closed meeting:



*Cllr Rosemary James MBE
Chair to the Old St. Mellons Community Council*