

OLD ST MELLONS COMMUNITY COUNCIL

Minutes of the meeting held in the Village Hall, Newport Rd,
Old St. Mellons at 7.00pm on Thursday 10th July 2014

Present:

Chair: Cllr D Rees (DR)

Vice Chair: Cllr R James (RJ)

Councillors: Cllr S Johns (SJ)
Cllr S Williams (SW)

Clerk to the Council: Mrs N Evelyn-Gauci (NG)

In Attendance: Mrs Nicola Winstanley RFO (NW)

1. Apologies for absence (1 min)

Cllr R Blackmore – Grandson's concert
Cllr A Davies - no reason
Cllr L Phillips - no apologies sent
Cllr J Rogers - unwell
Cllr D Stroud (DS) - holiday

2. Declaration of interests (1 min)

DR: St. Edeyrn's, Ty'r Winch Road Playing Field
RJ: OSMVA, PCC, St. Edeyrn's, Full Circle
SW: Old St. Mellons Defined.

3. Police Matters (1 min)

A PACT meeting had taken place, but no residents attended – please note full details is available on our website.

It was noted that the NATO conference will be coming to Wales on the 4th & 5th September 2014 obviously the security level will be very high, and the M4 will be very busy.

A new Police Sergeant has taken up post in Rumney Police Station - Mark Saunders - covering Rumney, Trowbdrige, Old St. Mellons & St. Mellons.

4. Members from outside bodies (20 min)

Denis Cooper – Summers Funeral Directors – sent apologies and will forward a report shortly.

Members of St. Edeyrn's Church attended: Alf Holley - Warden, David Evans - Warden, Alun Priday - Vicars Warden, Gill Priday - Secretary.

There was a Committee meeting in October 2013 where they were informed Summers Funeral Directors had taken over control of the grounds.

Chair stated that OSMCC are still in control and that Summers Funeral Directors carry out the administration, Summers has no monetary gain. The control over the releasing of graves is still under OSMCC.

Chair had also stated that a contractor is now in place for the cutting of grass and hedges.

Mr Holley had recently sent a letter to the Clerk with regards to using an area to have an extension built which will comprise of toilets, kitchen and possibly a community hall. It was felt by St. Edeyrn's Church that with the LDP and plans for new houses there would be an increase in numbers attending the Church and an increase in residents within the community. Mr Holley asked OSMCC what their thoughts were of allowing this extension on part of St. Edyern's ground.

Chair had said that OSMCC has not received or seen any plans, and Mr Holley had replied that plans were drawn up and would forward a copy as soon as he is able, as the plans are currently not in their possession.

Chair had said that as OSMCC is responsible for the Church grounds maintenance, including burial records, as OSMCC own the graveyard, OSMCC has plans to extend the number of graves due to the increase in burials. The Chair stated that at present the National Assembly is looking to reuse the graves where families are no longer in existence, as Cardiff Council are running very low in burial plots. OSMCC has cleared a row for more grave plots to be made available. Chair had asked that we need to know the size of the intended community hall and what facilities would be part of this new extension.

Chair had also said that we are not sure of the legalities of allowing part of the land to be used for this proposal as we are responsible for the maintenance and risk assessments which includes the surrounding hedges and trees. It was also noted that the burial costs are lower than Cardiff Council and because of this there has been many requests, OSMCC maintain that only residents and practising members of the Church can purchase a grave.

Mr Holley was not sure of the size of the plot they need and was concerned that the area they had in mind would be taken up with more plots.

Chair had asked as soon as they have their plans to attend the next meeting where this could be discussed further.

They all thanked OSMCC for their time and would be in touch as soon as they have the plans.

5. Minutes – to approve as a correct record of the minutes of the meeting held on 12th June 2014 (5 min)

Minutes approved.

6. Matters arising from the minutes of 12th June 2014 (30 min)

6.1 Crusaders Football Club - keys update

RJ noted DS to sort.

6.2 Noticeboard to the Dell – Website update

RJ stated noticeboard is near Arcon House, Blackbirds Way.

6.3 First World War Event – to have an exhibition – update

SJ has planted poppy seeds, outside by the display board containing map and along walkway inside the Village Hall. Chair thanked SJ for her time.

It was noted that DR had contacted the Cardiff Choir and Vale Choir. Cardiff Choir to attend the Remembrance Service and the Vale Choir to attend Saturday (day before)

DR had noted that there were arrangements made for the Children for things to do.

6.4 FIT Day & OSMVA Fête to organise one for 2015

To arrange a separate working party to handle FIT day must be sorted in our September's meeting.

Write a letter to OSMVA and ask them if they would like to combine the Fête and FIT day.

6.5 Health & Safety

This is deferred to next meeting as DS is away on holiday.

7. Local Residents (15 min)

Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.

Resident asked about the trees close to the bye pass, as they need to be cut.

Chair had stated that this is a highways issue, and this for County Councillors to look into and not Community Council, DS stated this will be looked into.

It was noted that there were many objections and a petition was sent around with regards to the solar panels planning permission on Began Road.

8. Highways and Planning (5 min)

(Planning Working Party to present their report)

- 8.1 14/01235/DCH Proposed two storey side and rear extension and single storey extension – 20 Allen Close.

Noted.

- 8.2 14/01257/DCH Single store extension, 30 Melville Avenue

Noted.

- 8.3 14/01434/DCO full application for residential development (15 units) land north of Bridge Road.

County Councillor has responded to this and it is the same application as before for 16 units.

It was resolved: all agreed Clerk to send objection letter.

- 8.4 RJ suspended Standing Orders SW seconded. (as not on agenda)

It was noted that the 1020 house update was only received on Tuesday by County Councillors, Clerk has not been notified, or any members of the Community Council. It was noted that this is a massive application which would double the size of Old St. Mellons Village and within the Community Council administrative area. The Clerk will write a letter to the monitoring officer as an important issue such as this, there has been no information sent.

9. Finance (10 min)

(RFO to present financial report)

- 9.1 Chain of Office – valuation

DR or NW to obtain three valuation quotes for insurance purposes.

The Rose Bowl has been added on to our insurance policy.

- 9.2 FIT membership renewal

The RFO has renewed the Membership, another one has been received by the Clerk.

RFO will look into the membership.

- 9.3 RFO has sent details to set up a Direct Debit with Welsh Water for the water rates (signed by the Chair and Vice-chair).

- 9.4 RFO informed that Direct debits for energy had changed slightly, in-line with our usage:

Gas to the Village Hall from £62 to £82 per month

Electricity to the Village Hall from £93 to £62 per month

Electricity to the Pavilion to remain at £6 per month

- 9.5 It had been noted that anyone going on training courses to pass their feedback to SW for noting, a brief summary would suffice.

- 9.6 RFO informed that a contract of works had been issued to Three Nations (Trading as Full Circle) and this was signed by the Contractors and the RFO. The contract included an annual inspection of the trees at the playing fields and St Edeyrn's churchyard during March. The new contractors have begun work at all locations and it was noted that this was going well; the Village Hall in particular was looking neat and tidy.

- 9.7 The RFO handed Cllrs a breakdown of the bank balance and budget allocation for 2014/15. There was a surplus balance of £11,656 in the bank for 2013/14. The budget suggested for 2014/15 was £31,200 and Precept received was £26,300 (not increased). This left a shortfall of £4,900, which would be covered by the surplus bank balance; however this still leaves £6756 surplus amount which the Council could allocate to a budget. It was decided that this amount should be allocated to "Hall improvements".

- 9.8 The RFO provided Cllrs with a summary of receipts and payments, plus budget forecast for 2014/15. The Council is in a good financial position at this quarter of the year.

- 9.9 RFO provided a monthly report to all Cllrs listing payments and receipts for the month. Cheques due to be signed are also listed on the report.

The RFO requested 7 hours overtime due to the Audit process and work involved in arranging assessments required for locations. The Clerk requested 12.5 hours overtime due to a training half day and a full day at a conference.

It was resolved: all agreed

10. County Councillor Report (10 min)

(Cllrs to present their reports)

Cllr Georgina Phillips was not present and no report had been provided.

DR presented this report:

Grass cutting on Newport Road roundabouts - numerous calls has been made as the roundabouts are looking terrible, also flower boxes need to be completed. The banks along Ty'r Winch Road should be trimmed in time in readiness for the Fete.

The issues to Ty To Maen Close has been addressed and has asked Cardiff Council to look into the various problems. The bollards will be put up near flats and DR will be following progress through the summer months.

The selling of the flats has gone to tender.

With regards to the 1020 houses, this has now gone on to Welsh assembly for their decision, there will be a public meeting. Unfortunately Cllr Georgina Phillips neither voted nor objected to this proposal.

Beech Tree Park is now finished and looks very pleasant. The pond is coming on lovely, flowers are looking nice. Pathway all finished lots of people are using this. Very pleasant area.

The money from the bereavement section for the war memorial refurbishment has been made available, but at present not sure if we are eligible for this funding.

11. Working Party Reports (10 min)

(Village Hall Working Party to present their report)

It was noted a lot of work had gone into obtaining quotes for the refurbishment of the toilets in the Village Hall.

*Removal and installation of new toilets, wash basins to both ladies and gent's toilet.
New lighting to both toilets, new mirror to ladies, new flooring to both toilets and foyer.
New ceiling to ladies toilet, re site hand dryer, new cladding, paint both toilets including window and door frames.*

The Councillors had obtained four full quotes and one part quote for the works.
£10,680, £13,000, £12,991, £8945 and £7545 (part quote)

After discussing the various quotes it was agreed to go with the cheapest full quote at £8945.

Some of the funding could be covered by "Hall improvements". It was noted that OSMCC will ask Old St. Mellons Village Association to enquire if they would help support this project financially.

It was resolved: All agreed to award Three Nations/Full Circle the tender at a cost of £8945.00 on the proviso that OSMCC can obtain financial help from Old St. Mellons Village Association.

It was resolved: Clerk to write a letter to the OSMVA asking them if they would contribute towards the costs of the refurbishment.

12. Newsletter (5 min)

12.1 Newsletter – Autumn/Winter discuss content

Christmas Carol Concert.

Remembrance Sunday Civic Service.

First World War Centenary commemorations.

Refurbishment to the Village Hall.

Spring bulb planting.

Litter picking.

Feedback on the veg show.

12.2 Advertise in Old St. Mellons Defined.

Next edition late august.

It was agreed that we could add a small advert as this edition would be available before our own Winter Newsletter.

Promote Hall Hire – Prices, pictures.

Indicate we now have free WIFI.

Provide website details

Village Hall facilities.

Contact details of Councillors, Clerk and RFO.

It was resolved: all agreed SW declared an interest and did not vote.

13. Correspondence Received (10 min)

13.1 Superfast Cymru

Noted – Welsh Government and BT providing broadband to rural areas.

13.2 St. Edeyrn's – painting gates - students.

A request from Alun Priday – Church Warden - for College students to paint the gates at St. Edeyrn's, as they did this last year.

It was resolved: all agreed

14. Items for next meeting (2 min)

Review sale/ownership on mower.

Set up a Hall Management Working Party

Progress of refurbishment to Village Hall WC.

To set up a FIT Day Working Party.

Check with OSMVA joint FIT/FETE day.

Summers Funeral Directors Report – St. Edeyrn's

Meeting closed at 21:50

Next meeting date is 11th Sept 2014



*Cllr D Rees
Clerk to the Old St. Mellons Community Council*

FENVAAL