

OLD ST MELLONS COMMUNITY COUNCIL

Minutes of the meeting held in the Village Hall, Newport Rd,
Old St. Mellons at 7.00pm on Thursday 14th November 2013

Present:

Chair: Cllr D Rees (DR)

Vice Chair: Cllr R James (RJ)

Councillors: Cllr R Blackmore (RB)
Cllr A Davies (AD)
Cllr S Johns (SJ)
Cllr L Phillips (LP)
Cllr J Rogers (JR)
Cllr D Stroud (DS)
Cllr S Williams (SW)

Clerk to the Council: Mrs N Evelyn-Gauci (NG)

In Attendance : Mrs Nicola Winstanley RFO (NW)

1. Apologies for absence

None

2. Declaration of interests

JR : re : 8.2 Planning for Bridge Road.
AD : St. Edeyrns, Tyr Winch Road Playing Field, OSMVA.
RJ : St. Edeyrns, OSMVA, Planning for Bridge Road.
DR : St. Edeyrns, Tyr Winch Road Playing Field,
RB : re planning Bridge Road.
DS : OSMVA.

3. Police Matters

It was noted that there are Police Surgeries in Coach House pub.

4. Members from outside bodies

None.

5. Minutes – to approve as a correct record of the minutes of the meeting held on 10th October 2013

AD had requested that item 4 be removed if no one is in attendance.

AD had requested Item 14 to change 'are to be' to 'were heard' in private.

6. Matters arising from the minutes of 10th October 2013

6.1 Village Hall reduction rates – set up a Hall Management Group – information received.

It was noted to send documents received from Paul Egan - Basic Charity law and email from Paul Egan, to all councillors for perusal prior to next meeting.

6.2 Litter to Ty'r Winch field – purchase of litter bins update.

DR to obtain more info as only received information recently. It was noted that the Clerk to find out costs once link has been sent.

6.3 Consultation on designated persons – public services – update.

It was noted that this form has now been completed, but has no real relevance to OSMCC.

6.4 FIT nomination award – update.

It was noted that OSMCC were unsuccessful for this award.

6.5 Crusaders Football Club – update.

It was noted that the letter has not yet been sent.

7. Local Residents

Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.

It was asked if the pavilion will be looked at with regards to refurbishment.

It was noted we were not successful with the grant and the possible reason is that there were no facilities for disabled and we could not do this in the existing building. This will be looked at again at a future date.

8. Highways and Planning

8.1 Traffic conditions – Church Road, Ty'r Winch Road.

It was noted that the Cardiff Gate Training Centre has vehicles parking on the bend in the road, causing blind spots for traffic coming from Church Road, at the give way sign.

It was noted that the Clerk will write to highways.

It was noted that Bridge Road, Ty' Winch Road, has no traffic calmers and no signs showing mileage restrictions, vehicles are coming through very fast. It was asked if road markings could be painted on.

DR had stated that a survey had been carried out and it was noted that the majority of vehicles were travelling at 30mph. It was noted that DR will write a letter and it was asked if Wern Fawr Lane could be included.

8.2 Application No. 13/01820/DCO Proposal : residential development (16 no. units) Bridge Road – update.

It was noted that there is a committee meeting on the 27th November all welcome to meeting, to be held in the Ferrier Hall, in City Hall.

8.3 13/02000/DCO, Churchlands, north and east of Lisvane. Residential development of the site for up to 1200 units.

It was noted that there were concerns and DR will be writing letter.

8.4 Cardiff Local Development Plan 2006 - 2026: Deposit Consultation.

It was noted that the consultations will be ending next week.

9. Finance

9.1 WIFI installation – provide contract details.

The RFO provided all Cllrs with a breakdown of costs for the telephone line and broadband at the Village Hall. There was no installation cost and the monthly cost is £28 per month with a two year contract.

It was noted to display the password for visitors use.

It was noted that although the telephone line is installed, that a telephone with an answer phone will be purchased at a later date, this will be for office use only.

9.2 Hall hire charges review and review First and Second schedule.

It was noted to charge residents £8.00 per hour i.e. precept payers and non-residents £12.00 per hour, a bond of £75.00 across the board and an additional charge of £15.00 for the caretakers fee, this charge is excluded for keyholders.

It was noted that key holders are responsible to let the hirers know the rules and regulations when hiring the halls.

It was resolved : all agreed.

9.3 Approve RFO and Clerk O/T hours.

The Clerk's overtime hours were approved for September and October. Clerk attended a full day training course in October which resulted in overtime hours taken.

It was resolved : approved and agreed.

9.4 St. Edeyrns available row foliage clearance charges

DR, AD, RJ declared interest.

The RFO had received a quotation of £420 plus to clear the foliage and clear the ground in St Edeyrns to create an available row for new graves. No more quotes had been obtained, RJ, DS and RFO to look into this for the next meeting. The current Contractor for grass cutting wished to know whether a final cut was required for the Churchyard and any other locations.

It was resolved : DR to look at locations and sanction if required.

At this point DR read an email from Summers Funeral Directors, indicating that the double gates are being left open and a request for chains and padlocks to secure these gates.

It was resolved : all agreed.

9.5 The monthly Finance report was handed to all Cllrs for viewing. RFO informed that the direct debit for electricity to the pavilion in the playing fields will decrease from £10 per month to £6 per month.

9.6 The electricity Company would like to install a 'Smart Meter' to enable electronic meter readings. The Community Council would not be obliged to stay with the same supplier if this was installed.

It was resolved : all agreed.

9.7 It was agreed at a previous meeting that the RFO should look into changing energy suppliers. The RFO had looked into Electricity which showed that the Council are already on the cheapest plan with E-on. The RFO has now changed the Gas company to the same supplier, to take advantage of a large decrease in standing charge per day and a reduction in cost per unit along with 4% discount for having both sources of supply with the same Company.

9.8 The RFO provided all Cllrs with a prepared Budget plan for 2014/15 which also showed income and expenditure for 2013/14 and the Budget for 2013/14 for Cllrs to compare and look over prior the next meeting, where the Precept will be agreed.

10. County Councillor Report

10.1 New community comprising to 1020 new homes meeting between developers and planners – update.

It was noted that the WG has withdrawn its objection. This is a huge disappointment, and DR is awaiting a report from WG.

10.2 Daffodils planting volunteers please.

It was agreed to carry out this planting on 23rd November and to meet at the Bluebell pub at 10:30am.

11. Working Party Reports

11.1 Replace the blown lamp in porch (we need 2 of the 4 to be working).

11.2 Paper towels in disabled toilet needed as the dispenser is empty.

11.3 Green room electrics to be repaired.

11.4 Need to get an appliance repairer in for cooker ring cap & oven seal. While the oven seal is not critical, the ring cap is.

- 11.5 All Guttering needs cleaning out of leaves and checked for blockages due to the recent poor weather. One joint has parted over the rear fire exit. Maybe we can get the leaf guards fitted at the same time?
- 11.6 Clear out the drain gullies by the rear gate, both gullies are full of grit due to the recent heavy rain.
- 11.7 Sweep all footpaths clear of leaves and debris.
- 11.8 Elgar Crescent still appears to have water flow problems into the Village Hall, it was noted that SJ had a video of this and to pass to DR who will write to the CC
- 11.9 Caretaker has still not cleared guttering of leaves.
- 11.10 The wall to the rear of the Hall, RJ had noted that information received is now definitive info on the land ownership.
- 11.11 Hedge will be cut awaiting quotes – to rear of hall.
- 11.12 It was noted that the testing/maintenance of the external security lights. There are 4No. pir type fittings, none of which are working at present, some will require replacement lamps and some fittings will require a complete replacement. Estimate the cost of these works will be £50 - £150.00 + vat.

It was resolved : to go ahead and arrange.

- 11.13 To obtain a quote for weed killer for the tennis courts.
- 11.14 Check for 106 funding for maintenance of pathway to field. It was noted that the path is coming up in places.
DR to write to CC

12. Website, Newsletter

- 12.1 Website update – annual costs.

It was noted that the annual costs will be £250.00 this will be for:

- Website hosting
- Access to the CMS (content management system)
- The ability to add additional pages, pictures and files as required
- Website warranty
- On-going help and support when required
- 2 hosted email accounts
- Data backup

From year 2 this will be £310.00

It was noted that the website is nearly completed and should be live in the next week or so.

13. Correspondence Received

- 13.1 LDP change to policy C4
Noted.
- 13.2 Urdd Gobaith Cymru - Youth festival
Noted.
- 13.3 Scouts – cooker
It was noted that RJ to get cooker sorted with cap and seal.
- 13.4 Fridge
AD, DS, & RJ declared an interest.
It was noted that due to technical irregularities at the last meeting, that this item needed to be reviewed.

It was resolved : OSMVA to purchase a new fridge and to place in kitchen, with the proviso that this meets health and safety requirements, will be regularly PAT tested, lockable and self defrosting.

13.5 Cyd Cymru Community Events.
Noted.

13.6 Natural Resource Management – funding.
Unfortunately this is not suitable for the OSMCC.

13.7 Emails
It was noted that the Clerk has a large amount of emails, as the contracted hours had been completed, there were 81 emails that had not been dealt with and had been printed off for the meeting.

13.8 Wedding Reception.
It was noted that a request for made for the hall to be hired for a Wedding reception.
It was resolved : all agreed.

14. Items for next meeting

14.1 Bulge in wall to rear of hall.

14.2 Cutting back hedge.

14.3 Caretaker work reports.

14.4 Noticeboard to the Dell

It was noted that there will be no meeting in December.

Carol Service to take place on Friday 13th December at 6pm.

DR will contact a Christmas lights company as lights are needed for Carol Service.

Meeting was formally closed at 21:30pm

The meeting will continue without the Clerk in attendance to discuss confidential items.

*Cllr D Rees
Chair to the Old St. Mellons Community Council*