

## OLD ST. MELLONS COMMUNITY COUNCIL

Minutes of the Council Meeting held in the Village Hall,  
Newport Road, Old St. Mellons on Thursday 17 June 2010.

**Present**

Councillor	Mr L Phillips - Chairman
Councillors	Mr M Briggs
	Mrs D Brown
	Mrs A Davies
	Mrs P Jenkins
	Mrs G Jones
	Mr D Stroud
	Mrs D Rees (Joined the meeting at 8.10pm)
	Mrs J Rogers (Joined the meeting at 8.10pm)

Clerk: Mrs C Ryan

### 1. Apologies for Absence.

None

### 2. Declaration of Interests.

Councillor G Jones - The Dell  
Councillor D Stroud – Flats at Ty To Maen Close  
Councillor D Rees – Playing Fields  
Councillor D Rees – St Edeyrn’s Churchyard  
Councillor J Rogers – Flats at Ty To Maen Close – abstained from discussions  
Councillor J Rogers – The Dell – abstained from discussions  
Councillor J Rogers – Carillion Contained – abstained from discussions  
Councillor A Davies – St Edeyrn’s Churchyard  
Councillor A Davies – Old St Mellons Village Association  
Councillor A Davies – Playing Fields/106 monies  
Councillor A Davies – Playing fields – Fire & Fencing proposals  
Councillor A Davies – Playing Fields – Waste management – remained in meeting on instructions of Chairman  
Councillor A Davies – Village hall – Nursery  
Councillor A Davies – Alley gate 14 Off Newport Road

### 3. Police Matters

It was agreed that this item should have a change in title, as Police no longer attend Council meetings and do not therefore give any update. As the Chairman of the Council sits on the panel of PACT, then that is the place for issues to be raised on behalf of residents or if residents attend PACT and have issues, they can discuss with Community Councillors for inclusion on the agenda. The change to the title will be “Community Safety & Security”.

Letter to be sent to the Police raising the issue of speeding traffic on Ty’r Winch Road, Old Hill and Newport Road. Also a letter to be sent to Cardiff County Council Traffic department to highlight the 30mph sign at the bottom of the hill being covered by hedging.

### 4. Minutes of the Meeting 17 June 2010

14 – *Membership of the Media group. Councillors Rees and Rogers are to be asked if they wish to remain as members of this group.*

15 – *Waste Management -Councillor Davies remained in the meeting at the instruction of the Chairman.*

*14 – Working Party reports - Councillor Brown's name was omitted from the membership of the Media group.*

*7 – Police Matters - PACT Meeting – The meeting actually re-commenced and NOT reconvened.*

The Minutes were agreed and signed, subject to the amendments being incorporated

## **5. Matters arising from the Minutes**

### **5. St Edeyrn's Churchyard**

A letter had been received from the Diocese stating that The Community Council are the owners of the churchyard, but not giving any documentary proof of ownership of the boundaries etc. A letter to be sent to request this documentary evidence and request a meeting to discuss this further.

### **15. Alley Gating**

The amendments to the heritage trail have now been displayed on the Boards.

The Alley gating order has been in place for nearly 12 months. Clerk to contact Tom Chell to ascertain date for review.

Councillors Rogers and Rees arrived at this point in the meeting.

### **12. Carillion Container.**

The Chairman will speak to the Planning Department re the need for foundations to be laid for the container. If they are not necessary, then it was agreed to accept the offer of the container and then apply for retrospective planning. Councillor Rees abstained from the discussion due to her connection with the Planning department at Cardiff County Council. The Chairman will meet with the Playgroup to confirm their offer of a contribution towards the Planning application costs.

### **Waste Management**

Councillor Davies was instructed by the Chairman to remain in the meeting whilst this item was discussed. Amendments to the Draft policy had been received from the Community Councillors and incorporated into the latest version and was accepted by all Councillors. Similar documents are required for all assets, including St Edeyrn's Churchyard and the Working Parties were asked to start considering each of their areas.

It was decided that all employees will have a scheduled area of their works and a time sheet will be completed to say that they have carried out these works. Clerk to arrange.

### **106 Money**

Lots of positive comments have been received following the work being carried out at the Playing fields. There is further funding available for work at Beech Tree Park and can only be spent there. Clerk to write to the County Council to ascertain what the work is going to be.

### **16. Astronomy Evening**

Councillor Stroud has been attempting to contact Mr Wyatt but has not been successful. Councillor Jones has a meeting with him and offered to speak to him and ask him to contact Councillor Stroud.

## 6 Local Residents

It was agreed to the adjournment of the Council meeting for 15 minutes to enable residents to express their views or ask questions on issues within the powers, duties and functions of the Council. Issues raised to be considered by the Council.

## 7. Highways and Planning

There were no applications received this month.

## 8. Finance Matters and payment of Creditors

Payee	Service or Goods	Amount	Chq No
<b>Current Account as at 17 June 2010</b>		<b>£17165.04</b>	
<u>DD</u>			
Powergen	Electricity – Village Hall	85.00	D.D.
Powergen	Electricity – Playing Fields	10.00	D.D.
Nat West	Voucher Statement Fee	3.25	
Cardiff C Council	Rates	409.00	D.D.
<u>Cheques</u>			
Grimes Engravers	Sign for playing fields – No Alcohol	37.60	2888
P Barnett	Grass cut – St Edeyrn's May	215.00	2889
R Kimber	Cleansing orderly	72.00	2890
G Lewis	Caretaker & 2 village hall lettings	64.00	2891
S Hull	Groundsman	128.00	2892
C Ryan	Clerks Fee	233.46	
	Postage	3.90	
	Rental Telephone & Broadband	18.00	
	Telephone calls	3.80	
	Equipment	15.00	
	Travel to collect supplies from Cardiff Central Supplies	6.00	
		280.16	2893
<b>Total expenditure</b>		<b>£1304.01</b>	
Balance carried forward			
Current Account less total expenditure to 17.6.2010			<b>£15861.03</b>
Capital Reserve			<b>£6639.96</b>
<b>Total</b>			<b>£22500.99</b>
<b>Income</b>			
Table Tennis (P Atkins)		70.00	
Entertainers		25.00	
Entertainers (November 2009)		20.00	
P Bull – Old St Mellons Church		30.00	
Brownies		35.00	
W.I. – (including table tennis)		45.00	
W.I. “ “		35.00	
Pili Pala Nursery		600.00	
Funeral Services		250.00	
Guides		90.00	
Community lunch (2 tickets)		6.00	
<b>Total income</b>		<b>£ 1206.00</b>	

**9. To receive reports from County Councillors Rees and Rogers**

- Programmed work at Wren Fawr Lane – now out for consultation
- Meeting with the Business park regarding use of 700 spaces at the park & Ride facility in Pentwyn, with the use of shuttle buses.
- Cardiff County Council's responsibility for Civil Parking enforcement comes into effect in July.
- There have been complaints received regarding parents of children who use the nursery, parking in the cycle lane.
- Ty To Maen – A Council meeting was held with various partnerships regarding the flats. The situation is being actively monitored. All expenditure needed at the flats will be fully met by the Housing Revenue Account.
- LDP Consultation – Draft Delivery agreement ends 23 July. The Community Council should make a group response.

**10. To receive Working Party reports**

Playing Fields

The hedgerow by the sub-station has been inspected and there were no gaps found. The Chairman had repaired a hole by the main gates. The trees should be cut back over the new pathway that has been laid to prevent damage by moss. Working party to arrange for this to be done. A problem was identified in regard to the wooden fencing to the right had perimeter. (Councillor Davies was instructed by the Chairman to remain during the discussion). It was suggested that over the next 4-5 years, the fencing be replaced with the steel fencing the same as that which is in place in other areas of the playing field. A neighbour, Lady Thomas has been consulted in regard to a tree trunk which is poking through the fence and she responded to say that her Contractor would be inspecting it. Councillor Davies left the meeting at this point.

The Playgroup who use the Village hall had requested use of the playing fields for a sports day, but it was agreed that they did not need permission as the playing fields are open for use to anyone.

Councillor Davies returned to the meeting.

The Chairman has met with the Chair of Old St Mellons Village Association and this will become a regular occurrence to discuss grants etc.

The Beavers requested use of the Pavilion toilets for a function and this was agreed.

Village hall

The Playgroup requested use of the Hall from 19<sup>th</sup> to 30<sup>th</sup> July, which was agreed. The provision of a wood fence was also discussed to prevent young children falling through the existing open area.

The drain needs to be cleared at the back of the Village Hall. The Chairman will use a power washer to do this.

A bell has been installed for access to the Village hall, when the gate is locked  
A padlock is required for the Community Council cupboard. Councillor Stroud will purchase this.

The old Notice Boards at the back of the Village Hall are a danger. They need to be thrown out.

A complaint has been received re the Village hall. The Disabled toilet cannot be accessed from the small hall. It was suggested that users of the small hall could liaise with the

Playgroup who use the large hall, to allow them access to the disabled toilet. The Chairman will also mention this to the Playgroup Leaders when he meets with them.

#### Media Group

Councillors Rees and Rogers will be unable to continue as members of the group due to other commitments.

#### **11. OSMCC Information Table at Village Hall**

The Media group will be sorting out the literature for this and are able to re-cycle some which they already have. It was suggested that it includes:

Info from Newsletter, Park & Ride, Police, Age Concern, County Council Posters, Pedal power, Arriva & Bus timetables, VEST info, Pooper Scoopers, W.I., Heritage Trail, Flight Link, Conservation area, In Bloom Photos, Hall users, Village Hall activities, Running costs for Village Hall, LDP including recent timetable, Section 106 money, Cleaners vacancy.

Councillor Stroud to ascertain if Display Boards can be borrowed from The Entertainers. Volunteers are required for setting up the display. Councillor Jones offered her help.

#### **12. Key Distribution**

Deferred to next meeting.

#### **13. Newsletter**

Unfortunately, complaints had been received to say that residents in Ty'r Winch and began Road did not receive their newsletters, or they arrived late. This was in no way down to Councillor Jones and her husband, and indeed a vote of thanks was given to them for their usual hard work in producing the Newsletter.

#### **14. Web Site**

The Chairman ad tried to access the web site to update it, but a password in needed and we do not have this. The option of a volunteer building a new site was also discussed therefore the password will need to be obtained.

#### **15. Dell Funding**

This item deferred to next meeting.

#### **16. Flats at Ty To Maen**

This item had already been discussed, earlier during the meeting.

#### **17. Correspondence**

E mail from Playgroup re issues for discussion

Letter from South Wales Police re traffic at Old Hill

Application for vacancy of cleaner

Letter from resident re Fire at Playing fields

Letter from Church in Wales re ownership of St Edeyrn's churchyard

#### **18. Items for next meeting**

Dell – Funding

Ty To Maen Close Flats

#### **19. Date of next meeting**

**Thursday 15 July 2010**