OLD ST. MELLONS COMMUNITY COUNCIL

Agenda of meeting to be held at the Village Hall at 6:30pm on Thursday 8th January 2026

1. **Apologies for absence & acceptance (1 min)**
2. **Declaration of interests and the nature of interests (1 min)**
3. **Minutes – to approve as a correct record of the minutes of the meeting held on 13th November 2025 (2 min)**
4. **Matters arising from the minutes of 13th November 2025 (20 min)**
   - **4.1** Car park – entrance for remedial works quotes update
   - **4.2** Burial Grave surrounds
   - **4.3** Community plan ideas and Biodiversity to form a working party
   - **4.4** Hall Hire charges – long term
   - **4.5** Outdoor Gym equipment maintenance
   - **4.6** Trees noted for immediate attention in Playing Field
   - **4.7** Legionella assessment
5. **Local Residents (15 min) – web link available on request if meeting held via Zoom**
   Under Standing Order 3.(e) the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.
6. **County Councillors Report (5 min)**
   (Cllr Joel Williams, Cllr Peter Littlechild to present report)
7. **Finance (15 min)**
   (RFO to present financial report)
   - **7.1** Approval of payments
   - **7.2** Staff Expenses and O/T
   - **7.3** Review Q3 budget vs actual costs and consideration of budget lines
   - **7.4** Quarterly signing of Bank Reconciliation
   - **7.5** PAYE months 7-9 by Jan
   - **7.6** Fixed Asset Register to review
   - **7.7** Option for Cllr's to opt out of Allowance
   - **7.8** Agree next year's budget
   - **7.9** Agree year's precept
8. **Annual Planner (5 min)**
   - **8.1** Review Financial Regulations
9. **Pavilion (DB, SE, JC, IB) (15 min)**
10. **One Voice Wales (IB, JS) (5 min)**
11. **St. Mellons Primary CiW School (20 min)**
12. **St. Edeyrn's Village including SEVRA (AP) (10 min)**
13. **Training (10 min)**
    (Attendees to provide feedback from courses)
14. **Correspondence (5 min)**
    - Waste collection
    - Gopak Table Trolley and Folding Chair Trolley
15. **Items for next meeting (2 min)**

Mrs N Evelyn-Gauci
Clerk to the Old St. Mellons Community Council