

# OLD ST. MELLONS COMMUNITY COUNCIL

Agenda of AGM meeting to be held at the Village Hall at 6pm on  
Thursday 12<sup>th</sup> May 2022

- a) Apologies for absence
- b) Report of the Retiring Chairman
- c) Election of Chairman
- d) Election of Vice-Chairman
- e) Declaration of Acceptance of Office
- f) Appointment of Working Parties:
  - i. Village Hall Working Party
  - ii. Playing Fields Working Party
  - iii. St. Edeyrn's Church
  - iv. Governor representative for St Mellons Church in Wales School
  - v. One Voice Wales representative
  - vi. Village Association Representative

There will be a short break before the May monthly meeting commences.

1. Apologies for absence & acceptance (1 min)
2. Declaration of interests (1 min)
3. Minutes – to approve as a correct record of the minutes of the meeting held on 14<sup>th</sup> April 2022 (5 min) & Extraordinary Meeting 29<sup>th</sup> April 2022 (15 min)
4. Matters arising from the minutes of 14<sup>th</sup> April 2022 (15 min)
  - 4.1 Wi-Fi update
  - 4.2 Notice board – Ty'r Winch Playing field – update
  - 4.3 Hybrid meetings
  - 4.4 Flagpole
  - 4.5 Children's play area
  - 4.6 Bench – maintenance confirmation
5. Local Residents (15 min) – web link available on request if meeting held via Zoom  
*Under Standing Order 64 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.*
6. Finance (15 min)  
(RFO to present financial report)
  - 6.1 To approve the RFO's, Clerk's & Caretaker expenses – April
  - 6.2 Clerks OT in April
  - 6.3 Energy Contracts Review
  - 6.4 NatWest Business Payment Card
  - 6.5 NatWest Online Banking & Mandate
  - 6.6 Councillors remuneration allowance
7. Annual Planner (10 min)
  - 7.1 Electrical safety check
  - 7.2 Book Electrical Assessment – Hall & Pavilion
  - 7.3 Agree Financial figures RFO Annual Return
  - 7.4 Annual VAT claim
  - 7.5 Review Financial Risk Assessment
8. OSMCC Tennis Club (10 min)
  - Query to provide universal access code to Members
9. Queens Jubilee Celebrations (10 min) Friday 3<sup>rd</sup> June
10. Police Matters (5 min)
11. Planning (5 min)
12. One Voice Wales (RJ) (5 min)
13. St. Mellons Primary CiW School (5 min)
14. St. Edeyrn's Church Working Party (5 min)
  - Request for Tree to be planted in Churchyard
15. St. Edeyrn's Village (5 min)
16. Village Hall Working Party (10 min)
17. Playing Field Working Party (5 min)
18. Training (5 min)
19. Correspondence (5 min)
20. Items for next meeting (2 min)

There will follow a meeting after the AGM closes - please note under standing orders 61 press and public be excluded from the meeting - To consider the architect Mr D Davies claim for payment.



Mrs N Evelyn-Gauci  
Clerk to the Old St. Mellons Community Council