

OLD ST. MELLONS COMMUNITY COUNCIL

Agenda for virtually held meeting at 6pm on
Thursday 14th April 2022

1. **Apologies for absence & acceptance (1 min)**
2. **Declaration of interests (1 min)**
3. **Minutes – to approve as a correct record of the minutes of the meeting held on 10th March 2022 (5 min)**
4. **Matters arising from the minutes of 10th March 2022 (15 min)**
 - 4.1 WIFI update
 - 4.2 Notice board – Ty'r Winch Playing Field – update
 - 4.3 Trees remedial works quotes
 - 4.4 Grass cutting contract update
 - 4.5 PAT Testing – quotes required
 - 4.6 Elections
 - 4.7 Hybrid Meetings - update
 - 4.8 Flagpole – update
5. **Local Residents (15 min) – web link available on request if meeting held via Zoom**

Under Standing Order 64 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.
6. **Finance (15 min)**

(RFO to present financial report)

 - 6.1 To approve the RFO's, Clerk's & Caretakers expenses – March
 - 6.2 Boiler & Gas appliances service - approve payment £155 + VAT
 - 6.3 NatWest Business Payment Card
 - 6.4 NatWest Online Banking & Mandate - To consider arrangements from May 2022
 - 6.5 New National Minimum Wage from April 2022
7. **Annual Planner (10 min)**
 - 7.1 Quarterly signing of Bank Reconciliation
 - 7.2 PAYE months 9-12 April
 - 7.3 Agree Financial figures RFO Annual Return – VAT recovery review
 - 7.4 Audit Requirements 2021-22
 - 7.5 Councillors Remuneration from May 2022
8. **OSMCC Tennis Club (10 min)**
 - OSMCCTC Membership Fees
 - Membership Renewal
9. **Queens Jubilee Celebrations (10 min) Friday 3rd June**
 - Portaloos
 - Mr Marvel – Magic Show
 - Fire Service
 - St. Johns Ambulance
10. **Police Matters (5 min)**
11. **Planning (5 min)**
12. **One Voice Wales (RJ) (5 min)**
13. **St. Mellons Primary CiW School (5 min)**
14. **St. Edeyrn's Church Working Party (RJ, JW, DR AB) (5 min)**
 - Risk assessment to the graveyard and grounds – update
 - Church gates
15. **St. Edeyrn's Village (5 min)**
 - Noticeboard – lock and glass issues
16. **Village Hall Working Party (DS, RJ, GH) (10 min)**
17. **Playing Field Working Party (DS, AB, JS) (5 min)**
 - Children's play area
18. **Correspondence (5 min)**
 - Letter – Architect
 - Letter – resident
 - SLCC Meeting
 - Trainline – website link request
 - Jazz band – hall hire overnight request
19. **Items for next meeting (2 min)**



Mrs N Evelyn-Gauci
Clerk to the Old St. Mellons Community Council