

OLD ST. MELLONS COMMUNITY COUNCIL

Agenda for virtually held meeting at 6pm on
Thursday 13th January 2022

1. **Apologies for absence & acceptance (1 min)**
2. **Declaration of interests (1 min)**
3. **Minutes – to approve as a correct record of the minutes of the meeting held on 11th November 2021 (5 min)**
4. **Matters arising from the minutes of 11th November 2021 (15 min)**
 - 4.1 Clerk and RFO review update
 - 4.2 Village Hall Risk Assessment
 - 4.3 Bin to Tennis Courts – update
 - 4.4 Caretaker Vacancy
 - 4.5 WIFI review – AB to update
 - 4.6 Notice Board – update and Arcon House Notice Board update – Clerk
 - 4.7 Tree risk assessment
5. **Local Residents (15 min) – web link available on request if meeting held via Zoom**

Under Standing Order 64 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.
6. **Finance (15 min)**

(RFO to present financial report)

 - 6.1 To approve the RFO's & Clerk's expenses – Nov & Dec
 - 6.2 To approve the Clerks and RFO's OT – Nov & Dec
 - 6.3 RFO SLCC Annual Membership Renewal – 50% contribution
 - 6.4 Consideration & Approval of Final Budget 2022-23
 - 6.5 Consideration & Approval of Precept 2022-23
 - 6.6 Tennis Club Bank Account - New Mandate
7. **Annual Planner (10 min)**
 - 7.1 Quarterly signing of Bank Reconciliation
 - 7.2 PAYE months 7-9 by Jan
 - 7.3 Jan meeting – Review Pest Control
 - 7.4 Fixed Asset Register to review
 - 7.5 Village Hall, St. Edeyrns, Playing Field, grass cutting – contract renewal – for March 2022
 - 7.6 Option for Cllr's to opt out of Allowance
8. **OSMCC Tennis Club (10 min)**
 - 8.1 Club Spark
 - 8.2 Pay and Play – one charge
9. **Pavilion (DR, RJ, JW, DM, DS, JC, AB) (10 min)**
 - 9.1 Working Party report
10. **Police Matters (5 min)**
11. **Planning (5 min)**
12. **St. Mellons Primary CiW School (5 min)**
13. **St. Edeyrn's Church (RJ, JW, DR AB) (5 min)**
14. **St. Edeyrn's Village (5 min)**
15. **Village Hall Working Party (DS, RJ, GH) (10 min)**
16. **Playing Field Working Party (DM, DS, AB, JS) (5 min)**
 - 16.1 Thursday Volunteer unable to continue.
17. **Correspondence (5 min)**
 - 17.1 Health & Safety – Village Hall
18. **Items for next meeting (2 min)**



Mrs N Evelyn-Gauci
Clerk to the Old St. Mellons Community Council