

OLD ST. MELLONS COMMUNITY COUNCIL

Agenda for meeting to be held in the Village Hall, Newport Rd,
Old St. Mellons at 7.00pm on Thursday 10th June 2021

1. **Apologies for absence & Acceptance (1 min)**
2. **Declaration of interests (1 min)**
3. **Minutes – to approve as a correct record of the minutes of the virtual meeting held on 13th May 2021 (5 min)**
4. **Matters arising from the minutes of 13th May 2021 (15 min)**
 - Deferred items:
 - Courtstall invoice - see **item 6.3** Finance
 - Electrical safety check – see **item 7.1** annual planner
 - Electrical assessment hall & pavilion – see **item 7.2** annual planner
 - Agree financial figures RFO annual return – see **item 7.3** annual planner
 - Review Financial risk assessment – see **item 7.4** annual planner
 - Village Hall drainage - Clerk update
 - Opening of Village Hall for events
 - Tennis Club **see item 10.**
 - Large Conifer brambles - update
 - Seating in the Park repair/replace – update
 - Flagpole quote?
5. **Local Residents (15 min)** – *Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.*
6. **Finance (10 min)**
(RFO to present financial report)
 - 6.1 To approve the RFO and Clerks Expenses
 - 6.2 To approve the RFO and Clerks overtime for May
 - 6.3 Courtstall invoice – discrepancy
 - 6.4 Consideration & approval of Councillors Allowance policy
7. **Annual Planner (10 min)**
 - 7.1 Electrical safety check
 - 7.2 Book Electrical Assessment – Hall & Pavilion
 - 7.3 Agree Financial figures RFO Annual Return
 - 7.4 Review Financial Risk Assessment
 - 7.5 Fire Extinguisher check
 - 7.6 Quarterly review of fixed assets
 - 7.7 Review Pest Control
 - 7.8 Reinstate full insurance – re long term hires
8. **One Voice Wales (5 min)**
9. **Pavilion – Project (10 min)**
10. **Tennis Club (10 min)**
 - 10.1 Discuss security gate costs
 - A locking gate key coded pad – code given at time of booking and this generates multiple codes – cost to install £7500 annual cost £700 - £800 annual maintenance costs which includes maintenance of Wi-Fi system.
 - Similar as above but would cost £4500 this is a key coded lock gate system but charges 11pence for every code that is generated.
 - Key coded lock £350 to fit them to the gate and the code can be changed from a mobile phone.
 - 10.2 Discuss options for management – Club Spark?
11. **Village Hall Working Party (5 min)**
12. **Playing fields working Party (5 min)**
13. **Police Matters (5 min)**
14. **Planning (5 min)**
 - 14.1 Application no.21/00978/MNR date: 25/05/2021 proposal: construction of 2 new detached houses on adjacent land location: land at Little Began House, Began Road
 - 14.2 Application No. 21/01078/DCH Date 25/05/2021 proposal: alterations + extension to Little Began location: Little Began House, Began Road
 - 14.3 Civica No. 99779/1564584 St Mellons: Section 257 Diversion - Prow Llanedeyrn 13
15. **St. Mellons Primary CiW School (5 min)**
16. **St. Edeyrn's Church (5 min)**
 - 16.1 Paving slabs
 - 16.2 Church Gates
17. **Correspondence (10 min)**
 - 17.1 Request for Brownies & Rainbows long term hire
 - 17.2 Staff – Caretaker
 - 17.3 Local Places for Nature - free garden package
18. **Items for next meeting (2 min)**
19. **AOB**



Mrs N Evelyn-Gauci
Clerk to the Old St. Mellons Community Council