

OLD ST. MELLONS COMMUNITY COUNCIL

Minutes for meeting held in the Village Hall, Newport Rd,
Old St. Mellons at 7.00pm on Thursday 12th January 2017

Present:

Chair: Cllr Rosemary James (RJ)

Vice Chair: Cllr Sarah Johns (SJ) - Apologies

Councillors: Cllr Dianne Rees (DR)
Cllr Derek Stroud (DS)

Clerk to the Council: Mrs N Evelyn-Gauci (NG)

In attendance: Mr Paul Good (RFO)

1. Apologies for absence (1 min)

Cllr Ricky Blackmore – Sickness
Cllr Dennis Matthews – Holiday
Cllr Sarah Johns – work commitment
Cllr Jane Rogers – work commitment
Cllr Len Phillips – commitment
Cllr Suzanne Williams – work commitment

2. Declaration of interests (1 min)

RJ: OSMVA

3. Police Matters (1 min)

PC Andrew Sweeny was unable to attend, but has issued the following report:

"Between the 1st of December and the 10th of January there were a total of 43 crime occurrences.

There were 21 incidents of violence throughout this time – these figures may seem high however violence encompasses harassment/public order incidents and a number of incidents involve social media such as Facebook.

There were 8 incidents relating to damage during this period – these varied from damage to bus stop/damage to motor vehicle/damage to signage etc.

There were a total of 10 theft incidents which included a number of shopliftings from the St Mellons shopping precinct.

There were 4 burglaries within this period however 2 of these were commercial burglaries in the St Mellons Business Park.

There were 2 incidents involving drugs, both were low level cannabis use.

Neighbourhood have also carried out 3 warrants in St Mellons whereby 1 was positive for Drugs/Money Laundering and the other 2 were for Dangerous Dog offences.

Officers are patrolling the areas on a regular basis and also calling in see local residents at the coffee mornings in the area.

The access point at The Coach is every Tuesday 1100 – 1200 hours, officers are available to speak to members of the community regarding any issues they would like to discuss, or if they would like to speak to officers in confidence they can contact them via email or mobile to arrange a meeting.

St Mellons shopping precinct remains a way marker for our area and at the moment there is a concerted effort from PC's and PCSO's alike to target this location with a view to reducing the number of ASB calls we have previously had.

All the licensed premises in the area are part of the Pub Watch Scheme. This means that if there are any issues within these premises with any individuals, they are placed on a ban from licensed premises within the Pub Watch Scheme in Cardiff. The new landlord / landlady of the Bluebell has also been invited to the scheme.

The PCSO's and myself are available should you wish to utilise us for any particular event that may be planned in the future.

If there are any further community events that we should be aware of, can you please let us know".

Noted – the above report encompasses the whole of St. Mellons, Clerk to write to PC Sweeney and ask for reports for Old St. Mellons area only.

4. Minutes – to approve as a correct record of the minutes of the meeting held on 10th November 2016 & Extraordinary Meeting 28th November 2016 (5 min)

10th Nov: It was approved as a true and accurate record: DR approved, DM seconded

28th Nov: It was approved as a true and accurate record: DR approved, DM seconded

5. Matters arising from the minutes of 10th November 2016 & Extraordinary Meeting 28th November 2016 (30 min)

5.1 Boundaries Commission – update
Still awaiting further information.

5.2 Field open/closing – volunteers
New padlock fitted.
Clerk to contact existing volunteers and update.

5.3 St. Edeyrn's Church – request for facilities – update
No further update.

5.4 Sanitary Units – quotes
3 quotes were obtained – Europest, PHS & Canon, the latter 2 being the cheapest.
It was noted to obtain quotes for nappy disposal facility to be included in the quotes, Clerk to arrange for further quotes.

5a. Persimmon Homes – Daryl Jones

Daryl Jones was invited to update the Community Council re St. Edeyrn Village. Comments were as follows:

- *Noted - contractor's car park has had cars damaged, Police notified.*
- *Applied for a road traffic order this will take 4 – 8 weeks.*
- *It was noted there is a 50th occupation south of the river to Bridge Road.*
- *By March a further 80 houses will have been built.*
- *Car park will be accessed by the main access off the A4232 road to be finished by March.*
- *Bus Company to decide if a bus stop is needed, as it stands the bus stop doesn't warrant as not enough residence until more houses are completed.*
- *Boulders will remain until the Council arrange for them to be removed, time frame can't be calculated as it's up to the Council to decide.*
- *The bus gate will be near the car park, so residence can use the new bridge when it goes in so they can reach their allotments.*
- *Application was made, but dismissed on appeal, for a further 10-12 houses - Residents are concerned as they were not advised about the plans that were made, it was noted that Persimmon will engage with residents and given them an opportunity to promote the land.*
- *Occupation will be around 600 by March.*
- *The orange barriers were there for testing of the land and for scientific investigations as the land is owned by Persimmon they wanted to carry out tests before building. Persimmon advised that the work they were doing did not require the residents to be concerned.*
- *Next phase of development will be near the hill; this will start after Easter.*
- *Charles Church application for their part of the development will be submitted within 4-8 weeks, this part of the land will not be Persimmon Homes. They aim to put 4-5 bedroom detached houses.*
- *Contemporary theme to the houses, render, cladding which will be essential plastic – OSMCC felt was not in keeping with the area.*
- *Cardiff have specific designs for houses, therefore, Charles Church properties will stand out to separate them from Persimmon Homes.*
- *It was noted - Persimmon must deliver a circular of houses, in order of the council, if they don't deliver on this i.e. close the 1000 houses, the council could decline further applications from them.*
- *Noted - Hedges will be relocated, tree and shrubs will be planted.*
- *School is still on target with 400 occupations.*
- *Final application and detailed application will be submitted for residences to see, roughly 6 months.*
- *OSMCC - It was noted that there had been fly tipping close to the river – this will be investigated.*
- *Bridge Road to be closed. This is a temporary closure until the Council approves the permanent closure with the required bus gate.*
- *Charles Church Phase – This Reserved Matters Application is expected to be submitted later this month. DJ will provide the Community Council with the final details of the layout and house types when they are available.*
- *DR – there has been complaints re noise late at night from residents. DJ - have spoken to the current tenants of Bridge Road Farm who confirmed that they have been demolishing outbuildings. This has involved breaking up the existing slabs and foundations to remove all asbestos. This is likely to be the source of the noise. The barns are to be removed by April.*

6. Local Residents (15 min)

Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.

None.

7. Highways and Planning (10 min)

(Planning Working Party to present their report)

7.1 16/02561/MNR – Southlands 33 Melville Avenue

There has been more than one change to this planning application, made retrospectively, the overall floor plan is bigger than the original application, first floor bathroom windows should have been frosted, although it was noted that these windows will remain frosted at the side elevation. There had been an overall feeling that Cardiff Council has appeared a little lax in allowing changes. Building had been stopped for a month pending enquiries, but noted all changes seem to have been approved.

8. Finance (10 min)

(RFO to present financial report)

The RFO stated that the bank balance as at 31st December 2016 reflected only a drop of £2k since October 2016. This is totally due to grants for playing fields equipment from Cardiff Council and Persimmon totalling £2k and a donation of £1200 from the Village Association towards hall carpets. The Finance report shows several cheques requiring approval and signatures including the half-yearly Village Hall rent and quarterly PAYE. In addition, further invoices totalling £87.50 have been received, which relate to necessary improvement work inside / outside the Village Hall and the cost to replace the damaged padlock at the Playing Fields. These also require approval for payment. No external audit invoice for 2015/16 has been received, despite correspondence from the auditors.

It was resolved: all payments approved

8.1 Insurance for hall users

The RFO and Chair had met regarding Knit Stitch & Natter and Gardening Club hires and understand that these hires plus the regular Table Tennis hire are to be discussed by OSMVA at their meeting on the 19th January. Hopefully the insurance position will be resolved. The RFO had also discussed the issue with OSMWI and understands that all activities under their National membership of WI are covered by a blanket policy. Our obligation is to ensure that our premises are fit for purpose if hired.

8.2 Exterior lighting to update

The RFO reported that discussions had previously taken place to improve the Hall exterior lighting. The WI have expressed concern that a number of their older members required help accessing and leaving the hall. Cllr Stroud has now obtained an urgent quote of £390 + vat from a local electrician as both Chair and RFO were concerned on H & S grounds. The RFO has recommended that the Chair /Clerk should immediately approve this work under their mandate with formal approval at the next meeting.

It was resolved: all approved – Clerk to contact electrician to go ahead with works

8.3 Council Precept form for formal approval

The RFO recommended at the November meeting that the Precept of £27,600 should be maintained at the 2015/16 level and this was approved by Council. The Clerk has now received the Precept form for 2017/18 from Cardiff City Council. The RFO required the Chair and Clerk to officially sign them in order that the Precept can be obtained.

It was resolved: all agreed and approved – Chair & Clerk signed the document

8.4 Bond – re 23rd Dec

The Caretaker reported to the RFO that the Hirer had failed to leave the hall in the same condition it was hired. The RFO immediately reported the position to the Clerk and Chair. Subsequently the OSM Table Tennis emailed on 30/12/2016 complaining about the state of the hall and attached 5 photographs. The Clerk reported the cleaner had sorted out the hall, but was claiming 1½ hours overtime. The £75 has not yet been repaid and the RFO requires instructions.

It was resolved: all agreed to retain the bond

9. Annual Planner (10 min)

- 9.1 Review pest control.
RFO is awaiting confirmation email.

10. County Councillors Report (10 min)

(Cllr Dianne Rees and Cllr Georgina Phillips to present their reports)

County Councillor Dianne Rees presented this report:

- Resurfacing of pavements in Chapel Row, residents want to pay for the resurfacing.
- Clean up of Vaendre Lane, cameras are being installed by Cardiff Council.
- Carol singing for the defibrillator £177 raised.
- Bluebell Drive, pot holes to be filled in and resurfacing requested.
- Cardiff City region deal has to be signed off on 26th January, worry that Cardiff may pull out, the other Councils will go ahead and sign, email request for Cllrs to attend a meeting next Monday by OVW, this is an important meeting and it was noted that OSMCC would agree to sign up to this.
- Speed limits A4232 will be reduced to 40mph
- Church Road to Llanedeyrn reduced to 30mph
- St. Johns College appointed a new headmaster – Mr Gareth Lloyd.
- All areas of Cardiff will have lights dimmed between 10pm and 6am, improvement to lighting changes from the yellow to more efficient white lighting.

Cllr Georgina Phillips did not attend or submit a report.

11. Working Party Reports (10 min)

(Working Parties to present their report)

a) Village Hall Working Party

- Exterior light sorted.
- Internal side lights 60w bulbs which can be dimmed need to purchase 8.
It was agreed: all approved to purchase and to be fitted by an electrician
- Carpet in the foyer is too big as it gets jammed by the front doors.
New carpet bought for this area.
- New hoover has been purchased for use by hall hirers.
- Guttering requires attention.

b) Playing Fields Working Party

- New padlock.
- Seesaw has still not been returned.
- Paths clean and tidy, bins have been emptied.

c) Village Plan Working Party

No report – Plan to include survey results.

d) Old St. Mellons Village Association

- 10th June Boules Competition, 8th July Fete
- Donated £200 to OSMCC
- Thanks to those that helped with the Carol singing.

12. One Voice Wales – report (5 min)

12.1 No report.

13. Correspondence Received (10 min)

13.1 Local Pharmacist – defibrillator for local community requires funding

It was agreed that due to the OSMCC unable to have this equipment at the premises due to the Village Hall not being in continual use, that a contribution be made to the local pharmacist, this will be for the well-being of the local community and it was noted that this is not a charitable donation.

It was resolved: all agreed

13.2 OSMD – Advertising?

It was agreed to advertise the Village Hall Hiring facilities

13.3 Battle's Over – A Nation's Tribute 11th Nov 2018 – Beacon request
Clerk to write to express an interest.

13.4 City of Cardiff Council's to improve cycling and walking routes – meeting request
Clerk to ask them to go through the Charter.

13.5 Zumba class – Wednesdays

This was approved and noted appropriate insurance will be in place. It was noted to charge normal hiring fees.

14. **Newsletter (5 min)**

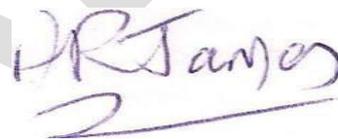
Nothing to report.

15. **Items for next meeting (2 min)**

Survey results.

Meeting closed: 9:45pm

Date of next meeting: 9th February 2017

A handwritten signature in purple ink, appearing to read 'R James', with a horizontal line underneath.

*Cllr Rosemary James MBE
Chair to the Old St. Mellons Community Council*

EMMA