

OLD ST. MELLONS COMMUNITY COUNCIL

Minutes of meeting held in the Village Hall, Newport Rd,
Old St. Mellons at 7.00pm on Thursday 13th June 2019

Present:

Chair: Cllr Dianne Rees (DR)

Vice Chair: Cllr Rosemary James (RJ)

Councillors: Cllr Gaynor Hassan (GH)
Cllr Dennis Matthews (DM)
Cllr Charles Price (CP)
Cllr Derek Stroud (DS)
Cllr Joel Williams (JW)
Cllr Vic Davies (VD)

Clerk to the Council: Mrs N Evelyn-Gauci (NG)

1. Apologies for absence & Acceptance (1 min)

Cllr Sarah Johns – work commitment

It was resolved – All Agreed accepted

2. Declaration of interests (1 min)

RJ: OSMVA, St Edeyrn's

DR: St Edeyrn's

DS: OSMVA

3. Minutes – to approve as a correct record of the AGM minutes of the meeting held on 9th May 2019 (5 min)

It was approved as a true and accurate record JW proposed CP seconded

4. Matters arising from the AGM minutes of 9th May 2019 (15 min)

4.1 Green Flag – result
Results in July

4.2 Amendments to Standing Orders
Defer to next meeting

4.3 Funding support 2019/2020 – DM
Ongoing

4.4 Hinkley C Waste – DM
Currently under consultation. Noted Welsh Government makes this decision.
Unfortunately, beyond OSMCC remit.

5. Local Residents (15 min)

Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.

Martin Gilbert – St. Edeyrn's Church – concern to main entrance stones holding gates needs attention, including trees and entrance area. Photographs were provided at the meeting and handed around, noted Clerk already sent these via email.

Ty-To-Maen close, there appears to be some unruly residents, causing distress to other residents in the area. JW is still looking into this.

6. Finance (10 min)

(RFO to present financial report)

Noted – RFO on holiday – Clerk read this report

Councillors have received the May 2019 bank reconciliation together with a list of commitments for June 2019. Cheques to be approved include Procut for the normal grass maintenance contract and additional work catching up on the half yearly hedging and herbicide treatment on our three sites. The RFO has confirmed with the contractor that this work and payments is part of the annual contract. The contractor has also been requested to quote for clearance and cutting back of the area behind the play area.

Village Hall Roof Upgrade – The date for this work has had to be put back to late July/August due to the illness of the main contractor. The RFO and Cllr. Matthews have met with the contracting firm on several occasions and are satisfied that the contractor will complete the contract within the new timescale. For information, these Section 106 monies are available until November 2019. The position regarding other Section 106 for the pavilion upgrade is awaited.

Electricity – Both Village Hall & Pavilion supplies are due for renewal. The Eon renewal figures show they are no longer interested in small business customers and both EDF and British Gas are considerably cheaper. EDF fixed rates for 2/3 year contracts are the best on comparison sites and a decision is required regarding a longer term contract. No switch to smart meters are required. The gas contract is not due until November.

It was resolved to go to 2/3 year contract EDF fixed rates.

Annual Hall Gas & Boiler Test - The RFO has been in contact with Rhiwderin Plumbing & Heating and they will contact either Cllr Stroud or RFO next week with a date to carry out the test.

Bank Mandate – An annual review is recommended by Wales Audit Office. Current signatures are Cllrs. Rees, James, Stroud, Matthews and RFO. Any three to sign. This normally should be fine as cheques are usually signed at Council meetings and month end. Kindly confirm?

It was resolved: All agreed to continue with existing arrangements

Hall Hire cancellations - Most group users recently appear to cancel at least one booking per month. Sometimes at short notice, occasionally no notice until payment is received or reasonable notice like the Guides today cancelling 16th July. Do we allow this flexibility to avoid any problems/issues and review in September?

It was resolved: all agreed to review in September

Staff – Annual reviews are now due?

6.1 Staff Salaries – approval

Staff reviews to take place in June – prior to staff salaries approval.

7. Working Party Reports (10 min)

(Working Parties to present their report)

a) Village Hall Working Party

- Noticeboard – renewal – Hall, Playing Fields, St. Johns College
It was resolved: to refurbish – DM & CP to investigate
- Knit and Knatter, Gardening Group – storage request
Noted: Clerk to write with suggestion they purchase a metal cabinet – fire safety
- Locks – purchased – £190.84 in total
Noted: CP to add chain to each one
- DS noted that the Fire report is up to date – DM noted to thank DS for all the hard work – Cllrs had a view of this report today

b) Playing Fields Working Party

- Seesaw: update – Clerk
CC believes this had been funded by OSMCC, if funding is provided for its replacement, CC can arrange for its supply and installation
Noted meeting arranged with Parks dept. for 19th June
– defer to next meeting
- Playground Equipment: update – Clerk
CC shall endeavour to clean the equipment, but currently do not have the resources to have it painted
- Outdoor Gym Equipment: update – Clerk
CC noted that OSMCC is responsible for the inspection, maintenance and repair of the outdoor gym equipment, and at present CC do not have the resources to include the equipment within their current regime although they may be able to do so in the future
- Tennis Courts: update – Clerk
CC does not have the capacity to provide fencing at the moment, but have provided details of contractors they use
- A delivery of two benches courtesy of Waites 28th June – A big thank you to DM for organising this

It was noted that CP was at the park the other week and it was lovely to see so many people using the facilities

- Noted – Flagpole had been vandalised – thank you to RJ and Mr Bill James for undertaking the repair
- Noted JW attended FIT AGM meeting – 4th June
JW had a pre meeting with trustees with regards to the green space in St. Edeyrn's Village, it was noted that the Fields in Trust would support this green space area.

c) St. Edeyrn's Church

Correspondence received with regards to repairs

- Noted benches that are not licenced should be removed
- Pillars and gate – RJ to check if a faculty is required to remove the gate and to repair the pillars
- CP – to check who makes and repairs metal gates
- CP & RJ – to source a stonemason
- Request St. Edeyrn's to obtain quote for hedgerow - Clerk to write to MG.

8. Annual Planner (10 min)

8.1 Book Boiler & Gas Safety check

See item 6.

8.2 Village Fete ideas – 13th July 2019

- Raffle tickets for sale
 - Collecting prizes for raffle
 - BBQ hosted by CP
 - OSMCC to have a tent
 - Suggest RNLI to attend
 - Suggest to obtain a 'pop up' banner – JW to source
- Chair agreed for this purchase

It was resolved: all agreed

8.3 Fire Extinguisher check

Noted - DS reviewed

9. Police Matters (5 min)

5th May and the 13th June 2019 there were a total of 13 South Wales Police Occurrences for the Old St Mellons area.

- *There was 1 incident of violence throughout this time.*
- *There was 1 burglaries within this period.*
- *There were 0 incidents involving Drugs.*
- *There was 1 incident relating to damage during this period.*
- *There were 0 fraud occurrences.*
- *There were 5 Anti-Social Behaviour incidents reported to police. These included any deliberate fire that had been dealt with by the fire service.*
- *There were 2 occurrences that were non-crime related matters involving concern for welfare/missing people/highway disruption.*
- *Operation Red Mana is up and running for the summer months. This relates to our constant battle with off road motorcycle nuisance. We are aware Old St Mellons is a particular victim of this and as such a joint collaborative approach with the council is being undertaken which will commence soon. It is worthwhile stating that the police are limited in their approach to off road bikes, primarily from a health and safety point of view, however I have requested that the St Mellons area is a priority location for the operation.*
- *The access point at The Coach House is every Tuesday 1130 – 1230 hours, officers are available to speak to members of the community regarding any issues they would like to discuss, or if they would like to speak to officers in confidence they can contact them via email or mobile to arrange a meeting.*

St Mellons shopping precinct remains a way-marker for our area and at the moment. There is a concerted effort from PC's and PCSO's alike to target this location with a view to reducing the number of ASB calls we have previously had.

10. County Councillors Report (5 min)

(Cllr Dianne Rees and Cllr Joel Williams to present their reports)

- *St. Edeyrn's Village – concerns/issues still ongoing – meetings are continuing*
- *Emails are continuing to come through with a variety of issues, speeding, grass cutting, education, highways etc*
- *Boundary review – noted no changes*
- *Planning matters enforcement action to an area in Druidstone road - ongoing*

11. St. Mellons Primary School (5 min)

Consultation information has been sent out to all Cllrs.

- *Transfer St Mellons CiW Primary School to a new site on the new housing development at St Edeyrn's*
- *Increase the number of places at the school from 105 places to 210 places*
- *Extend the age range of the school from 4-11 to 3-11 by establishing nursery provision at the school to allow for 48 part-time places.*
- *The proposed changes would take effect from September 2021*

It was resolved: all agreed to support the proposal outlined in the consultation

12. Planning Applications (5 min)

12.1 19/00235/MJR St. Edeyrn's Village – 18 dwellings – update

It was noted that Persimmon has amended the plans, on hold until amendments received by planning office.

12.2 19/01214/MNR – demolition of Little Began House and construction of 3 detached dwellings
Clerk to write to planning – OSMCC Objects

12.3 19/01401/DCH – demolition of existing single storey, construction of new single storey
Noted

12.4 Assets of Community Value – *noted any building of interest in the village can have planning refused if the building in question is of benefit to the community.*

13. One Voice Wales – report (5 min)

Nothing to report – next OVW meeting 22nd July Clerk to send CP details.

14. Village Association – report (5 min)

14.1 Requested permission to lay permanent electrical ducting buried beneath the grass (Approximate length 30/40 yards).

Noted no objection – OSMVA to liaise with OSMCC Health and Safety Officer.

15. Correspondence (5 min)

15.1 Charter meeting – Clerk attended meeting 12th June

- the new online forms for notification of issues/complaints were long and onerous
 - CC noted the use of forms means that the right information is supplied the first time which would enable to action an issue efficiently and correctly
- CC now has live web chat between 8.30am – 6.00pm
- The Cardiff App is the most efficient way to report issues, such as fly tipping, highways defects including potholes, access the waste collection dates and council tax account
- Consultation re dog fouling – ends in October CC will be putting up new signage and will be locating enforcement officers during this time
- Financial Regulations some wording in parts a little vague, monitoring officer will obtain clarification with regards to the minimum amount before obtaining tender, quotes. RFO is aware of this.
- Noted Code of Conduct training on 24th Sept. – Radyr Clerk to send info to all Cllrs.

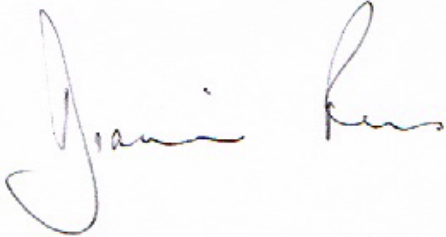
16. Items for next meeting (2 min)

16.1 Green Flag – result

16.2 Amendments to Standing Orders

16.3 Meeting with Parks re S106 Pavilion Project

Meeting closed at 9:44



*Cllr Dianne Rees
Chair to the Old St. Mellons Community Council*