

# **OLD ST. MELLONS COMMUNITY COUNCIL**

Minutes of meeting held in the Village Hall, Newport Rd,  
Old St. Mellons at 7.00pm on Thursday 12<sup>th</sup> July 2018

**Present:**

**Chair:** Cllr Rosemary James (RJ)

**Vice Chair:** Cllr Derek Stroud (DS)

**Councillors:** Cllr Victor Davies (VD)  
Cllr Gaynor Hassan (GH)  
Cllr Dennis Matthews (DM)  
Cllr Charles Price (CP)  
Cllr Joel Williams (JW)

**Clerk to the Council:** Mrs N Evelyn-Gauci (NG)

**1. Apologies for absence**

Cllr Dianne Rees – other commitment  
Paul Good – RFO – holiday  
Cllr Sarah Johns – work commitment

**It was approved**

**2. Declaration of interests**

RJ: OSMVA, St Edeyrn's  
DS: OSMVA

**3. Minutes – to approve as a correct record of the minutes of the meeting held on 14<sup>th</sup> June 2018 (5 min)**

**It was approved as a true and accurate record DM proposed, JW seconded**

**4. Matters arising from the minutes of 14<sup>th</sup> June 2018 (10 min)**

**4.1 Secure Tennis Courts**

Suggestion to make the gate open partially, to avoid bikes from getting through.

**It was resolved: CP proposed JW seconded.**

**4.2 RFO and Village Hall Working Party to review 5 yr plan**

Acknowledged monies have come through and the main concern is to look at the roof for repair both internal and external where necessary.

Builders have looked and advised – still ongoing, quotes to be sent.

**4.3 Security Camera – Ty'r Winch Playing Field**

DM has had a quote – but currently seems expensive – ongoing.

**4.4 Dog walking - JW awaiting update from Cardiff Council**

No further update.

Suggesting to purchase a bigger sign.

DM to obtain quotes for signs JW to ask Cardiff Council for installation.

**It was resolved: agreed to purchase sign up to £300.00**

**4.5 Ty'r Winch Playing Field – further volunteers**

At the Fete – suggestion to ask the locals.

**4.6 Charter – update**

RJ to obtain advise from OVW.

## 5. Police Matters (5 min)

Police Report 14<sup>th</sup> June – 12<sup>th</sup> July 2018

Between the 14<sup>th</sup> June and the 12<sup>th</sup> July 2018 there were a total of 15 crime Occurrences.

During the above time period there were zero reported Anti-Social Behaviour reports from local residents.

There were 4 incidents of violence throughout this time.

There was 2 thefts within this period.

There were 3 burglaries within this period.

There was 3 incident relating to damage during this period.

There was 2 fraud occurrence.

Officers are continuing to patrol the area on a regular basis and also calling in to see local residents at coffee mornings. PCSO's have been patrolling the park on Ty'r Winch following some reports of drug paraphernalia being found at the location.

St Mellons officers have actively engaged with the local Muslim community over the month of Ramadan – we have attended at the St Mellons Community Centre where the Mosque is situated and look to have some community engagement events throughout the summer. We are working closely with the members of the Muslim community in organising joint events for the community.

St Mellons Neighbourhood Team along with Cardiff Council Off-Road Motorbike team conducted a joint operation on Saturday 30<sup>th</sup> June 2018 whereby 3 off road bikes were seized. Officers have been aware of ongoing issues with ASB being caused by motorcycles in the area. Operation Red Mana has commenced in relation to off road motorcycle annoyance – joint operations will take place monthly with the council with a view to targeting and removing the off-road bikes from the roads.

The access point at The Coach House is every Tuesday 1100 – 1200 hours, officers are available to speak to members of the community regarding any issues they would like to discuss, or if they would like to speak to officers in confidence they can contact them via email or mobile to arrange a meeting.

St Mellons shopping precinct remains a way-marker for our area and at the moment. There is a concerted effort from PC's and PCSO's alike to target this location with a view to reducing the number of ASB calls we have previously had.

The PCSO's and myself are available should you wish to utilise us for any particular event that may be planned in the future. There will be two PCSO's attending the Fete this Saturday.

PC 5384 Andrew Sweeney

## 6. Local Residents (15 min)

*Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.*

Some residents did not receive our newsletters.

RJ – more newsletters will be available at the Fete.

## 7. Finance (10 min)

*(RFO to present financial report)*

The bank reconciliation spreadsheet to 30<sup>th</sup> June 2018 has been emailed to Councillors and the RFO pointed out there are 16 cheques to be approved and signed. The cheques include the recommended IRP for Wales payment to each councillor in respect of out of pocket expenses for 2018/19. On the Income side, the Village Association have made a donation of £1,000 towards the construction of the Boules courts. The RFO reported that he had complained again to our bankers as the bank statement has not been received and he obtained copies to complete his reconciliation. He also obtained the necessary forms to update the bank mandate, which have been handed to the Chair.

The annual gas risk assessment report for the Hall has been received with no issues, however the usual contractor responsible for the annual electricity testing on the Hall and Pavilion has not responded and failed to give any dates. In the circumstances, another local qualified electrical contractor has been instructed to carry out minor repairs to the Pavilion before undertaking the annual testing. The Village Hall meeting with the Council regarding the Section 106 monies will initially require roof tenders and the RFO requires 4/5 copies of the original roof plans to obtain estimates by the September meeting. The RFO will also forward councillors the Budget to Actuals comparison for the period April – August for discussion at the September meeting.

The above report forwarded to Clerk in the absence of RFO

7.1 FIT membership fee £50 to agree payment

**It was resolved: all agreed JW proposed DS seconded.**

Expression of thanks for the RFO for all his work.

## 8. Annual Planner (5 min)

8.1 To add to check new sports equipment – to coincide with Cardiff Councils checks. – JW to find out when Cardiff Council's equipment are checked.

8.2 WIFI review – deferred to next meeting.

## 9. St. Edeyrn's Church (10 min)

9.1 Revised Plans and possibility of lease  
Further investigation regarding size, drainage, water, electricity OSMCC requires more clarity to the existing plans.

It was decided that the exiting plans is encroaching too much land.

It was agreed one toilet and one small kitchenette - RJ to inform St Edeyrn's

9.2 Tree work update

Tree work ordered for Ty'r Winch Playing Fields, Village Hall and St. Edeyrn's – start date 19<sup>th</sup> July 2018

## 10. County Councillors Report (5 min)

*(Cllr Dianne Rees and Cllr Joel Williams to present their reports)*

JW presented this report

- Fly tipping – Bridge Rd, Began Rd, has been reported – covert cameras have been installed
- Bethania Road – knee high fencing in place along with flower planters
- CC need to save £91m pressure on saving services, there has been discussions to collect business rates, currently sent to WG and CC receives a small proportion
- Waste collection – Cardiff Council suggests collection on a monthly basis
- Persimmon has been fined for not securing site
- Bluebell Public House – ASB has been noted
- Rumney High School development – planning application 150 dwellings and a small retail area
- Proposal to close Glanrhyon Primary School

## 11. St. Mellons Primary School (5 min)

*(Governor's Report)*

JW advised he is recommending the relocation of St Mellons Primary School to the proposed new school in the St Edeyrn's development. It was stated that there is a need for the Local Authority to be clear on proposals to safeguard the future of the school.

## 12. Planning Applications (5 min)

12.1 18/01458/DCH construction of front porch Kadina, Bridge Road  
Noted.

**13. Working Party Reports (10 min)**

*(Working Parties to present their report)*

**a) Village Hall Working Party**

RJ to contact electrician for annual inspection.

**b) Playing Fields Working Party**

Bins were full and overflowing

**c) Planning Working Party**

Remove this from future agendas'

**14. One Voice Wales – report (5 min)**

14.1 Letter re pensions

Noted OSMCC free to leave without penalties

**15. Village Association – report (5 min)**

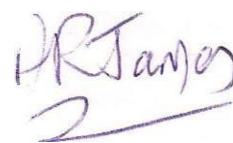
- Agreed to a donation for tennis nets
- Tennis courts needs sweeping, before the Fete takes place

**16. Items for next meeting (2 min)**

- WIFI review
- Quotes for roof
- Security Camera – Ty'r Winch Playing Field
- To add checks to Annual Planner – set dates
- Review gate opening – Ty'r Winch Playing Field

**The meeting closed at: 21:15**

Public was asked to leave as private meeting to discuss Caretaker's wages.



*Cllr Rosemary James MBE  
Chair to the Old St. Mellons Community Council*