

OLD ST. MELLONS COMMUNITY COUNCIL

Minutes for meeting to be held in the Village Hall, Newport Rd,
Old St. Mellons at 7.00pm on Thursday 14th September 2017

a) Declaration of Acceptance of Office

The Clerk witnessed and received: Charles Price – the Declaration of Acceptance of Office.

Present:

Chair: Cllr Rosemary James (RJ)

Vice Chair:

Councillors: Cllr Vic Davies (VD)
Cllr Gaynor Hassan (GH)
Cllr Dennis Matthews (DM)
Cllr Charles Price (CP)
Cllr Dianne Rees (DR)
Cllr Derek Stroud (DS)
Cllr Joel Williams (JW)

Clerk to the Council: Mrs N Evelyn-Gauci (NEG)

In attendance: Mr Paul Good (RFO)

1. Apologies for absence (1 min)

Cllr Sarah Johns (SJ)

Noted: Accepted

2. Declaration of interests (1 min)

Clerk to amend the Members' Register of Interests Form.

DS: St Edeyrns, Ty'r Winch Playing Field

DS: OSMVA

RJ: OSMVA

JW: Keep Us Rural

VD: Keep Us Rural

3. Code of Conduct – formally accept OSMCC Code of Conduct Policy (5 min)

It was noted that the Clerk receives notifications of training for this module as well as others and wishes to confirm that these are forwarded to Councillors regularly.

All Cllrs agreed and accepted.

4. Following invitees: (30 min)

a) Taff Housing: Sarah Brock – not attended.

DR noted that plans have been submitted County Council planning department.

b) Keep It Rural Ltd – Mr Nigel Hallett, Mr Jeff Stockham

A letter containing a brief outline of their business was handed to the Community Councillors.

See Appendix 1

JW – declared an interest

They attended this meeting to raise awareness of their company and they wish to request support from OSMCC, either a letter and/or funding. They had also requested that they would like to return on a future date to show their activities that are conducted by KUR. They would wish to be seen as not objectors to agricultural land being used for other purposes, but only where they match the rural needs of the community. It was noted that they have been seeking support from other Community Councils.

Cllrs agreed in general to support KUR.

It was resolved: All agreed to send a letter of support DS proposed GH seconded

c) Persimmon – not attended

5. Minutes – to approve as a correct record of the minutes of the meeting held on 13th July 2017 (5 min)

It was approved as a true and accurate record VD proposed, DM seconded

6. Matters arising from the minutes of 13th July 2017 (20 min)

6.1 St. Edeyrns War Memorial

Clerk had noted if War Memorials (Local Authorities Powers) Act 1923 can be used to repair the War Memorial under this act.

RJ suggested Clerk to contact Bereavement Council in Cardiff Council.

6.2 St. Edeyrns Burial Records arrangement & storage of same.

Suggestion of putting records in a safe and keep at the Village Hall.

JW proposed to approach Glamorgan Archives, could they take the original documents, and ask businesses who deals with the copying of records and same to be retained in the Village Hall.

It was noted that the Clerk will make enquiries.

6.3 Signage to Ty'r Winch Playing Fields & Rota

To take down existing various boards and to put one large sign to include no dogs, awaiting costs.

Concerns that the Playing Field has already been opened, noted Rota to be monitored.

7. Finance (15 min)

(RFO to present financial report)

The RFO stated that Councillors will have received both the August and September finance and bank reconciliation since the July meeting. No issues have been raised by any of the councillors.

7.1 To approve Clerks overtime - The RFO reported that the Clerk has worked 7 additional hours in previous months, which the Chair had approved.

It was resolved: Agreed

7.2 Ty'r Winch Playing Field – insurance

The RFO reported that he had spoken to Messrs Came & Co regarded all aspects of our insurance cover at Tyr Winch Playing Fields, including a recent incident. Basically, we need to ensure that any notice board are clearly worded setting out the use, restrictions and open/close hours. In addition, we must ensure all equipment and grounds are maintained properly. On this basis, the RFO considers there should be no issue with our insurance cover.

7.3 Review Grass Cutting contract

The grass contract including hedging cutting for our three sites is due to end in November. The RFO will prepare a tender document based upon the existing tender and will approach suitable contractors in addition to advertising the tender details on the notice boards. Tenders to be returned in time for the next meeting.

7.4 Review Income & Expenditure

The RFO stated that he had forwarded all councillors a spreadsheet showing Income and expenditure up to 31st July including a comparison to budget for the year to date. He reported that most areas are in line with budget, although income from sale of plots at St Edeyrns is less than expected, while the budget for village hall improvements is yet to be utilized. He is hoping that expenditure under Agenda items 10.1 and 13 a) will be clearer in the next month as the 2018/19 Precept will require consideration at the November meeting.

It was resolved: All agreed

7.5 Approve of Accounts, Annual Return and notification

The RFO was pleased to report that the Wales Audit Office had concluded its audit of the Council's accounts for 2016/17. The 2016/17 Annual Return has been returned duly signed and he is pleased to advise councillors that there are no issues arising that require attention. He therefore requested the formal approval of the Accounts , Annual Return and approval to deal with paperwork notifications to residents in this respect.

RJ – a big thank you for the RFO for all the hard work that he has undertaken.

It was resolved: Approved and Accepted DR proposed, CP seconded.

8. Police Matters (1 min)

Nothing to report.

9. Local Residents (15 min)

Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.

A couple of residents feel that they are not part of the Village. It was noted that OSMCC serves all the Community of Old St. Mellons.

A letter was received from Mrs Pam Jenkins informing OSMCC of all her support and work carried out on behalf of the Community. It was noted to thank Mrs Pam Jenkins for all the hard work and hopes that this continues.

10. Annual Planner (10 min)

10.1 Quotes for guttering/faciaboard

Still awaiting quotes.

10.2 WIFI review

Still waiting for response from Talk Talk ongoing.

10.3 Review Storage, Council Room, Hall, Pavilion

All storage areas have been addressed.

10.4 Review Policies and Procedures

Deferred.

11. County Councillors Report (10 min)

(Cllr Dianne Rees and Cllr Joel Williams to present their reports)

- Vaendre Lane – potholes, fly tipping, asbestos. Security measures will be put in
- Improvements to road, clearing edges and microasphalt will be applied in October
- Fly tipping Began Rd, Ty'r Winch Road. Signs will be posted and CCTV will be in the area
- S106 Tyn y Gollen received £26k this will be used to refurbish the play area in Ty'r Winch Road, this will allocated to children's area which needs resurfacing
- Naming new roads in St. Edeyrns Village - Willey is a suggestion, but to be used only once
- It was noted suggestion of using names to be used only once per road. JW suggested he will address this recommendation to the Council
- South Wales Police, several scramblers bikes were ceased
- Fingerpost – suggestion of getting this listed

12. St. Mellons Primary School (5 min)

(Governor's Report)

- Deputy Head will be appointed soon
- Admissions meeting – noted they will keep the admissions criteria the same
- Noted a school will be built at St. Edeyrns – behind Bridge Farm

13. Planning Applications (10 min)

- 13.1 17/02053/MNR Bridge Farm Gwern-y-Goytre – change of use from agricultural to a Health & Wellbeing Centre for Physical and Mental improvement
Noted.

14. Working Party Reports (10 min)

(Working Parties to present their report)

Please find below a report from DS & VD re St. Edeyrns

Report on the condition of St. Edeyrn's Church Yard

Cllr D. Stroud and Cllr V.O. Davies had been requested to attend the above and report on the general condition of the items which could be considered the responsibility of the Community Council.

The visit took place on the afternoon of Friday 1st September.

The first thing that greeted us was the Kissing Gate which is badly damaged and not mentioned in the report by Dean Consulting dated December 2016. Many of the steel bars have been damaged and will need repair and painting after repair. Some of these repairs have already been painted over.

There were general signs of neglect throughout the whole site including the main building. Which, although not the concern of the Old St. Mellons Community Council, exists and therefore we need

some indication in writing that these repairs are to be tended prior to us committing any money to this venture. This property is Grade 2 listed

The main concern was the gate at the base of the to the South West of the Churchyard which was seen to be in need of repair together with the side gate on the same spot which due to the condition if the centre pillar would not close. The pillar to both of these gates was in a poor state of repair and could be considered by some to be addressed as priority.

If we look at the boundary walls, it can be seen that there is a great deal of Ivy and other plant matter which obscures sight of the condition of wall. We felt that if this was left in its present state then the wall, whatever its condition, could be supported by the growth for some time yet. This however, may be considered a risky course of action. Another course of action would be to treat that wall and everything surround it with a dose of a strong systematic weed killer, but then consideration must be given to the surrounding plants and trees. There is a considerable amount of the boundary wall showing, most of which needs re-pointing.

Many of the headstones and gravestones are in a state and considered to be addressed as priority, along with the in memoriam benches that have been placed in the Churchyard. Many of the headstones need to be laid down which would, of course, require permissions.

If this report could be discussed at the September meeting, then a decision can be taken on next steps to be taken.

The above to be in line with the diocesan quintperennial

a) Village Hall Working Party

Fire Report –

- Emergency lighting batteries
- Emergency lighting needs repairing/replacing
- Smoke detectors needed
- Central Heating boiler – needs to be isolated
- Vegetation to perimeter needs cutting back
- Groups have to be accountable to do their own fire drill – RJ and DS to meet with the groups

It was resolved: all agreed for the above work to be carried out urgently.

b) Playing Fields Working Party

Rota – see 6.3

- It was noted: £3750 received from the Tesco grant – equipment to be installed asap.
- An application has been made for all weather Boules court - £1000
- We have received a full size Green Flag from the Green Flag award – suggestion to have this on a flag pole.

It was resolved to spend approximately £100 on a flag pole.

c) Village Plan and Planning Working Party

Nothing to report.

15. One Voice Wales – report (5 min)

15.1 Model Local Resolution Protocol for Community and Town Councils – review, adopt

It was resolved: all agreed

15.2 Charter

Noted - to accept as it stands which would lead us to opportunity to re look at this to get what we want.

It was resolved: all agreed VD proposed GH seconded.

15.3 Meeting OVW covered

- Community Mapping Toolkit -
- The National Conference and AGM would take place on Saturday, 30th September 2017 at the Royal Welsh Showground, Builth Wells.
- A timetable of training sessions to be held in South Wales during 2017 had been circulated with the agenda together with details of the consultancy services OVW could provide

16. Village Association – report (5 min)

Noted volunteers to offer tea and coffee at the fete.
Suggestions of stalls for the fete.

17. Correspondence Received (10 min)

17.1 Splott Athletic – use of hall
Unable to take block bookings, but can hire through normal processes.

17.2 Coffee ‘shop – suggestions?

All agreed this was a good idea will push this forward.

18. Newsletter (5 min)

Noticeboard – St. Edeyrns Village

It was resolved: all agreed – note this requires planning permission

It was agreed: Ask Persimmon to purchase noticeboard.

Newsletters – information required send to RJ

19. Items for next meeting (2 min)

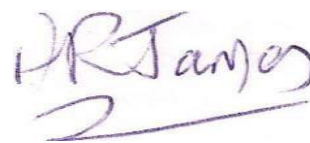
Community Mapping Toolkit

20. Private Meeting – re Staff Salary

Meeting closed at: 10pm

Date of next meeting: 12th October 2017

There followed the Private Meeting.



*Cllr Rosemary James MBE
Chair to the Old St. Mellons Community Council*

KeepUsRural

Aim and objectives:

Aim: We believe that the rural nature of our community is something of intrinsic worth. *KeepusRural* is committed to challenging any developments which we believe are contrary to the interests of our community. We are not opposed to any development, initiative or energy in principle; indeed we support alternative forms of energy, but only where they match the rural needs of our community.

Objectives:

We will achieve this aim by:

Raising awareness of threats to the well-being of our community.

2 Campaigning against any development, planning proposal, initiative or policy which, we believe, does not serve the rural interests of our community.

3 Harnessing the support and skills of members of our community in our activities.

4 Liaising with, and where appropriate, supporting, other groups who have the same broad aims as our own.