

OLD ST MELLONS COMMUNITY COUNCIL

Minutes of the meeting held in the Village Hall, Newport Rd,
Old St. Mellons at 7.00pm on Thursday 9th October 2014

Present:

Chair: Cllr D Rees (DR)

Vice Chair: Cllr R James (RJ)

Councillors: Cllr R Blackmore (RB)
Cllr A Davies (AD)
Cllr S Johns (SJ)
Cllr L Phillips (LP)
Cllr D Stroud (DS)
Cllr S Williams (SW)

Clerk to the Council: Mrs N Evelyn-Gauci (NG)

In Attendance: Mrs Nicola Winstanley RFO (NW)

1. Apologies for absence (1 min)

Cllr J Rogers (JR) – Working

2. Declaration of interests (1 min)

DR: St. Edeyrn's, Ty'r Winch Road Playing Field, OSMAG

RJ: OSMVA, PCC, St. Edeyrn's, Full Circle

AD: St. Edeyrn's, Ty'r Winch Road Playing Field

3. Police Matters (1 min)

DR noted that in relation to the Remembrance Sunday event it was hoped to alter the timing this year but unfortunately this will not be possible so will revert back to the original plans for the road closure and the service will take place at 11:45 at the memorial.

PACT meetings had taken place but no attendees.

4. Minutes – to approve as a correct record of the minutes of the meeting held on 11th September & Extraordinary meeting 18th September 2014 (5 min)

11th September:

5.4 To remove names as there will possibly be other organisations representing hall users, as no decision has yet been made on members.

18th September – approved.

5. Matters arising from the minutes of 11th September 2014 (30 min)

5.1 Crusaders Football Club - keys update

It was noted that the Clerk has sent a letter and an email and also had telephoned the Secretary.

Mr Martin Evans – Secretary has stated he once had the keys but is unsure of where they are now, as for the equipment, which was in the Pavilion, he will ask around as to where the goal posts, flags etc. could be.

DR noted to ask OSMVA to contact Mr Evans of CFC directly and ask for him to locate their equipment and return it back to the pavilion.

5.2 Health & Safety

It was noted that the Village Hall Working Party to arrange a Health and Safety audit.

5.3 Review sale/ownership on mower.

There was a discussion as to whether to sell or keep the mower, it was a very expensive purchase at the time.

It was noted that the Clerk is to send a letter to OSMVA to see if they have the key to mower, as the key appears missing.

It was resolved: all agreed to keep the mower.

5.4 To set up a FIT/FETE Day Working Party

It was noted that RJ had spoken to a few organisations that were in attendance at our last FIT day and has started the process of asking for their input for 2015.

DR has asked for volunteers for a Working Party

It was agreed: DR, RJ, DS to be the FIT Working Party.

5.5 SO 4b to update – summons to attend meeting

It was noted that the Clerk had requested to send by email the agenda for extraordinary meetings or monthly meetings as per OSMCC Standing Orders 4B, in the past there were objections to this form of communication. It was noted in light of recent extraordinary meetings and the timescale to send the agenda's out for 3 clear working days, there had been missed opportunities to call meetings sooner.

It was resolved: all agreed to send agenda by email as the Clerk sees fit as per SO 4B

5.6 Village Hall keys – key holder

It was noted that the Clerk had asked for a main key holder to have all keys to the Village Hall and the Playing Fields, and also as a point of call should any requests for additional keys to be cut.

It was resolved: Key Holder for all keys DS, Clerk and RFO.

5.7 Christmas event – discuss

It was noted that the Carol Service to be held in the Playing Fields as last year, if the weather is not good then the contingency would be to hold the service in the Village Hall. A suggestion of using the Coach House car park was made as they have a covered decking area, it was noted that the Manager of the pub is away at the moment and currently awaiting a reply. The date for the Carol Service - Friday 19th December.

It was resolved: All agreed to the date.

6. Local Residents (15 min)

Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.

It was noted the Clerk had received an email from Mr Magana – who is a local resident, requesting the use of the Village Hall on a regular basis, unfortunately Mr Magana did not respond in time for this item to be added to the Agenda. The Clerk had asked Mr Magana if he would like to attend our next meeting and although a decision could not be made he would be able to give a brief outline of what he would like to use the Village Hall for.

Mr Magana introduced Magmatic Stories, which is an anti-bullying campaign.

This is a voluntary organisation, which includes different artists – musicians, actors etc. This is a programme, which is called 'As Good As You Give' based on anti-bullying stories. At present we attend Schools and Youth Groups and we provide an awareness of bullying which can take place anywhere, from Schools to the Workplace. We provide Workshops at Schools and Youth Clubs. The Big Lottery is funding our organisation and I would like to request the use of local facilities to have rehearsals and workshops.

Story telling becomes a better vehicle to help with awareness for bullying.

DR thanked Mr Magana and stated this will be on our next agenda.

Mr Magana thanked the Councillors for their time.

It was noted that the trees overhanging on Eastern Avenue have still not been cut back. DR will look into this as it was noted that this had been done a while ago.

7. Highways and Planning (10 min)

(Planning Working Party to present their report)

7.1 13/00578/DCO 1020 houses final version

It was noted that the Clerk wrote a letter complaining about lack of response to applications when they have been submitted and OSMCC does not always get the information in time or even not at all.

Clerk has received letter from Cardiff Council stating *that they had noted a problem with regards to the correct correspondence address, however they referred to our Chair as a County Councillor being consulted separately and also to our lack of submitting objections.*

It was noted that as the Clerk was unable to send out emails in time for extraordinary meetings to take place and that when extraordinary meetings were called that OSMCC were not quorum, there had been opportunities missed and timescale deadlines passed.

It was noted that the Chair had objected to the fact that as County Councillor although notified, this is a completely separate role as her capacity as Chair to the OSMCC.

DR noted that a local group is asking for a judicial review, there is nothing as yet to report as this probably will not be heard until November.

It was noted that the Clerk to write back to the monitoring officer with regards to our Chair and County Councillor as two separate roles.

7.2 14/0088/DCO 19 dwellings Tyn-y-Gollen, Newport Road

It was noted that the Clerk wrote an objection letter.

DR confirmed that this application has been passed.

7.3 14/1863/DCO New build Grey Gables, Druidstone Road

It was noted that the Clerk sent an email on 16/9/14 requesting for a holding objection on behalf of OSMCC.

It was noted to write a letter of objection with regards to: transport, privacy, overcrowding, lack of connectivity.

8. Finance (10 min)

(RFO to present financial report)

8.1 St. Edeyrns burial charges – discuss

It was noted that there were some concerns with regards to bricked up graves as some Churches request this.

RFO to check on the procedure for bricking up of graves.

It was noted that according to Mr Denis Cooper – Summers Funeral Directors, our burial charges fall below the prices charged by Cardiff Council.

RFO to check the current prices and to discuss at next meeting.

8.2 Hall Hire charges review

It was noted that the private hire charges were only increased last year and it was agreed to remain the same.

It was resolved: all agreed.

There was some discussion as to the long term hirers as the cost of the electricity, lighting etc. increases every year.

After some deliberation it was agreed to increase the fee for long term hirers from £5.00 to £6.00 to take effect from next term time of 1st September 2015

RJ, DS and AD declared an interest.

It was agreed: 3 in favour, 1 objection, 1 abstained: RJ, DS, AD declared an interest.

8.3 Discuss precept

After some deliberation discussing the financial expenditure, it was agreed that the RFO to check finances and to bring this to the next meeting for a decision. At present the RFO felt it could remain the same.

8.4 Agreed Clerk and RFO's expenses.

It was resolved: All Agreed.

8.5 Audit – no issues and signed.

It was noted that the audit paperwork has been received and signed, this will be put up on the noticeboards in due course.

9. County Councillor Report (10 min)

(Cllrs to present their reports)

It was noted that Cllr Georgina Phillips – did not submit a report.

DR presented this report.

The fencing at the Dell has been repaired; this had been down a while and being used as a thoroughfare from the public.

Cleaning of the war memorial was due this week, but not yet commenced, due to the weather conditions at the moment.

There will be resurfacing of St Mellons Road, this will commence on the 16th October, but only a thin layer of asphalt will be applied.

The fencing at Silverstone Close this should be repaired as it had fallen down, also the area should have been tidied up as well.

Ty-To-Maen Close; DR was thanked for the work in highlighting the problems in this area. The work has now been carried out with regards to the mess that was left which has been cleared.

There has been no news from receiving bulbs for planting, it is hoped to get some wild flower seeds.

10. Village Hall Working Party Reports (10 min)

(Village Hall Working Party to present their report)

- 1. Footpaths around ALL of building needs to have brambles and stinging nettles cut back.*
- 2. Replace broken section of guttering above the corner of the building. It is directly above a security light. The flow of water will damage the light and may damage the internal wiring. Needs to done ASAP*
- 3. Guttering full of leaves and debris. Please clean out all sections of guttering.*
- 4. Door from main hall to office/lobby area is not closing as it is catching on the doorframe. The bottom hinge has come loose and needs re-fixing.*
- 5. Lighting.
2tubes not working in one fitting in the hall.
Office tube fails to light up.
Please fix.*
- 6. The Hall Working Party requests that the owners of the boxes of items -bric a brac and books, in the green room please remove them from site.*
- 7. The broken light switch has not been repaired in the green room. The working party understood that this was to be repaired along with other items on the electrical test assessment. Is this going ahead?*
- 8. New tag needed on small hall fire extinguisher.*

DR asked RFO & Clerk to arrange to have the above items rectified. DS will sort out tag on fire extinguisher.

11. Hall Management Working Party Report (5 min)

(Hall Management Working Party to present their report)

Nothing to report.

12. Newsletter (5 min)

12.1 Newsletter – Autumn/Winter – content

RJ asked for OSMAG to be added to the newsletter; there were no objections.

It was noted that RJ is still awaiting for information from some of the Councillors.

As last year this will be an A3 folded over.

It was noted that deliveries will be made before the end of Oct.

13. Correspondence Received (15 min)

13.1 Cardiff Council – review of polling districts & polling stations.

This was noted it does not have an effect on Old St. Mellons Community Council.

13.2 Planning letter received re 13/00578 from Monitoring Officer.

This was read out see **7.1**

13.3 RFO resignation letter.

Chair accepted the resignation from our RFO and noted that on 14th November it will be the last day.

13.4 Hall Working Party – member request.

Needs to be set up.

13.5 Meeting with OSMVA and OSMCC re joint Fit/Fete day.

See 5.4

14. First World War Event – to have an exhibition (10 min)

It was noted that Saturday 8th November from 1pm – 4pm will be Exhibition day. The Rumney History Society has people working on original information, including those that are seen on the Village Hall War Memorial. Contributors from Cardiff Museum and Cardiff Castle will be bringing artefacts. Also the Male Voice choir will be coming to sing a selection of songs in the Village hall.

Any contributions such as family photos, medals etc, please type up and stick on black paper.

DR asked if there would be any volunteers for the 8th and 9th November.

15. FIT Day & OSMVA Fête to organise one for 2015 (10 min)

See above 5.4

16. Items for next meeting (2 min)

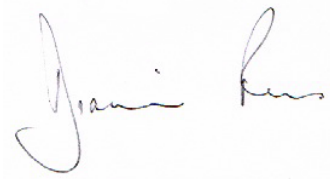
To discuss the precept and decide.

To discuss burial charges and possible increase.

To discuss the RFO replacement.

OSMAG donation.

Meeting closed at 9.37pm



*Cllr Dianne Rees
Chair to the Old St. Mellons Community Council*