

# OLD ST MELLONS COMMUNITY COUNCIL

Minutes of the meeting held in the Village Hall, Newport Rd,  
Old St. Mellons at 7.00pm on Thursday 9<sup>th</sup> January 2014

## **Present:**

**Chair:** Cllr D Rees (DR)

**Vice Chair:** Cllr R James (RJ)

**Councillors:** Cllr A Davies (AD)  
Cllr S Johns (SJ)  
Cllr L Phillips (LP)  
Cllr D Stroud (DS)  
Cllr S Williams (SW)

**Clerk to the Council:** Mrs N Evelyn-Gauci (NG)

**In Attendance :** Mrs Nicola Winstanley RFO (NW)

### **1. Apologies for absence**

Cllr J Rogers  
Cllr R Blackmore

### **2. Declaration of interests**

AD: OSMVA, St. Edeyrns, Tyr Winch Road Playing Field  
DR: Tyr Winch Road Playing Field, St. Edeyrns  
RJ: St Mellons PCC, OSMVA, St. Edeyrns  
SW: Old St. Mellons Defined.

### **3. Police Matters**

There were no police present.

At the point the chair had asked for a councillor to volunteer for the Cardiff Neighbourhood Partnerships representative on behalf of OSMCC which only meets 4 times a year and held in County Hall.

**It was resolved: Vice Chair Rosemary James volunteered - clerk to complete application form.**

*A brief overview:*

#### **Cardiff Neighbourhood Partnerships**

*As you may be aware, within Cardiff the neighbourhood management model provides a coherent structure for allowing organisations to work together within local areas. Multiagency teams involving the Council, Health, Police, Fire Service and the third sector cover six localities across Cardiff and share local intelligence to solve problems for their particular neighbourhood. This means that a range of expertise from across the public and voluntary sectors is brought to bear on the issues that really matter to communities.*

*The six neighbourhood areas are Cardiff North, Cardiff East, Cardiff South East, Cardiff City & South, Cardiff South West and Cardiff West. The initiative has increased partners' awareness and understanding of their respective roles and activities, leading to more collaborative and responsive working. It has also redefined the conventional way of working by concentrating on bringing decision-making and resources closer to communities, through a model tailored specifically to Cardiff.*

#### **4. Minutes – to approve as a correct record of the minutes of the meeting held on 14<sup>th</sup> November 2013**

**9.6** Smart meter installation will be at the Village Hall

**10.1** WG (Welsh Government) had withdrawn its objection to the transport only

Note: The chairman of the meeting and Community Councillors approved the confidential minutes, held after the meeting formally closed.

#### **5. Matters arising from the minutes of 14<sup>th</sup> November 2013**

##### **5.1** Village Hall reduction rates – set up a Hall Management Group – discuss

It was noted that a separate body is required to set this up and 5 community councillors needs to be elected.

It was also noted that OSMCC owns the hall but leases the land and if this Hall Management Group is set up then this charitable organisation would then take ownership of the hall.

It was decided to look at this in the future as it is very complex and needs to be looked at in depth.

It was noted that a request was made to all Councillors to have a look at the documents and provide feedback for next meeting.

##### **5.2** Litter to Ty'r Winch field – purchase of litter bins update

It was noted that the bins once situated that they could be emptied by the caretaker and brought up to the village hall.

This needs to be investigated further to the collection of the rubbish. DR to clarify.

##### **5.3** Crusaders Football Club – update

Letter has been sent – awaiting response.

##### **5.4** Bulge in wall to rear of hall – update

Still waiting to establish whose boundary wall this is, DS and RJ to liaise with clerk to write a letter.

##### **5.5** Hedge to hall needs cutting back

Caretaker to continue to cut hedge, Clerk to ask him to cut rear hedge further back.

##### **5.6** Caretaker work reports

No reports completed since September, Clerk to contact caretaker for updated documents.

##### **5.7** Noticeboard to the Dell

It was noted to look into this again, as planning permission needs to be arranged. AD will check for any information.

##### **5.8** Pavilion refurbishment

No plans at the moment as no funding.

##### **5.9** SO expenditure – discuss change

Standing Orders item 56.e was read out by the Chair it was agreed to add commas for better clarification.

**It was resolved: all agreed.**

## 6. Local Residents

*Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.*

It was noted that the noticeboard should not be down the Dell but on Blackbird Way or Bluebell Drive.

## 7. Highways and Planning

### 7.1 Traffic conditions – Church Road, Ty'r Winch Road – update.

It was noted that 30mph speed limiters should be placed on the road either painted or a suggesting of traffic calming measures. DR to write to highways.

### 7.2 Application No. 13/01820/DCO Proposal : residential development (16 no. units) Bridge Road – update

A site visit took place and digs were being made by the applicant, an archaeological report will be sent to Glamorgan and Gwent Council. The holes will be filled in once completed.

### 7.3 Application No. 13/02000/DCO, Churchlands, North and east of Lisvane. Residential development of the site for up to 1200 units – update

As part of the Charter, OSMCC are able to comment on this.

It was noted, no comments were received.

### 7.4 Cardiff Local Development Plan 2006 - 2026: Deposit Consultation – update

No results feedback as yet.

### 7.5 Application No. 13/02171/DCO former Smiths Crisps Depot, & Application No. 13/02617/DCO

The first application was made, but unfortunately OSMCC could not comment as no meeting took place in December.

The second application is for 2 pairs of 3 storey town houses.

There were no objections to this, other than the style of houses to be in more keeping with adjacent houses.

Clerk to write this observation to planning.

### 7.6 Application No. 13/02275/DCO 4 Bed dwelling land adjacent to St. Edeyrns Church.

Objections were made as it is against local plan, no access, increased car activity and outside the land boundary. Clerk to write to planning outlining objections.

### 7.7 Application No. 13/02489/DCO Development of a new 2 form entry primary school plus 48 place nursery.

Noted.

### 7.8 Application No. 13/02451/DCO Installation of a 'replacement' 15.00 metre high 'dual user' streetworks, Newport Road.

Noted.

7.9 Application No. 13/02441/DCO demolish existing single storey residential bungalow and outbuildings, construct 5.no, 4 bedroom residential detached dwellings, Began Bungalow, Began Rd.

Objections were made as this is contrary to the local plan and outside settlement boundary. Clerk to write to planning outlining objections.

## 8. Finance Report

8.1 WIFI installation – password display is it done – telephone purchase update.

Password is now displayed in the hall noticeboard.

8.2 Agree RFO & Clerks hours.

No overtime by either RFO or Clerk

8.3 The RFO provided all Cllrs with the budget for 2014/15, shown against the budget for 2013/14. The RFO also provided Cllrs with a summary of receipts and payments to date and forecast figures for the end of the financial year. Based on the budget provided and the forecast remaining bank balance of £9,700, the RFO advised that the Precept figure for 2014/15, should be £27,500, an increase of £1,200. This would leave approximately £5,000 which could be set aside for hall improvements. It was proposed that the precept should not increase this year, since this may be hard for many households. It would be preferable to make some improvements first and seek to gain funds elsewhere, if required.

**It was resolved: Precept to remain at £26,300 all agreed.**

8.4 It was noted that pest control is due in February.

## 9. County Councillor Report (presented by Cllr D Rees)

9.1 New community comprising to 1020 new homes meeting between developers and planners – update.

Objections had been sent and had been ignored, including the Welsh Assembly who had objected to this. Chair has written to the Minister – it is contrary to planning because of the agricultural land.

9.2 Application No. 13/02646/DCO works to the junction of Church Road and the access road off Pontpennau roundabout.

This could not be discussed at this time, as it was not specifically put in the agenda, and a councillor had objected.

The Chair had requested that all Councillors attend an Extraordinary Meeting the earliest will be Wednesday 15<sup>th</sup> January at 7pm, this will be confirmed.

Cllr SW had made apologies and left at 21:05

## 10. Working Party Reports

10.1 Check for 106 funding for maintenance of pathway to field update

It was noted that funding could be available for pathway that needs repair. DR will investigate this.

10.2 Village Hall Working Party report:

Thanks to everyone who gave their input to the open meeting held on 4th December. From that meeting we have developed a plan of work to be carried out in the Hall. Our priorities in the short term have been identified as the toilets, the front footpath corner with standing water issue, hedges in the grounds, cooker repair, the bulging wall, some minor electrical work (security lights/light switch), disabled toilet repair. As part of the work that needs to be done what can/cannot be done by the Caretaker is not clear, therefore please can we have a copy of his Terms & Conditions.

The hall working party is trialling two LED lamps in the porch. These lamps are energy efficient and should last longer than the original halogen lamps. So visitors will now see that all four of the lamps are now working in the porch.

The cost of refurbishing the toilets is significant; we will therefore be negotiating with the Village association for some funds towards the costs. The Hall working Party is meeting the village association on Monday 20th January 2014 to start this process.

## **11. Website, Newsletter**

### **11.1 Website update**

The website has now been completed and is being maintained by the Clerk.

### **11.2 Newsletter – advertisement**

Old St. Mellons Defined will be publishing the new newsletter within the next week and has asked the OSMCC as a previous customer if they would like a double page at a discounted price of £75.00 with any amendments that are required.

**It was resolved: all agreed to £75.00 double page.**

## **12. Correspondence Received**

### **12.1 Proposal extension at St.Edeyrns**

It was noted to invite representatives of St. Edeyrns Church Committee to meet with OSMCC to discuss extension plans and new rows.

### **12.2 WG – Welsh war memorial grant**

It was noted that Cardiff Council will be putting in a grant to restore memorials including ours.

### **12.3 Standing Orders part 1 purchase?**

It was noted that the cost of this comprehensive publication would be £49.99 it was decided not to purchase this item at this time.

### **12.4 Funding Newsletter email 6/12/13**

Correspondence has been received from Natural Resources Wales which list all available funding for 2013/2014

**It was resolved: RFO will be looking into this.**

### **12.5 Council Tax reduction scheme – consultation**

The Welsh Government is looking to develop a scheme which is equitable and sustainable, and delivers the maximum protection for low income and vulnerable households within the financial constraints.

DR will look into this.

### **12.6 First World War Centenary email 23/12/13**

Cymru'n Cofio Wales Remembers 1914-1918 is collating and sharing information on activities which mark the centenary of the First World War either in Wales and/or related to Wales, whether local, regional or national.

DR to complete and send Activity Notification Forms.

## **13. Items for next meeting**

### **13.1 Health & Safety**

### **13.2 Set up Planning Committee**

### **13.3 Clearing the church ground**

### **13.4 Review cleaner – sick notes**

**The meeting closed at 21:41**

*Cllr Dianne Rees  
Chair to the Old St. Mellons Community Council*