

OLD ST MELLONS COMMUNITY COUNCIL

Minutes of the meeting held in the Village Hall, Newport Rd,
Old St. Mellons at 7.00pm on Thursday 13th November 2014

Present:

Chair: Cllr D Rees (DR)

Vice Chair: Cllr R James (RJ)

Councillors: Cllr S Johns (SJ)
Cllr L Phillips (LP)
Cllr D Stroud (DS)
Cllr S Williams (SW)

Clerk to the Council: Mrs N Evelyn-Gauci (NG)

In Attendance: Mrs Nicola Winstanley RFO (NW)

1. Apologies for absence (1 min)

Cllr Jane Rogers – Meeting in City Hall
Cllr Richard Blackmore – Away
Cllr Andrea Davies – Work commitments

2. Declaration of interests (1 min)

DR: St. Edeyrn's, Ty'r Winch Road Playing Field, OSMAG
RJ: OSMVA, PCC, St. Edeyrn's

3. Police Matters (1 min)

PACT meetings – next one in January

4. Members from Outside Bodies (5 min)

Summers Funeral Directors - Denis Cooper

Since July there has been a number of enquiries for pre purchase graves for residents living outside the area, this also included requests for cremated plots.

St. Edeyrns still appears keen on building a hall, but this is still being looked at by the Church at the moment.

The grounds are starting to look a little bit shabby, although the grass appears to be cut regularly there is additional work that needs to be done, suggestion asking for community volunteers to carry out this work.

The current plan of the graves is a bit 'dog eared' asking if OSMCC had another one, which we do not, so asked if it was acceptable to ask own architect to draw up new plans.

It was noted that there appears to be a curved headstone, so Summers will look into this as this is not part of the protocol.

St. Johns College – Andrew Johnson

The head of PE Mrs Wood, needs extra space as the multipurpose sports hall is heavily in use. At present we are looking at facilities elsewhere as currently Eastern Leisure Centre is being used, but this is due to be closed.

This will be a short term running from 26th November – 15th January

There will be approximately 20 children at one time and would involve keep fit, gymnastic, the activities will be all floor work.

It we could use the Village Hall, for the short term, would it also be possible to have a key.

Chair thanked both Summers and St. Johns College and stated we would let them know the decisions as soon as practicable.

They thanked the Community Council and left.

5. Minutes – to approve as a correct record of the minutes of the meeting held on 9th October 2014 (5 min)

The minutes were read and approved.

6. Matters arising from the minutes of 9th October 2014 (30 min)

6.1 Crusaders Football Club - keys update

Clerk has sent request for OSMVA to contact CFC directly.

6.2 Health & Safety

Village Hall Working Party to present their report (see below)

6.3 Christmas event – update for location

Coach House; happy to have this in their deck area and it was confirmed the date will be Friday 19th December meeting at 6:30pm in the car park. There will be a Carol service and it was asked for any other suggestions for this day.

6.4 Magmatic Stories – discuss hire frequency and charges

It was noted that normal hire charges would apply, and there will be a 3 month trial, after which this will be reviewed. A bond of £100 to include a key at commencement of hire.

It was resolved: all agreed.

It was resolved: £100 bond for key issue to all long term hirers.

6.5 Key to Lawn Mower

Clerk had asked OSMVA – they borrowed the key from our last garden maintenance contractor if they needed to move the mower, but returned the key.

6.6 Clerk to contact Cardiff Council building inspector to look at our small hall ceiling

Clerk had contacted Cardiff Council and this is a service they do not offer, we need to make arrangements with surveyors – of our own choice.

It was resolved: Working Hall Party to arrange to have someone look at the ceiling.

7. Local Residents (15 min)

Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.

The noticeboard door which was wide open was reported to a Community Councillor – Clerk had asked that this should also be reported to the OSMCC Clerk so that it may be

The trees along Eastern Avenue, part of them has been done, but there are still lots overhanging. Chair stated that she would look into this.

8. Highways and Planning (10 min)

8.1 14/02207/MJR – outline application for residential development – Goitre Farm

It was noted that OSMCC should send in an objection letter, as once again development on greenfield sites has been proposed.

It was resolved: all agreed Clerk to send objection letter and contact Marshfield Community council.

8.2 14/02305/MJR – discharge of condition 10 (Japanese Knotweed) of 13/00578/DCO Land East of Church Rd

It was noted that these discharge conditions which has been 14 in total, that OSMCC should send in objection.

It was resolved: all agreed for Chair to send in reason of objections.

8.3 14/02242/MNR – 2 storey residential dwelling 33 Melville Avenue

It was noted no objections.

8.4 14/02306/MJR – discharge of condition 5 gas monitoring Land east of Church Road

See 8.2

8.5 14/02307/MJR – discharge of condition 7 land contamination of 13/00578/DCO Land East of Church Rd

See 8.2

9. Finance (10 min)

(RFO to present financial report)

9.1 St. Edeyrns burial charges – discuss

To agree the charges proposed by Summers Funeral Directors to be in line with Cardiff Council fees.

It was resolved: all agreed and to continue in line with Cardiff Council if their fees go up.

It was noted that benches are not allowed and no brick graves.

It was noted to agree to plot for new graves to accommodate larger graves at end of a row.

It was noted that the new contractor has been cutting the grass more frequently.

It was noted to ask the probation service for volunteers to help with any work.

It was resolved: All agreed.

9.2 Discuss precept

It was noted that we are up to date with fees.

All invoices approved for payment.

It was resolved: majority not to increase the precept.

9.3 Hire Charges for MG – Table Tennis

It was agreed to keep same charges.

9.4 RFO replacement – update

It was noted that once the new post has been filled RFO will agree to do a handover and arrange for the name change for cheques.

Interviews will be held next week.

Cllr Phillips stated he will not be staying and left the meeting at 20:50pm

9.5 OSMAG donation

As not further information has been received this may be reviewed in the future.

9.6 Clerk/RFO recommended pay scales as per SLCC

Chair and Vice Chair stated this will be discussed at the end of meeting.

10. County Councillor Report (10 min)

(Cllrs to present their reports)

Cllr Georgina Phillips – no report written or verbal report was submitted.

It was noted to ask if Cllr Phillips could send her Newsletter received by residents to send one also to OSMCC.

It was noted that the planning of 15 houses to the North of Bridge Road has been turned down.

War memorial has been cleaned, it was noted how lovely it looked, the War Memorial Trust had paid and arranged for the Cenotaph to be cleaned and Cardiff Council implemented.

It was noted that Cardiff Council Highways has agreed that traffic calming measures in Tyr' Winch Road is necessary.

Repairs of fencing at Bluebell Drive and Dell, now completed.

11. Working Party Reports (10 min)

(Working Parties to present their report)

a) Village Hall Working Party

- 1. The Grant application process is ongoing.*
- 2. The guttering still needs clearing out, several joints are dripping, all down pipes need to be checked for blockages as several are clearly blocked.*
Several sections of guttering are lower than the down pipes, this needs to be remedied as it reduces the effectiveness of the guttering and is staining the walls.
- 3. Please can hall users check the Bric a brac in the green room, is it yours? Can the owners please remove it by 23rd of November, Thank you.*
- 4. The railings on the disabled access to the main hall are coming loose from the wall, the fixings have been pulled out.*
- 5. Please can we have an update on the green room light switch and its repair?*
- 6. The work on the Health and Safety policy is ongoing.*

b) Planning Working Party

Clerk to send an email to the Planning Working Party to make arrangements for a meeting and to sort out planning matters as they come.

c) Playing Fields Working Party

It was noted that the bench has been installed in Ty'r Winch Playing Field, in memory of the late Vera Booth former Community Councillor and Village Association member. This was unveiled in presence of her husband and son. The bench was a gift from the Village Association.

d) FIT Working Party

It was noted that the Cardiff Devils and Tennis Wales are keen to join the next FIT day.
Clerk to contact OSMVA to meet up.

12. Hall Management Working Party (5 min)

12.1 Discuss members

Ongoing.

13. Newsletter (5 min)

13.1 Newsletter – Autumn/Winter

Newsletter is now ready for distribution – SW will be organising costs and forwarding information to CC's by email.

14. Correspondence Received (15 min)

14.1 Magmatic Stories – Request for use of Hall.

See 6.4

14.2 Funding email as per OVW

Email received from One Voice Wales with regards to funding – Green Community Projects – this is information about possible funding in our area none of which appears applicable for us.

14.3 Charter response – meeting with Community Councils

Recently there had been a Standards & Ethics Meeting, in which Marie Rosenthal County Clerk & Monitoring Officer admitted that the *Charter is not working and was most probably a too ambitious agreement from day one. There is a proposal to arrange a subcommittee meeting as soon as possible and plan a way forward so that all the concerns can be taken on board and Community Council questions answered.*

14.4 Community Foundation in Wales – to discuss

Community Foundation in Wales – Spirit of 2012 – Fourteen – a community investment programme in two communities in Wales. Although they are looking for a population of between 5000 – 25000 this could include a network of villages, or a ward.

14.5 Cheques for Hall bookings – alternative payment – discuss

It is getting increasingly difficult for hall hirers to pay by cheque, at this method of payment seems to be phasing out. Clerk to ask One Voice Wales if cash payments can be used as an alternative and what are the legal implications.

14.6 Hall Hire 18th Oct – hall left messy – discuss bond

It was agreed that the bond would be returned on this occasion.

14.7 Request for painted steps and lighting – WI

It was noted that the steps were due for a repaint. Clerk to write to WI and thank them for the observations.

14.8 St. Johns College – Hall Hire – Charges, key

It was agreed that St. Johns College could use the hall for the short period from November to January normal hire charge.

15. First World War Event – update (10 min)

The Exhibition was a great success, very interesting, although a small turnout on Saturday, Sunday the Village Hall was exceptionally busy, as well as the exhibition, we had singing from the Cardiff Male Choir, and poetry reading by Mrs Vera Maikin. Tea, coffee, soup and cakes was served all afternoon.

The Community Councillors thanked both Cllr Rees and Cllr James for all their hard work in organising this event.

Special thanks go to:

Mr Christopher Dale – Director of Firing Line, Cardiff Castle Museum

Mrs Marjorie Neal Rumney History Society

Cardiff Male Choir

Mrs Vera Makin

St. Mellons School

16. Items for next meeting (2 min)

RFO update.

*Cllr Dianne Rees
Chair to the Old St. Mellons Community Council*