

## OLD ST. MELLONS COMMUNITY COUNCIL

Minutes of the Council Meeting held in the Village Hall,  
Newport Road, Old St. Mellons on Thursday 18 November 2010.

**Present** Councillor Mr M Briggs – Deputy Chairman  
Councillors Mrs D Brown  
Mrs A Davies  
Mrs P Jenkins  
Mr D Stroud  
Mrs D Rees – joined the meeting late

Clerk: Mrs C Ryan

### **1. Apologies for Absence.**

Councillors:  
Mr L Phillips  
Mrs J Rogers  
Mrs G Jones

### **2. Declaration of Interests.**

Councillor D Rees – Ty'r Winch Road Playing Fields  
St Edeyrn's Churchyard  
Began Road Hedgerow – bordering property  
Councillor A Davies – Old St Mellons V.A.  
Ty'r Winch Playing Fields  
St Edeyrn's Churchyard  
Village Hall – Nursery group  
Playing fields  
Fire at Playing Fields - left the meeting for this discussion

### **3. Election of New chairman**

This item was delayed to the next Agenda, in the meanwhile Councillor Briggs will remain as the Acting Chairman.

### **4. Community safety & Security**

P.C. Meadowsmith kindly attended the meeting and spoke on the issues of a security camera at the Playing Fields on Ty'r Winch Road. He confirmed that a park does not fall under the Regulatory body for the installation of cameras, however the camera cannot invade privacy or overlook adjoining properties. There is a nominal amount of £35 p.a. for the Licence fee. There needs to be signage at the entrance to the playing fields stating that recording is taking place, and the name and contact details for the Chair or Clerk must be displayed.

The issue of fighting outside the pubs in the village was discussed as this is becoming a daily occurrence. There has been a spate of break-ins at Hastings Crescent. There has also been fighting on Wern Fawr Lane. Clerk to write to the Authority highlighting the concerns re these issues.

### **5. Minutes of the Meeting 21 October 2010**

In the Minutes there was no mention of the previous Chairman, Councillor L Phillips, resigning.

Councillor Rees arrived at this point in the meeting.

5. 106 Money

Should read, "A proposal has been made by Cardiff County Council to establish....."

10 – Village hall

Table Tennis group cannot use the Village Hall before the Playgroup arrive in the mornings.

## 6 Matters Arising

3. Community Safety & Security

A Meeting was held with the Gating Officer from Cardiff County Council re Allen Close, to look at cutting back the verges to see if it would help with security in the area. This was a private meeting and the decision was made to cut back the verges.

13. Correspondence

Re the letter from E Rees concerning an accident at the Village hall, the Village Hall Party have not yet met to formulate a response.

7. Christmas Newsletter. A vote of thanks was given to Councillor Jones and her husband and the Media group for all their hard work. Councillor Briggs had received very positive feedback when he delivered his allocation of newsletters.

A request was made, that all Councillors be informed of Working party meetings so that they can attend if they so wish.

8. Key Distribution

All keys are ready for distribution to Councillors. A full record will be kept of all Key holders.

10. Village Hall

The Cleaner has not increased her hours of work yet.

9. Highways & Planning

Still waiting for Dog fouling signs from Dog warden.

## Local Residents

7 It was agreed to the adjournment of the Council meeting for 15 minutes to enable residents to express their views or ask questions on issues within the powers, duties and functions of the Council. Issues raised to be considered by the Council.

## 8. Highways and Planning

**A/10/01988/DCO** Full Planning Permission **Expected Decision Level:** DEL  
**Received:** 29/10/2010 **Ward:** PONTRENNAU/OLD ST. MELLONS  
**Case Officer:** Tim Walter  
**Applicant:** Mr Bullen, C/O Agent  
**Agents:**  
**Proposal:** 2 Storey Side extension & part change of use to Chemist  
**At:** Old St mellons Store & Pharmacy, 950 Newport Road

It was also agreed that the Clerk will write to Cardiff County Council re the conservation area, with increased noise, traffic smells, parking.

**A/10/02034/DCH** Full Planning Permission **Expected Decision Level:** DEL  
**Received:** 04/11/2010 **Ward:** PONTRENNAU/OLD ST. MELLONS  
**Case Officer:** Daryl Jones  
**Applicant:** Mr Dendor, Red Thorns, Began Road, Old St Mellons  
**Agents:**  
**Proposal:** 2 Storey Side extension & rear conservatory & rear single storey extension  
**At:** Red Thorns, Began Road, Old St Mellons, Cardiff

No comment on this application

## 9. Finance Matters and payment of Creditors

<u>Payee</u>	<u>Service or Goods</u>	<u>Amount</u>	<u>Chq No</u>
<b>November</b>			
<u>DD</u>			
Powergen	Electricity – Village Hall	98.00	D.D.
Powergen	Electricity – Playing Fields	10.00	D.D.
Nat West	Voucher Statement Fee	3.25	
Cardiff C Council	Rates	409.00	D.D
<u>Cheques</u>			
Cardiff Council	Bulbs for planting	91.74	2930
Dwr Cymru	Water charges	323.81	2931
Ted Hopkins	Repairs to Mower	347.75	2932
P Barnet	Grass cutting September	215.00	2933
P Barnett	grass cutting October	215.00	2934
P Barnett	Grass cutting November	215.00	2935
Cardiff Council	Supplies for village hall	28.29	2936
Cardiff Council	Refuse collection – village hall	135.79	2937
D L Jones	Wreath for Remembrance service	18.00	2938
S Hull	Groundsman – fuel expenses - September	19.24	2939
Y Lewis	Cleaner £150 + Tax refund £50 - £200		
	Cleaning expenses	217.97	2940
R Kimber	Cleansing orderly – final salary	72.00	2942
G Lewis	Caretaker	40.00	2943
C Ryan	Clerks Fee	233.46	
	Rental Telephone & Broadband	18.00	
	Equipment	15.00	
		266.46	2944
S Hull	Salary	128.00	2948
HMRC	PAYE	656.80	2949
	<b>Total expenditure</b>	<b>£</b>	
			<b>£12,642.54</b>
<b>Capital Reserve</b>			
<b>Income</b>			
	—		
<b>Table tennis club</b>	<b>Hire of hall</b>		30.00
Green Willows	Burial CR34		200.00
Mark Briggs	Advert & Coffee n curtains		30.00
A Davies	Payment for PACT meeting		5.00
The Entertainers	Hire of Hall		40.00
Pili Pala	Hire of hall		600.00
W.I.	Hire of hall, tennis etc		45.00
St Mellons Church	Donation for delivery of Christmas cards		20.00

Rumney Motor Spares	Newsletter	25.00
Fox n Houds	Newsletter	25.00
I Williams	Hire of hall	30.00
G Ford	Hire of hall	45.00
K Morgan	Hire of hall	30.00
Welsh Nepali	Hire of hall	70.00
C Hinchley	Hire of hall	50.00
J Williams	W.I. Singing for pleasure – oct	30.00

**Total income** **£1275.00**

The Clerk presented the end of year Budget figures and confirmed that there was a reserve of some £9000, an increase over last year of approximately £2000. Budgets throughout the year had been monitored and each budget section had an underspend because of this. The Clerk also confirmed that care would need to be taken with the expenditure on the Village Hall, as recently an increase in electricity charges and cleaning supplies had been identified, along with additional heating charges during the colder months as the Hall is in constant use during the working week.

The 2009/10 Accounts had been sent to the Internal Auditor and as soon as his report was available it will be presented to Council for sending to Mazars by 31 December 2010. In the meanwhile the Clerk stated that all the Accounts, bank statements and cheque books were available for inspection by any of the Councillors.

#### **10 To receive reports from County Councillors Rees and Rogers**

- There is a LDP Public meeting on 29<sup>th</sup> and 30<sup>th</sup> November at Pontprennau Community Centre, on 1<sup>st</sup> December at Whitchurch Leisure Centre and 2 December at Western Leisure Centre.
- Sewer problems at Began Road – Welsh water are investigating, appears to be result of an accident in a local field where there was a cracked drain cover
- Began Road – a request has been made to Welsh Water to cut back to free up power lines and street lighting.
- The tennis court has been refurbished, with £50,000 being spent in the Playing Fields
- The planters on Newport Road have been cleaned ready for the Spring planting.
- The pavement areas around the Cenotaph were cleaned in readiness for Remembrance Sunday
- The issue of the gating at Allen Close is still with the gating Officer, but in the meantime, verge cut backs have been undertaken.

#### **11. Discussion – proposed changes to ward boundaries**

The proposal is to merge Old St Mellons with Llanrumney and Pontprennau with Llanedeyrn. The community needs to be made aware of this as there has been a lack of consultation. The Community Council will write to the representative body, the Local Government Boundary, and request an extension for the consultation, and also write to the Democracy team at the Welsh Assembly. Reference to be made to Section 60 of the Local Government Act. Also, residents need to be informed that they should also raise objections, this can be done via flyers and the web site.

#### **12. To receive working party reports**

##### Village hall

This group hasn't met.

A letter has been received from Cardiff County Council re a Health and Safety issue with door closers, following an accident at the Village hall. A decision was made to fit door

guards to all doors in the Hall and a new door closure mechanism to be fitted to the front doors. 3 quotes will be obtained for the cost of supplying these.

The playgroup have raised the following issues:

The fencing, as a dog is gaining access to the grass area outside the hall when the children are playing

They wish to site their storage shed

Can they use the cooker on Thursdays – caretaker to arrange this

The Chairman will arrange a meeting with the Playgroup.

Also need the Working Party to look around the Hall and discuss all; maintenance issues.

#### Media Group

The group need to have access to all articles published in the newsletter before they are finalised.

### **13. Community Notice boards**

It has been ascertained that Sempahor have fulfilled all of their responsibilities in fitting the Notice boards and lettering.

It was agreed to confirm what wording was required and the cost of fixing new plaques to the Notice boards.

### **14. Correspondence**

.e mail from Elfed Rees re accident at Village Hall – response to be sent to say remedial works have been carried out

Letter from Cardiff C Council re accident at Village Hall

Letter from S Hilary Williams re gating at Allen Close – response to say that she must contact Cardiff C Council re this matter

Letter from resident re Fire at Ty'r Winch Road – Councillor Davies left the room at this stage – It was agreed that a response should be sent to the resident informing them that they must chase this matter through their own insurance

Councillor Davies re-joined the meeting at this stage.

Letter received from Councillor J Rogers, sent to the Clerk – Chairman to respond

Letter of resignation of the Street Cleanser – Mr Kimber

At the end of this item, the Clerk confirmed that she would be resigning from her post at Old St Mellons Community Council, as she felt that recent events and correspondence she had received, had made her role untenable. She expressed issues regarding harassment and decided she had no alternative but to resign. The Chairman accepted her resignation, w.e.f. 8 December 2010.

### **14. Items for next meeting**

St Edeyrn's Churchyard, re trees and risk assessments

Election of Chairman

### **15. Date of next meeting**

**Thursday 16 December 2010**