

## OLD ST. MELLONS COMMUNITY COUNCIL

Minutes of the Council Meeting held in the Village Hall,  
Newport Road, Old St. Mellons on Thursday 20 May 2010.

**Present**

Councillor	Mrs G Jones (Chairman)
Councillors	Mr M Briggs Mrs D Brown Mrs A Davies Mrs P Jenkins Mr L Phillips Mr D Stroud
Clerk:	Mrs C Ryan

### **1. Apologies for Absence.**

Councillor D Rees  
Councillor J Rogers

### **2. Declaration of Interests.**

Councillor G Jones - St Mellons Parish Church – PCC Member  
Councillor G Jones - Planning application at 20 Lyncroft Close - Neighbour  
Councillor A Davies – St Edeyrn’s Churchyard  
Councillor A Davies – Old St Mellons Village Association  
Councillor A Davies – Playing Fields/106 monies  
Councillor A Davies – Playing fields – Waste management – when Insurance issues discussed – Chairman stated Councillor Davies could remain in the meeting  
Councillor A Davies – Village hall – Nursery

### **3. Appointment of Chairman**

Councillor D Brown proposed Councillor Len Phillips as Chairman and this was seconded by Councillor P Jenkins. Councillor Phillips accepted the post as Chairman.

### **4. Appointment of Vice Chairman**

Councillor M Briggs and Councillor D Brown were proposed as Vice Chairman. A vote was taken with a result of 2 votes for Councillor Brown and 3 votes for Councillor Briggs. Councillor Briggs was therefore appointed as Vice Chairman.

### **5. Appointment of Representatives to outside bodies**

- (a) One Voice Wales**  
Councillor Briggs was re-appointed as representative.
- (b) Old St Mellons Village Association**  
Councillor Len Phillips (Chairman) was nominated as the representative.
- (c) Governor Representative – St Mellons Church in Wales School**  
Councillor D Brown was re-appointed as representative.

A vote of thanks was given to the outgoing Chairman and Vice Chairman for all of the hard work and many hours that they had put in over the last year.

### **6. Chairman’s allowance**

It was agreed that the Chairman’s allowance would remain at £225 for the forthcoming year, to be used at the discretion of the Chairman.

**7. Police Matters**

In the absence of Councillor G Jones, Councillor Jenkins had attended the last PACT meeting, where a list of priorities including Anti social behaviour, soccer skills and other activities, motor cycle nuisance, traffic problems and speeding were discussed. Several motor cycles have been seized by the police as a result of their work. A surveillance exercise had been undertaken at the end of April with no instances of speeding, not wearing seat belts, no tax discs occurring. Crimes were less this year than during the same time last year. Some shed crimes had been reported. The PACT meeting closed at 7.30pm due to the behaviour of some people present. Several people then left the meeting which then reconvened and other general matters were discussed. The priorities for the Police will be anti social behaviour in the Playing fields and The Dell area. The Chairman stated that he had received a letter from a member of the public regarding motor bikes in use on Sundays. The resident has also written to the Police outlining the lack of Police activity in the area. The Clerk will also write to the Police detailing the complaints in the letter and the concerns of the Community Council.

A No Alcohol sign has also been ordered for the Playing Fields gate.

The Playing Fields working party will check out the area by the Sub Station to ascertain if children are entering through there.

The issue of the flats in Ty To Maen was mentioned and will be put on the agenda for the next meeting.

**8. Minutes of the meeting of 15<sup>th</sup> April 2010**

**3. Police Matters**

*4<sup>th</sup> paragraph, final sentence should read "At this point, Councillors Rees and Rogers left the meeting on the advice they had previously received from the Police".*

The Minutes were agreed and signed, subject to the amendments being incorporated.

**9. Matters arising from the minutes**

5. St Edeyrn's Churchyard.

Still awaiting a response from the Diocese. Clerk to follow up.

15. Alley gating

A search had been made for keys to the Heritage Trail boards, but failed to find them. In the meanwhile, a temporary laminated notice can be stuck on the outside. The text needs to be agreed. Councillor Jenkins will prepare this prior to the next meeting.

12. Village Hall

A vote of thanks was given to Old St Mellons Village Association for applying for another grant for work at the Hall. Two options are, upgrading the path or double glazing with a maximum grant of £5000 available. The Chairman of the Village Association was working hard at obtaining costings for the 25 June deadline for the application.

Working Parties.

Media Working Party

The Clerk had contacted the Webmaster with an offer of help but to date had received no response. The Chairman offered to speak to a volunteer who might prepare a web site free of charge and the Community Council itself would be responsible for the update of the web. This will be put on the agenda for the next meeting.

## 12. Carillion Container

The Clerk will confirm with the playgroup if they are prepared to fund the plans etc in order to site the container. It was agreed that in the meantime, the playgroup could use the pavilion as a storage area as a temporary measure. The Clerk to arrange a site meeting with Carillion a.s.a.p.

Councillor Stroud believed that it may be possible to obtain plans of the Village Hall, and volunteered to do so.

The Dell area needs to be considered for alternative funding for work needed there. This will be an agenda item for the next meeting. It was suggested that perhaps the work would be under the remit of the County Council. The Clerk to contact County Councillors to confirm.

## 12. 106 Money

Although Councillor A Davies had declared an interest she was invited to remain for the discussion by the Chairman.

A vote of thanks was given to Councillors Jenkins, Davies and Jones for the work they had undertaken in the playing fields in cutting back the rose trees.

The work on the pathway is due for completion by 28<sup>th</sup> May.

## Waste Management

Councillor Davies remained for the discussion, at the instruction of the Chairman. The rubbish has been removed from the playing fields by a very reliable contractor who would, in the future, be prepared to do any removals of rubbish at short notice and at a competitive cost.

## Newsletter

This is now complete and has been sent to print. Copies will be available by next Wednesday and Councillor Jones will contact individuals to inform them that their allocation was ready.

## 10. Local Residents

It was agreed to the adjournment of the Council meeting for 15 minutes to enable residents to express their views or ask questions on issues within the powers, duties and functions of the Council. Issues raised to be considered by the Council.

## 11. Highways and Planning.

Councillor Jones declared an interest in the first application.

**A/10/00659/E** Full Planning Permission **Expected Decision Level:** DEL  
**Received:** 15/04/2010 **Ward:** PONTPRENNAU/OLD ST. MELLONS  
**Case Officer:** Martyn Rees  
**Applicant:** Mr Martin Longman, 20 Lyncroft Close, Old St Mellons  
**Agents:**  
**Proposal:** Single Storey Extension to rear of property  
**At:** 20 Lyncroft Close, Old St Mellons, Cardiff

**A/10/00692/E** Full Planning Permission **Expected Decision Level:** DEL  
**Received:** 21/04/2010 **Ward:** PONTPRENNAU/OLD ST. MELLONS

**Case Officer:** Geraint Roberts  
**Applicant:** Punch Partnership PLC, Jubilee House, Second Avenue, Burton on Trent  
**Agents:** Insignia Signs & Services Ltd, 7 Albion Park, Albion Way, Leeds  
**Proposal:** New Pub signage  
**At:** Unicorn Inn, Church Road, Old St Mellons, CF3 6YA

**A/10/00066/E** Full Planning Permission **Expected Decision Level:** DEL  
**Received:** 21/04/2010 **Ward:** PONTRENNAU/OLD ST. MELLONS  
**Case Officer:** Geraint Roberts  
**Applicant:** Punch Partnership PLC, Jubilee House, Second Avenue, Burton on Trent  
**Agents:** Insignia Signs & Services Ltd, 7 Albion Park, Albion Way, Leeds  
**Proposal:** New Pub signage  
**At:** Unicorn Inn, Church Road, Old St Mellons, CF3 6YA

**No comments on the applications were made.**

## 12. Finance matters & Payment of Creditors

### DD

Powergen	Electricity – Village Hall	30.00	D.D.
Powergen	Electricity – Playing Fields	10.00	D.D.
Nat West	Voucher Statement Fee	3.25	
Cardiff C Council	Rates	409.00	

### Cheques

Dwr Cymru	Water rates	354.73	2873
Cardiff C Council	Refuse charges	144.28	2874
A Pearson	Annual electrical checks & repairs	465.30	2875
L Phillips	Removal of waste from Playing fields	140.00	2877
P Barnett	Grass cut – St Edeyrn's April	215.00	2878
P Barnett	Grass cutting St Edeyrn's - May	215.00	2879
R Kimber	Cleansing orderly	72.00	2880
G Lewis	Caretaker & 3 village hall lettings	76.00	2881
British gas	Village Hall gas charges	1097.15	2882
S Hull	Groundsman	128.00	
	Additional hours April & May	121.60	
	Expenses April & May	73.93	
		323.53	2883
C Ryan	Clerks Fee	233.46	
	Postage	10.25	
	Rental Telephone & Broadband	18.00	
	Telephone calls	4.80	
	Equipment	15.00	
		281.51	2884
Blackwood Fire	Fire extinguishers service & replacement	279.06	2885
Mazars	Audit fees April 2008	358.38	2886
Mazars	Audit fees April 2009	358.38	2887

**Total expenditure** **£ 4832.57**

Balance carried forward	Current Account less total expenditure to 20.05.2010	<b>£16144.29</b>
-------------------------	--	------------------

	Capital Reserve	<b>£6639.96</b>
--	-----------------	-----------------

<b>Total</b>		<b>£22784.25</b>
--------------	--	------------------

<b>Income</b>	
B Dham – Hall hire	30.00
T Brown – hall Hire	30.00
M Carroll – Hall Hire	30.00
Fund raising Lunch	40.00
Green Willow Funeral	250.00
Pidgeons Funerals	250.00
Entertainers	25.00
P Bull – Old St Mellons Church	30.00
Brownies	100.00
Coach House – Newsletter	25.00
<b>Total income</b>	<b>£ 810.00</b>

The Clerk informed the meeting that the bill for British gas was being disputed as the meter had been replaced due to gas leaking. Also, the Direct debit for the electricity supply at the Village hall has been increased from £30 per month to £85 to cover the additional usage by the Playgroup. This will be monitored as although we are receiving a regular income from the playgroup, the outgoings for the Village hall will substantially increase.

### 13. To receive Reports from County Councillors

No report was given.

### 14. To receive Working Party reports

#### Village Hall

The membership of the group will remain as Councillors G Jones, M Briggs, D Stroud, P Jenkins and the Chairman L Phillips.

#### Playing Fields

The membership of the group will remain as Councillors, G Jones, P Jenkins and the Chairman L Phillips.

#### Media Group

The membership of the group will remain as Councillors D Rees, J Rogers, A Davies, and the Chairman L Phillips.

#### Finance

Chairman L Phillips, Councillors D Rees, J Rogers, D Brown.

The job descriptions for staff will sit in with the Working party responsible for that area. The Cleansing Orderly will come under the Village hall.

#### Health & Safety

The Clerk will circulate a date for renewal of Inspection and Reports for each Working party who will be responsible for ensuring that they are completed.

### 15. Waste Management

Councillor Davies declared an interest in this item. The Chairman circulated a draft Policy for approval and asked for comments back to him prior to the next meeting.

### 16. Astronomy Evening

This was agreed in principal. Councillor Stroud volunteered to speak to Mr M Wyatt to confirm suitable dates.

**17. Correspondence**

Letter from Cardiff County Council regarding withdrawal of Country bus service  
One Voice Wales – Councillor Briggs collected various information from his last meeting and will put on display at the Village Fete  
Letter from resident re motor bikes in the village  
E mail from resident regarding grass clippings at the playing fields.

**18. Items for next meeting**

Web site  
Dell – Funding  
Ty To Maen Close Flats

**19. Date of next meeting**

**Thursday 17 June 2010**