

## OLD ST. MELLONS COMMUNITY COUNCIL

Minutes of the Council Meeting held in the Village Hall,  
Newport Road, Old St. Mellons on Thursday 21 January 2010.

**Present**

Councillor	Mrs G Jones (Chairman)
Councillors	Mrs D Brown Mrs A Davies Mrs P Jenkins Mr L Phillips Mrs D Rees Mrs J Rogers
Clerk:	Mrs C Ryan

### **1. Apologies for Absence.**

Councillor D Stroud

### **2. Declaration of Interests.**

Councillor D. Rees - St Edeyrn's Churchyard  
Councillor D Rees – Playing Fields  
Councillor A Davies – St Edeyrn's Churchyard  
Councillor A Davies – Old St Mellons Village Association – Carillion Container  
Councillor A Davies – Playing Fields/106 monies  
Councillor J Rogers – Section 106 (Minute 14)  
Councillor J Rogers – PACT (Working party report)

All Councillors declared an interest in 106 Money

### **3. Police Matters.**

There was no police presence, this month. E mails had once again been sent to the police but no response was received. There have been a few issues recently. People have been reported as parking in the grounds of Holts Garage. When neighbours of the site requested that they did not park there they were met with abuse. A request will be made to the Police to keep an eye on the situation regarding the parking inside and outside the garage area. Clerk to e mail the police.

A waterproof jacket had been found prior to Christmas, hidden under the hedge in Runcorn Close, hidden inside was a new Sat Nav system, a charger and some money. The Chairman took the items to the Police Station but has heard nothing since about them. If anyone is aware of anyone losing these items they can contact the Police.

### **4. Minutes of the meeting of 17 December 2009.**

3. Police Matters – should read “*A meeting of residents and Community Councillors*”..., not County Councillors.

Should read “A box had also been thrown away in the Churchyard, containing lollipops (*prescribed* drugs),

## **9. To receive reports from County Councillor's Rees and Rogers**

Should read "A survey *has been requested* at Church lane regarding traffic"

## **8. Finance**

Last item of income should read "*Councillors Rogers and Rees*"

The Minutes were agreed and signed, subject to the amendments being incorporated

## **5. Matters Arising from the Minutes.**

### 5 St Edeyrn's Churchyard

A resident had offered to carry out the necessary repairs to re-build the wall. This will be carried out in the Spring and another resident has also offered to help. The Clerk is to clarify what the Insurance implication is for this work to be done by the residents.

### 5 Media Working Party

A meeting was held on the evening of the recent heavy snow fall, and only 2 Councillors were able to attend. Rhys Gregory was also unable to attend. He has stated that if there are updates to the web, then if the updates are sent to him he will do the relevant work on the web.

Councillor Rees requested a review of the number of Working parties that were being held. It was agreed to review these at the AGM.

Positive feed-back has been received for the recent Newsletter and the Chairman congratulated everyone on their efforts.

## 10. To Receive Working Party Reports.

### Finance Working Party

The meeting with Old St Mellons Village Association has not yet taken place. The Clerk has spoken to EON but the council has a contract with them for 12 months and it cannot be cancelled without penalties. They also stated that the Council was receiving the best terms available at present.

## 14. 106 Money

The Chairman had received an e mail from Adrian Jones, suggesting a meeting with him, Community Councillors, and County councillors to agree figures and final works. It was suggested to host the meeting some time at the beginning of February. Date to be agreed.

## 11. One Voice Wales

The Clerk has researched alternatives bodies to One Voice Wales. There is SLCC whose charges relate to Clerks salary, so they would be £82 plus £8 joining fee. NALCC appear to support Community Councils based in England and when attempts are made to gain further information, for Wales they refer you to One Voice Wales. Discussion took place whether to continue with One Voice Wales and it was agreed that membership would continue as it affords a degree of support in legal situations. Clerk to write to One Voice Wales to ascertain if they could reduce the charge for smaller Councils.

## 15 – Alley gating

It was noted that as the lane is now closed the Heritage Trail boards should be updated.

## 6. Local Residents.

It was agreed to the adjournment of the Council meeting for 15 minutes to enable residents to express their views or ask questions on issues within the powers, duties and functions of the Council. Issues raised to be considered by the Council.

A resident noted that an Intruder had been sighted acting suspiciously in the gardens at Began Road and when spotted made a hasty retreat.

The objection of the siting of a Container at the Village Hall for library purposes was lodged.

A resident offered the contact details for the Chairman of NALCC to ascertain if the Community Council could join directly.

The venue of the PACT meeting was raised, in regard to it returning to the Village Hall.

## 7. Highways and Planning.

09/02233/E Full Planning Permission **Expected Decision Level:** DEL

**Received:** 18/12/2009 **Ward:** PONTPRENNAU/OLD ST. MELLONS

**Case Officer:** Martyn Rees

**Applicant:** Mr Craig Smith, Ellacombe, Bridge Road, Old St Mellons

**Proposal:** Excavation of soil from front garden to form a sloping driveway with Access onto Bridge Road

**At:** Ellacombe, Bridge Road, Old St Mellons

There was no comment made on this application.

## 8. Finance matters & Payment of Creditors

<u>Payee</u> <u>Chq No</u> <u>DD</u>	<u>Service or Goods</u>	<u>Amount</u>	
Powergen	Electricity – Village Hall	30.00	D.D.
Powergen	Electricity – Playing Fields	10.00	D.D.
Nat West	Voucher Statement Fee	3.25	
Cardiff C.C.	Rates	489.00	D.D.
<u>Cheques</u>			
P Jenkins	Selection boxes – Christmas party	27.00	2841
G Lewis	Caretaker	52.00	2843
R Kimber	Cleansing orderly	72.00	2844
Designer Print	Print of Newsletters	481.00	2846
Mrs G Jones	Renewal of web site fees	34.49	2847
Mrs G Jones	Replacement keys	10.00	2848
Rhiwderin Plumbing	Repairs to Central Heating – Village Hall	75.00	2849
C Ryan	Clerks Fee	233.46	
	Postage	6.76	
	Rental Telephone & Broadband	18.00	
	Telephone calls	3.20	
	Equipment	15.00	
	Stationery – print cartridges	40.45	316.87
	2850		

	<b>Total expenditure</b>	<b>£1600.61</b>
Balance carried forward	Current Account less total expenditure to 21.01.2010	<b>£2671.15</b>
	Capital Reserve	<b>£6637.97</b>
<b>Income since last meeting</b>		
Louise Bury	Newsletter	25.00
Entertainers	Hall Hire	30.00
OSMVA	Payment for notice boards	1600.00
Artists group	Hall Hire	35.00
Funeral services	Cremated remains plot	250.00
Guides	November hall hire	15.00
Table tennis	Hall hire	35.00
Hilary Williams	Hall Hire – entertainers	50.00
<b>Total</b>		<b>£2040.00</b>

## 9. To Invite the Monitoring Officer to address the meeting

The Monitoring Officer, Kate Berry, started her introduction to the meeting by saying that she had now undertaken a visit to all the Community Council meetings in the local area.

She covered 3 topics in her address:

- Governance, Conduct & Legal Structure
- Role of Standards & Ethics Committee, the role of the Monitoring Officer and the role of the Ombudsman
- The relationship between the Community Council and Cardiff City Council.

Ms Berry also covered the 7 Principles of Public Life – National Code of Conduct.

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership
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At the end of the session, Ms Berry volunteered to undertake further training for the Community Council, should it be required.

Ms Berry left the meeting at this point and a vote of thanks was given to her by the Chairman on behalf of all the Community Councillors.

## 10. To receive Reports from County Councillors

- The survey at Old Hill has been delayed – it is now scheduled for February.
- The overspill parking at the Business park – there now needs to be progress on this matter quickly and if the Business Park are not compliant, there will be a traffic management system imposed upon them

- The application for the fast food outlet which had been refused due to, noise, disturbance, smells, and parking has now been appealed against, with an appeal pending. The objection from the Community Council which was raised previously is still registered and will be taken into account during the appeal. The appeal was lodged on 7 December and will be possibly be heard some time in March.
- LDP – 16<sup>th</sup> March is the date for the Appeal Hearing. The Exploratory meeting is to be held on 25<sup>th</sup> February 2010 at 10.00a.m. at City Hall.
- A request had been made from Hastings Crescent residents for a salt bin and this will be provided if one is available.

The Chairman passed on the thanks of 3 residents from Wern Fawr Lane for the provision of the salt bins as they had been invaluable during the recent bad weather.

The County Councillors will raise the question of availability of grit and salt supplies at their next meeting.

## **11. One Voice Wales**

It was agreed that the Clerk will write to request a reduction in charges due to the limited Precept income. It was suggested that the Community Council write to the Minister for Communities at the National Assembly.

## **12. To receive Working Party reports**

### Playing Fields

It was suggested that the Container would be better sited at the Village Hall if at all possible. The Pavilion is currently being used by Old St Mellons Village Association as a storage area and if this could be cleared out then the Pavilion could be used for other things such as the Astronomy evenings, Carols at Christmas and other useful things.

Part of the Village Plan could be the removal of the rose bushes at the back of the tennis courts and if a running track is installed then this would also go behind the tennis courts and we would therefore need to open the area out to become visible, and this would also reduce the mis-use of the area.

The piece of play equipment for the 6-9 year olds is planned to be sited at the front of the tennis courts on the far side and moved as far away as possible from the adjoining houses.

### Village Hall

Old St Mellons Village Association have requested the permission of the Community Council, to undertake the works in line with the grant application. The works include a Fire Door, safety rails, security lights, repairs to ladies toilet window and treating the damp in the gent's toilets. The Community Councillors were all in agreement for the work to be undertaken and thanked the Village Association for their help in this matter.

There had been a problem with the heating at the hall, an engineer was called but couldn't identify any particular issue and it now appears to be working properly.

A registered key holder had mislaid a set of keys in his house. No action to be taken, await the keys being found.

Clerk to write to all users of the hall regarding the costs of running the Hall and to re-iterate their responsibility for cleaning the Hall after they use it and to remind them to be security conscious with the keys.

Clerk to write to local Playgroups informing them of the availability of the hall for nursery groups etc.

If the Container is to be sited at the Hall, then its purpose will be solely for storage of tables, chairs and equipment etc.

The charge for the PACT meeting – the Working Party recommended that the £5 charge for other users stands for the PACT meeting. It was suggested that the fee for the Caretaker be waived and that the key could be collected from Councillor Stroud before the meeting and returned to him following the meeting.

Councillors Rees and Rogers did not take part in these discussions.

A vote was taken on the charge for the PACT meeting:

3 In Favour  
2 Against  
3 Abstentions

It was regretfully agreed to impose the charge for the PACT meeting. Clerk to inform the Police

### **13. Carillion Container**

The container is 20 feet in length and a request has been sent to Carillion to meet with the Community Council on site to ascertain whether the container can be sited where the Community Council would like it to be. They have offered to transport, arrange ground preparation, and site the container for the Community Council at no charge.

The Community Councillors were all in agreement that the Container should be sited at the Village Hall and requested that their thanks be communicated to Carillion for their generous offer.

### **14. Correspondence**

LDP – Letter re Notice of Pre-hearing – Chair to attend  
One Voice Wales – Re garden party – Chairman to be nominated  
One job application for the post of Caretaker – Interview to be arranged  
One Voice Wales – Meeting on 25 January 2010-02-10 2 letters from residents re objections to provision of library at Village Hall  
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### **17. Items for Next Meetings**

Carillion update  
Newsletter  
106 Monies  
One Voice Wales

### **18. Date of Next Meeting**

18 February 2010 at 7.30p.m.