

OLD ST. MELLONS COMMUNITY COUNCIL

Minutes of the Council Meeting held in the Village Hall,
Newport Road, Old St. Mellons on Thursday 18th February 2010.

Present Councillor Mrs G Jones (Chairman)

Councillors Mrs D Brown
Mrs A Davies
Mr L Phillips
Mrs D Rees
Mrs J Rogers
Mr. M. Briggs

Clerk: Mrs C Ryan

1. Apologies for Absence.

Councillors D Stroud and P Jenkins

2. Declaration of Interests.

Councillor D. Rees - St Edeyrn's Churchyard
Councillor D Rees – Playing Fields/106 Monies
Councillor A Davies – St Edeyrn's Churchyard
Councillor A Davies – Old St Mellons Village Association
Councillor A Davies – Playing Fields/106 monies
Councillor D Brown – 106 Monies
Councillor G Jones – Village Hall – funds
Councillor J Rogers – 106 Monies

3. Police Matters.

There was no Police presence at the meeting, but an e mail had been received, giving apologies and stating that they were unsure if they would be in a position to attend in the future, due to shift patterns.

4. Minutes of the meeting of 17 December 2009.

14. 106 Money

Should read "*Working Party and County Councillors*"

3. Police Matters

Should read "*When owners of the site requested*" and not neighbours.

The Minutes were agreed and signed, subject to the amendments being incorporated

5. Matters Arising from the Minutes.

5 St Edeyrn's Churchyard

It was agreed that the Community Council need to ascertain their responsibility re the curtilage of the burial ground at St Edeyrn's. A request has therefore been submitted to the Church warden for him to contact their office in Cathedral Road to clarify responsibilities of the Church and the Community Council. He will report back when he has further information.

10. Finance Working Party

There has been no meeting of the Working party this month.

11. One Voice Wales

It was agreed that the Clerk should contact the other Community Councils to clarify their Insurance providers in order that a cheaper quote may be obtained.

15. Alley gating

The Heritage trail boards have yet to be updated. The Heritage Trail group will look at this.

10. County Councillors Reports

The Chairman sent a notice to residents affected by the parking issues on Wern Fawr Lane, pointing out to them that there was an opportunity to complete a parking survey in the Capital Times.

12. Village Hall

The work, arranged by the Village Association, should be commencing in the near future. The Community Council will be given the opportunity of meeting with the Builders in order to clarify what work they will be doing.

Playing Fields – The notice is to be amended detailing the closing times for the playing fields.

6. Local Residents.

It was agreed to the adjournment of the Council meeting for 15 minutes to enable residents to express their views or ask questions on issues within the powers, duties and functions of the Council. Issues raised to be considered by the Council.

7. Highways and Planning.

A/10/00007/E Full Planning Permission **Expected Decision Level:** DEL
Received: 20/01/2010 **Ward:** PONTPRENNAU/OLD ST. MELLONS
Case Officer: Pete Vaughan
Applicant: Mr Williams, DK Forecourts, PO Box 5, Cwmbran, Gwent
Agents: CFG Nationwide Site Services, unit 1-3 Forest Vale Ind Estate, Glos
Proposal: Retention of PID (Pole) sign
At: St Mellons Service Station Newport Road, Old St Mellons

There was no comment made on this application.

10/000071/E Full Planning Permission **Expected Decision Level:** DEL
Received: 26.10.2010 **Ward:** PONTPRENNAU/OLD ST MELLONS
Case Officer: Martyn Rees
Applicant: Mr Hill, Highfields, Druidstone Road, Old St Mellons
Agents: L T Architects, 86 Albany Road, Cardiff, CF24 3RS
Proposal: Revised access and new footpath to Druidstone Road frontage of Highfields with associated stone walls and gates and landscaping works
At: Highfield, Druidstone Road, Old St Mellons

A letter to be sent to the Planning Department complaining about the removal of the flora and fauna with the installation of the pavement.

8. Finance matters & Payment of Creditors

Payee Chq No	Service or Goods	Amount	
Current Account as at 18 February 2010		3549.64	
<u>DD</u>			
Powergen	Electricity – Village Hall		30.00
Powergen	Electricity – Playing Fields		10.00
Nat West	Voucher Statement Fee		3.25
<u>Cheques</u>			
Cardiff C Council	½ year Rent	92.50	2851
British Gas	Gas charges for Village hall	417.52	2852
S Hull	Groundsman	128.00	2853
R Kimber	Cleansing orderly	72.00	2854
G Lewis	Caretaker	50.00	2855
C Ryan	Clerks Fee	233.46	
	Postage	6.12	
	Rental Telephone & Broadband	18.00	
	Telephone calls	3.00	
	Equipment	15.00	
		275.59	2856
	Total expenditure		£1078.86
Balance carried forward	Current Account less total expenditure to 19.02.2010		£2470.78
	Capital Reserve		£6639.14
Total			£9109.92
P Atkins – Hire of hall			20.00
B Dhan _ Hire of hall			65.00
St John’s College – Hire of hall			60.00
F & J Bois – Hire of hall			60.00
St John’s College			150.00
St Mellons WI – Hire of hall			45.00
St Mellons WI – Tennis			15.00
The Entertainers			20.00
Total income			435.00

The Clerk highlighted the issue of non payment of Village hall Hire Fees by the Brownies and it was agreed that a letter be sent to the Leader requesting a meeting to discuss the matter further.

9. To receive Reports from County Councillors

- A request had been sent to the County Council, requesting details of all salt bins in the whole ward and if extra available, a decision to be made on where they should be sited. No response received as yet, but should be within the next 10 days.
- A survey of cars had been undertaken at Old Hill and there were 840 cars per hour logged. Unfortunately no dates or times had been available to say when the

survey had taken place. It was stated that there is not a queuing problem, but the survey may be re-undertaken if it is found that the dates and times were not acceptable.

- Business Park – Parking Issues. There have been site visits held and to get the matter resolved has been difficult as the Business Park do not appear to be very willing to help. A visit was undertaken in February and there was plenty of free parking on site. It is hoped that enforcement action can be taken. The planning for additional office space at the Business Park is not going ahead. Should they decide to apply for planning in the future, there will need to be a Travel Plan in place. In July, the County Council will take over the parking enforcement from the Police and are presently discussing the introduction of a 2 hour limited parking system at Wern Fawr Lane.
- Road works on Newport Road – the traffic cones in place there at the moment are part of a traffic management measure. This is aimed at slowing down the traffic to 30 mph, with a cycle lane and a centre island with an additional crossing place. There will also be parking bays at the North side of Newport Road, outside the houses, measuring 88metres and 49 metres in length. They will not be designated bays but can be used by everyone.
- Pot holes on Bridge Road and Wern Fawr Lane have been reported and will be filled in shortly.
- Church Lane – regeneration work has started. Footpath to be resurfaced. New fencing, fabricated metal, should be complete by April.
- The graffiti at Ty To Maen has been cleaned off and there is once again an issue with fly tipping at St Mellons Road and Bridge Road.

10. One Voice Wales

Councillor Briggs unfortunately did not attend the January meeting, so nothing to update.

11. To receive Working Party reports

Village Hall

The temporary caretaker was interviewed and offered the permanent job.

A letter was sent to the cleaner asking if she wished to return to work at a future date when she was fully recovered. In the meanwhile the caretaker has been asked to carry out the role temporarily.

The Community Councillors gave a vote of thanks to the Chairman for doing this role in the absence of the cleaner.

A discussion was held re the Village hall roof and the damp patches. It was agreed to write to the County Council to ask if a structural engineer could carry out a visit to inspect the roof and provide a report. It was suggested that Old St Mellons Village Association might be in a position to assist with the cost of the survey and possibly apply for a grant for the roof repairs.

The Clerk to also write to the County Council regarding the renewal of the lease as there is only 20 years remaining.

Media Working Party

The group had looked at the web site and Rhys Gregory will be asked to update the new details. Need a further meeting with him during the Easter holidays.

The carol Service had been a great success in December, with donations received from the following:

Greggs – Mince pies

Carillion – Christmas tree
Councillor Jones – raffle prizes.

12. Carillion Container

Carillion confirmed that the size of the container is 20 feet by 8 feet. The proposed site for it, is 27 feet by 11 feet.

We also received an e mail from them, offering the Community Council, 10 trestle tables, 16 benches, 10 dustbins, 1 fridge. It was agreed to accept these items. A vote of thanks to be given to Carillion and to Councillor Rogers for her work in attending all the various meetings with Carillion.

13. 106 Money

Councillor Davies left the meeting at this point and took no part in the discussion. The Working Party had met with the County Councillors and Officers from the County Council regarding the Playing Fields. Councillor Rees declared an interest in this item and would not be voting. Councillor Rogers stated that although she had been involved as a Ward Councillor she could still speak on the item. It had been agreed that money would be spent on:

- cleaning and re-marking the Tennis Court
- path around the Playing Fields
- 1.8m Climbing Frame
- Whizzer for 8-12 year olds.

An e mail had been received from Adrian Jones re the siting of the play equipment. 2 Options were discussed for the siting of the play equipment with issues of bullying of younger children, Health and safety, jumping dangers and segregation of children playing being discussed.

A vote was taken on which Option should be agreed, the results of which were, Option 2 – 0 Votes, Option 3 – 3 votes. Councillor Rogers abstained. It was agreed that the Chairman would contact Adrian Jones to inform him of the decision.

Councillor Davies rejoined the meeting at this point.

14. Correspondence

- Letter from Old St Mellons Village Association re work on the Village Hall
- Letter from County Council re increase in Base rate of Tax for Precept from £1158 to £1174
- Letter for funding for next Financial year, maximum £30,000 for projects e.g. litter, derelict areas, gardens, fly tipping. The Dell area could be a possible project. Councillors Rogers and Rees agreed to complete the application for the Community Council.

The Chairman had held a lunch for the survivors of Haiti earthquake at the Village hall and raised £187. It was suggested that perhaps a similar event may be held for the replacement of items at the Village Hall e.g. Curtains and cups and saucers, Councillor Brown, to enquire into the viability of a loop hearing system

17. Items for Next Meetings

Ty'r Winch Park – dog walking
Alley gating
St Edeyrn's Churchyard
Asset register – Clerk to circulate list

18. Date of Next Meeting

Thursday March 18th 2010 at 7.30p.m.

The meeting closed at 8.55p.m.