

## **OLD ST. MELLONS COMMUNITY COUNCIL**

Minutes of the Council Meeting held in the Village Hall,  
Newport Road, Old St. Mellons on Thursday, 15<sup>th</sup> October, 2009.

**Present**

Councillor	Mrs G Jones (Chairman)
Councillors	Mr M Briggs Mrs D Brown Mrs P Jenkins Mr L Phillips Mrs D Rees Mrs J Rogers Mr. D. Stroud.

### **1. Apologies for Absence.**

Councillor Mrs A. Davies  
Mrs C Ryan - Clerk

### **2. Declaration of Interests.**

Councillor D. Rees - St Edeyrn's Churchyard  
Councillor D Brown – Village Hall Hire  
Councillor G. Jones - Planning application, McDonalds.  
Councillor G. Jones - footpath Mill Lane  
Councillor D Rees – Playing Field

### **3. Police Matters.**

There was no police presence.  
The next PACT meeting is due to be held on Monday 2<sup>nd</sup> November at 7.15pm at the Coachhouse.

Feedback had been received regarding the problem of dogs in the Playing Fields. Recommendations were the replacement of the sign on the gate to be "No dogs allowed", the taking of the names of owners with dogs in the Playing Fields and highlighting the matter in the Newsletter.

Several matters of concern were voiced :

- Damage to vehicles and buses in Llanrumney/Old St. Mellons, 9<sup>th</sup> & 10<sup>th</sup> October, 2009
- A resident experienced youths actually attempting to cut down trees
- Graffiti on the Church Heritage Trail board had been removed by the Chairman.

### **4. Minutes of the meeting of 17th September, 2009.**

Amendments to the minutes :

- 12 Dates for the Diary : alteration to the spelling of Father Kellen's name.

Subject to the aforesaid amendment, the minutes were approved and signed by the Chairman as a true record.

## 5. Matters Arising from the Minutes.

### 5/5 St Edeyrn's Churchyard

Councillor Rees declared an interest

The Clerk has striven to obtain 3 quotes for the remedial work but these have still to be received.

Three compliments had been received as to the appearance of the Churchyard, following recent work undertaken.

### 5/B. Playing Fields

Tenders have been requested regarding the removal of old grass cuttings around the trees.

### 5/10 Media Group

Notice Boards – thanks were expressed to the Bursar at St John's College who had facilitated the positioning of the new notice board in the school grounds, which will be erected as soon as the volunteers are available.

### 9. Keep Wales Tidy Litter Pick.

Thanks were expressed to all, especially the residents of the Dell and the Ton, who assisted in the collecting of 23 bags of rubbish.

### 10. To Receive Working Party Reports.

#### Village Hall

The Chairman has spoken to the Caretaker requesting odd jobs in the Hall be undertaken.

Councillors Brown declared an Interest

A letter had been received stating the hire of the hall for the purposes of a dance class would not take place due to the cost.

The hire of the hall for the purpose of a Bible meeting did not take place due to cost.

The hirers of the small Hall for a religious festival had been extremely pleased with the arrangements.

Councillor Stroud, when asked, stated he felt the hiring of the Hall had increased.

The Scouts are making more space available for the use by the Guides in the storage area, as requested.

#### Media Group

The group will need to meet to further discuss and finalise the newsletter.

Councillors will be issued with a list of proposed articles, required by 23<sup>rd</sup> November.

#### Library Visit

The Chairman requested all Councillors visit the library in Lisvane prior to Christmas.

### 11. Bulb Planting

The Chairman expressed thanks to Councillors and Mr C. Edwards for their hard work and efforts in the bulb planting. Some crocus bulbs had been passed to the Women's Institute for planting.

### 12. Dates for the Diary

The Chairman reminded Councillors of the forthcoming Remembrance Service at the Church on 8<sup>th</sup> November at 10.50 am. The presence of the Police had been requested for the parade to the Cenotaph.

## 6. Local Residents.

It was agreed to the adjournment of the Council meeting for 15 minutes to enable residents to express their views or ask questions on issues within the powers, duties and functions of the Council. Issues raised to be considered by the Council.

## 7. Highways and Planning.

Councillor Jones declared an Interest.  
No comment.

## 8. Finance matters and payment of Creditors.

Finance report – October 2009

(For period up to 15 October 2009)

<b>Current Account as at 01.10.2009</b>	<b>£1545.18</b>
<b>Transfer from Deposit Account 8 October 2009</b>	<b>£2000.00</b>
<b>Total</b>	<b>£3545.18</b>

Payee	Service or Goods	Amount	Chq No
Cardiff C.C.	Rates	489.00	D.D
Powergen	Electricity – Village Hall	30.00	D.D.
Powergen	Electricity – Playing Fields	10.00	D.D.
Nat West	Voucher Statement Fee	3.25	
S Hull	Fuel	6.00	2811
P Barnett	3 <sup>rd</sup> cut St Edeyrn's Churchyard (October)	215.00	2812
HMRC	PAYE	446.00	2813
J Attard	Cleaner	100.00	2814
R Kimber	Cleansing orderly	72.00	2815
J Fishpool	Caretaker Salary £40.00 1 Village Hall lets £12	52.00	2816
C Ryan	Clerks Fee £233.46 Postage £7.02 Rental Telephone & Broadband £18.00 Telephone calls £6.40 Mileage £6.60	271.48	2818
S Hull	Groundsman Salary	128.00	2819
P Morgan	Audit Fee 2008/09	150.00	2820
J Fishpool	5 x Village Hall lettings	60.00	2821

**Total expenditure** **£2032.73**

**Capital Reserve at 15.10.2009** **£10,636.21**

### Income since last meeting

#### Hall Letting

B Dham	£300.00
The Entertainers	£20.00

**Total** **£320.00**

2008/2009 internal audit fees have been paid and the relevant papers passed to Mazars.

Councillor Rees expressed concern, which was echoed by other Councillors, at the level of expenditure and the capital reserve, with five months remaining of this financial year. The Internal Auditor had recommended retaining a minimum reserve of £4,000.00.

A Finance Working Party is to be established, comprising Councillors Jones, Rees, Stroud and Brown.

A grant of £1,500 will be received from the Old St. Mellons Village Association when the notice boards are completed.

Councillor Rees declared an interest.

An audit of the St. Edeyrn's graveyard is recommended.

#### **9. To receive reports from County Councillor's Rees and Rogers.**

- The Cardiff County Council Graffiti Team had been notified of graffiti in Church Lane
- Dumping had occurred in Bluebell Drive and had been dealt with by Recycling Education Team.
- Salt bins are to be installed at either end of Wern Fawr Lane by 31<sup>st</sup> October.
- An incident of sewerage overflow in William Nicholls Drive had been reported. The drains had been cleared by Cardiff County Council.
- Attended M4 Liaison Group meeting as County Councillor. Due to the installation of bridge beams, Began Road would be closed overnight 17<sup>th</sup>/18<sup>th</sup> October 2009. Concerns regarding piling had been expressed. Steel containers/cabins may be available to the Community Council from Carillion at the end of the work, after 2010.
- Age Concern seeking information as to whether persons in the area required additional support.
- The Regeneration Package - improving safety in areas.
- The Dell – volunteers participated in the litter pick in the area. Littering to be monitored by C2c and the Police. Discussions are to take place with the Housing Association regarding safety.

#### **10. To receive Working Party reports.**

##### Playing Fields

The Working Party had considered a suggested push-button security entry system to the Playing Fields and felt they could not recommend this to the Council on the grounds of it being inappropriate and the financial implications. Council concurred.

More patrols of the area by the Police were suggested, together with self policing, by users of the Playing Fields. It was noted that Community Officers had been observed often in Rumney and the Clerk is to write to the Police seeking confirmation that the sponsored bicycles were indeed being deployed in the Old St. Mellons area.

Two incidents of dogs being exercised in the field had been observed, also the playing of golf. The locks on the Pavilion had been changed and new keys issued to Chairman, the Groundsman, Councillor Stroud and the Village Association.

##### One Voice Wales

Councillor Briggs reported that the last One Voice Wales meeting had been well attended, discussing working relationships with Local Authorities and WAG. There had been suggestions that funding opportunities may be available in the future where Community Council's were able to apply directly. Councillor Briggs stated the membership fee would be

increasing and the benefits of membership of One Voice Wales or another body should be discussed.

The Chairman thanks Councillor Briggs for attending the meeting.

### **11. Comments on the Village Fete and Vegetable Show.**

The Chairman reported that the Village Fete, organised by the Old St. Mellons Village Association and the Vegetable Show, organised by the Elgar Crescent Allotments Association were both well attended, worthwhile events, which were enjoyed by all.

### **12. Update on parking in Wern Fawr Lane.**

A meeting was held on 8<sup>th</sup> October and another is due to be held at the end of November. Each company occupying the site is to be allocated parking places. Cardiff County Council have established a Travel Plan Pack (suggesting car sharing, public transport etc) as a step to alleviate the parking problems, with more active traffic management proposals and monitoring action being taken.

The Council is to write to King Sturge, expressing local feelings with the problems caused by the on-road parking and the apparent lack of progress in finding a solution to meet local residents needs.

### **13. Correspondence.**

Waterstone Homes – requesting advertisement on Community Council web page. Referred to Media Working Party.  
Urdd Gobaith Cymru – request for funding for Urdd Eisteddfod 2011. Declined.  
South Wales Police – survey. Chairman and Vice-Chairman to complete survey form.  
Councillor Rees – Start an Orchard in Cardiff scheme. Councillor Jenkins to respond.  
South Wales Police – use of Village Hall. Referred to Village Hall Working Party.  
One Voice Wales – notification of meeting.  
Cardiff County Council – business rates deferral scheme. The Clerk recommended not to defer payment. Referred to Village Hall Working Party.  
1<sup>st</sup> St Mellons Scouts - request installation of BT telephone line. BT line in place but not connected – It was agreed that they could apply for the grant as long as no expense was incurred by the Council.

### **14. Items for next meeting.**

Carillion container / cabin.  
One Voice Wales.  
Orchard scheme.  
106 money.  
Gating.

Councillor Jones declared an interest.

Councillor Jones drew attention to the need for the County Council to trim hedgerow along the footpath from Mill Lane to Bluebell Drive. The County Councillors stated that this constituted a Winter job and should be undertaken at that time.

### **15. Date of next meeting of the Council.**

Thursday, 19<sup>th</sup> November, 2009.

**16. Residents will be asked to leave at this point of the meeting, to enable the Council to discuss the Employees remuneration and expenses. (Standing Order No.81).**

In accordance with the Clerks Contract of Employment (Clause 10.2.3), it was proposed to pay the Clerk £45 per quarter for the use of computer and equipment.  
Agreed unanimously.