

## OLD ST. MELLONS COMMUNITY COUNCIL

Minutes of the Council Meeting held in the Village Hall,  
Newport Road, Old St. Mellons on Thursday 16 July 2009

<b>Present</b>	Councillor	Mrs G Jones (Chairman)
	Councillors	Mr M Briggs
		Mrs A Davies
		Mrs P Jenkins
		Mrs D Rees
		Mrs J Rogers
		Mrs D Brown
		Mr L Phillips
	Clerk	Mrs C Ryan

### 1. APOLOGIES:

Councillor D Stroud

### 2. DECLARATION OF INTERESTS

**Councillor A Davies – St Edeyrn’s Churchyard**  
**Councillor A Davies – Land alongside A48**  
**Councillor A Davies – Playing Fields**  
**Councillor D Rees – St Edeyrn’s Churchyard**  
**Councillor D Rees – Village hall – grant application**  
**Councillor D Rees – Playing Fields**  
**Councillor Rogers – Village Hall - PACT meeting**  
**Councillor J Rogers – Village Hall – grant application**  
**Councillor P Jenkins – Allotments**

### 3. POLICE MATTERS

The Chairman had spoken to Chris Williams at a recent PACT meeting and stated that it was important that a Police presence was made at the Council meetings, but despite this no representative had arrived for the meeting and no report had been received.

Councillor Phillips raised the issue of parking on pavements in the area, by a County Councillor. Local residents had made a complaint and supplied a photo of the car involved and on previous occasions other people had actually been booked by the Police for this practice. All Councillors should be setting an example and not park on the pavements. The Chairman will speak to the County Councillor concerned.

### 4. MINUTES OF THE PREVIOUS COUNCIL MEETING

4 – The list of inaccuracies as detailed in Item 4, was not actually discussed in full, only specific items.

Paragraph 3 should read ..... *It should also be declared at the beginning of the item under discussion, or when it becomes apparent that there is an Interest.*

11. Purchase of Land alongside A48

*1<sup>st</sup> para should read Councillor Rees confirmed at the meeting, that she did not have any prior knowledge of the land being for sale, prior to April’s meeting.*

### **Councillors Rees and Rogers arrived at this point in the meeting.**

5.11 Table tennis tables repairs

A vote of thanks was given to the resident who repaired the tennis tables free of charge. The minutes were then signed, subject to amendments being made.

## 5. MATTERS ARISING FROM THE MINUTES

### 3. Police Matters

The Clerk has written to the Police re the half Way House, but has not yet received a response. Clerk to monitor.

### 5. St Edeyrn's Churchyard

Councillors Rees & Davies declared an Interest.

The Chairman had tried to speak to the Builder re the work and rang him again today but he would not speak to the Chairman. Letter to be sent stating that other quotes will be obtained and he will be responsible for the additional amount that may be charged, due to poor workmanship.

Media update

Rhys Gregory has now met with the group and the Chairman to discuss the web.

### 11. Purchase of Land Alongside A48

Councillors Rees and Davies declared an Interest.

Councillor Phillips asked Councillor Rees to clarify if prior to the April meeting, that she was aware of the land being for sale. He also asked the same question of Councillor Rogers. Councillor Rogers requested the opportunity of consulting her diary before she responded to the question. Councillor Rees stated that she thought that the question was irrelevant. Councillor Phillips was asked to give an explanation as to why the question was relevant and he responded by saying that he would give an explanation in due course. Councillor Rogers also replied that in that case, she would respond in due course.

Councillor Davies wished it noted that she did not participate in any way to the conversation.

### B. Playing Fields

A vote of thanks was given to Mr J Rees and Mr R Caddick for the work which they put into making the grounds look really good. Clerk to write with a note of thanks.

The tree survey has been completed and Tree 150 is to be felled. 2 other trees possibly need work on them and 4 costings have been received.

A - £950 – fell 1 tree and additional costs to treat other trees

B - £780 – treat 3 trees

C - £580 – treat 3 trees

D - £450 – treat 3 trees

It was proposed and agreed by all that the lowest quote be accepted. The Clerk had also confirmed that there are no Preservation Orders on any of the trees concerned.

The picnic tables are now installed in the Playing Fields and a vote of thanks was given to Keith Davies, and Councillors Briggs and Phillips for their work on doing this.

### 10 Media Group

Positive feedback had been received in response to the Newsletter, however there had been some negative feedback to the Photos of the Community Councillors. It was suggested that the photos should be displayed on the Notice Boards in order that residents can recognise their Councillors when they meet them in the Community.

The Chairman had originally thought that the adverts for the Newsletter would cover the cost of its production, but the final cost for production was £493 and income from the adverts was actually £315, but the version recently published was actually cheaper than the black and white one last year.

The new Notice Boards have been delivered and 1 has already been erected at the Playing Fields. The 2 others will be erected in the next few weeks. The one sited at the Village hall will actually be Portrait style as landscape style would have jutted out too far onto the pavement. This has incurred an

additional cost of £25 and the Village Association have been made aware of the additional cost. The additional Board for Beech Tree Park will not be sited at the school as the Headmaster felt that it was not in keeping with the school ethos as a Grade 1 listed building. We will probably need Planning permission to site it elsewhere at the entrance to the estate. Clerk to contact the Planning Department. The Notice board that was taken down from the Playing fields was not able to be salvaged as it had disintegrated when taken down.

Further discussion was held on the format for the Councillors photos to be displayed on the new Notice Boards and a vote was taken on the individual photos being displayed. 4 voted for and 3 voted against and the Chairman abstained. It was therefore agreed to display the individual photos as per the Newsletter.

The Chairman gave a vote of thanks to 2 residents, Martin Wyatt and Charles Price, who had undertaken the work of erecting the Notice boards and thus saved the Community Council a considerable amount of money.

## 12. Charges for the Village Hall

Councillor Davies declared an Interest re the Playgroup.

Councillor Jenkins had met with the Chair of the Playgroup who had expressed an interest in hiring the hall. Unfortunately, they are not now in a position to relocate as the Playgroup are partly funded by Flying start, and their funding does not cover the St Mellons area.

## 13. Grants

The Village Association have decided on who should do the work but they need our approval before submitting to the County Council. The lowest quote of £3830 had been approved. This was for 3 new Fire doors, 3 outside lights and 3 handrails. Councillor Davies, and Several Councillors as members of the Village Association abstained, the others were in agreement for the work to be undertaken.

The Chairman has not been in contact with the Village Hall Working Party as yet, but has spoken to the Caretaker regarding the necessary repairs. The toilet window in the ladies is unable to be repaired, but will need to be replaced. The Working Party will meet to look at Tenders for the replacement.

## 14. Allotments

Councillor Jenkins declared an Interest.

The Chairman gave a vote of thanks to Mr Edwards for judging the St Mellons in Bloom Competition and for presenting the plaques to the winners.

Councillor Rees stated that a number of residents have expressed an interest in having an allotment. The Allotment Society will be writing to the Community Council in regard to them providing allotments for local residents.

It was agreed that individuals should put forward a letter to the Chairman requesting an allotment in order that the requirements can be discussed further.

## 13. Correspondence

The Clerk has written to Kate Berry giving her details of the Council's meetings up until Christmas in order that arrangements can be made for her to attend a meeting.

2 Codes of Conducts – Ombudsman. 1 case has been decided with no case to answer and with regard to the other case they have requested copies of minutes which the Clerk has supplied.

## 17. Employees Salaries

### 2. St Edeyrn's Churchyard

3 Tenders had been received for the cutting of the churchyard:

1. Tender for £360, cut every 3 weeks and £150 a day to cut the field adjacent to St Edeyrn's

2. £290 for the 1<sup>st</sup> cut, £220 for further cuts and recommend fortnightly cuts. Will use own equipment and has relevant insurance.
3. £220 per cut, every 3 weeks but they do not have their own equipment or insurance.

Councillor Jenkins proposed that the 2<sup>nd</sup> quote be accepted but that it be restricted to a maximum of 7 cuts per year in the 1<sup>st</sup> instance and then reviewed at a later date. Councillor Rees was asked to comment on the state of the churchyard in a visitor capacity, not as a Community Councillor, and did not take part in any discussions with a financial implication.

Councillors Rees and Davies abstained on the vote, but the remainder of the Councillors voted for the 2<sup>nd</sup> tender to be accepted.

## 6. LOCAL RESIDENTS

It was agreed to the adjournment of the Council meeting for 15 minutes to enable residents to express their views or ask questions on issues within the powers, duties and functions of the Council. Issues raised to be considered by the Council.

## 7. HIGHWAYS AND PLANNING

**09/01072/E** Full Planning Permission **Expected Decision Level:** DEL  
**Received:** 09/07/2009 **Ward:** PONTPRENNAU/OLD ST. MELLONS  
**Case Officer:** Martyn Rees  
**Applicant:** Mr Howbridge VT Critical Services, Cardiff Gate Training Centre  
**Agents:** Peter Galloway Partnership, 8/10 Burgan House, East Street, Havant  
**Proposal:** ERECTION OF 2 STOREY STEEL FRAMED CLIMBING RIG & EXTENSION TO CAR STACK  
**At:** CARDIFF GATE TRAINING & DEVELOPMENT CENTRE, CHURCH ROAD, OLD ST MELLONS

## 8. FINANCE MATTERS AND PAYMENT OF CREDITORS

### EXPENDITURE

Payee	Service or Goods	Amount	Chq No
<u>DD</u>			
Cardiff C.C.	Rates	489.00	D.D
Powergen	Electricity – Village Hall	30.00	D.D.
Powergen	Electricity – Playing Fields	10.00	D.D.
<u>Cheques</u>			
Nat West	Voucher Statement Fee	3.25	
Peter Morgan	Audit Fee	191.60	2778
Designer Print	Newsletters	481.00	2779
Cardiff City Council	½ yearly rent	92.50	2780
Cardiff Treescapes	Tree Risk assessments	207.00	2781
J Attard	Cleaner	100.00	2783
R Kimber	Cleansing orderly	72.00	2784
J Fishpool	Caretaker Salary £40.00 2 Village Hall lets £24	64.00	2785
S Hull	Groundsman Salary £128 Fuel £10.01 Misc items £9.94 Duplicate book £1.00	148.95	2786
C Ryan	Clerks Fee £233.46 Postage £ 12.59 Rental Telephone & Broadband £18.00	276.48	2787
Mrs G Jones	Telephone calls £12.43 Litter pickers £5 Plants £8	53.00	2788
Semaphore	Tesco vouchers for Village in bloom £40 Village Notice Boards	1837.70	2789

Wales Audit Office	Audit Fee – 6th payment (Final)	350.00	2790
Grimes Engravers	Supply & engrave trophies (Chairman's allowance)	45.78	2791
Judith Williams	Engraving of cup	7.50	2791

**Total expenditure** **£4457.76**

Capital Reserve at 28.05.2009 £15633.94

**Income since last meeting**

T Tyler	"	15.00
Funeral Services	H Wigley burial	250.00
Cerrig Craft Memorials	Lee Holbrook & Geraldine Morgan	215.00
Rumney Motor Spares	Newsletter	25.00
Cardiff Golf Centre	"	25.00
Premier Cars	"	25.00
Mrs Blackmore	"	50.00
3 Bears Nursery	"	25.00
Flight Link	"	25.00
Fox and Hounds	"	25.00
The Star Inn	"	25.00

**Total** **£705.00**

**Hall Letting**

Mr J Menor		65.00
W.I.	Village Hall Hire	35.00
Guides	"	5.00
Entertainers	"	20.00
Scouts	Village Hall Hire – Annual charge	400.00
M Greenwood	Village hall hire - Tennis	25.00

Total £550.00

**Total Income** **£1255.00**

**9. TO RECEIVE REPORTS FROM COUNTY COUNCILLORS, REES AND ROGERS**

1. In the vicinity of Lyncroft Close, all street columns have been checked and all lights are sound and secure.
2. Gating Order consultation has been issued at side of Alveston and Ty'r Winch Road and Newport Road
3. Launch of Community cash back – new schemes. £4 million has been recovered from criminal assets and is to be spent in communities. We can apply for £95,000 to be spent on areas where there is an impact on Anti social behaviour on the area.
4. The resurfacing of Old Hill is to take place
5. Meeting with the Neighbourhood Renewal Team re the gating of the churchyard and improving the access passage to the churchyard
6. The verges along Newport Road and Ty'r Winch Road have been cut in time for the fete.
7. The Community Council used to be responsible for strimming the outside verges at the playing fields. This will now be done by the County Council on a regular basis.
8. It has been agreed that a winter cut will take place on Newport Road. It has already been strimmed but they will do the pruning work in the Winter time.
9. The concerns of the traffic at Wern Fawr Lane – looking at alternative solutions.

**10 TO RECEIVE WORKING PARTIES REPORTS**

**Media Group**

The Media working party met just before the Fete to discuss the stall. A vote of thanks was given to Councillor Rogers for getting the banner printed.

50 Newsletters were supplied for distribution at the Fete.

Councillor Rees collected and provided County Council brochures

The Chairman collected the Police literature.

A vote of thanks was also given to Mrs Rosemary James for her assistance.

## **11 CALOR MONEY**

The possibility of purchasing a lap top had been previously discussed, but the usage of this would need to be very carefully monitored.

Following the Fete a considerable amount of information and literature had been obtained and it was a suggestion that display units be purchased in order that this information can be placed in the Village hall and users and residents can help themselves to it.

The option of using the Village Hall as a Library was discussed. This would need to be run by volunteers and possibly the Calor money used to set it up. There was a similar project in the community of Lisvane. Local residents would need to be involved in order that they could suggest what their needs might be for this. It was agreed that a Working Party should be set up to identify costings and feasibility of the project. This idea could then be published in the next Newsletter to obtain residents views. Councillors Jones, Rogers, Brown and Briggs volunteered. They will also look at the information which should be displayed in the Village Hall.

## **12 CHARGES FOR THE VILLAGE HALL**

The PACT meeting is held at the Village Hall at the beginning of every month. As all other regular Hall users have a charge levied on their use, the Community Council will ask the Police to pay £20 per session, which covers £5 for the Hall use and £15 for the Caretaker. All Councillors were in agreement to the charge.

## **13 CORRESPONDENCE**

National training Programme – One Voice Wales – Clerk to attend Module 3

AGM – One Voice Wales – Councillor Briggs to attend

Land at Runcorn Close – owner identified

E mail from Peter Woodward re Review of Electoral Arrangements

E mail from Martin Wyatt re provision of broadband/WiFi Hot Spots

Mrs Gertrude Edwards celebrated her 100<sup>th</sup> birthday

## **14 ITEMS FOR NEXT MEETING**

Report of Library

Bulb planting – end September

Dates for carol Service – Media group

## **15 DATE OF NEXT MEETING OF THE COUNCIL**

**Thursday 17<sup>th</sup> September 2009**