

OLD ST. MELLONS COMMUNITY COUNCIL

Minutes of the Council Meeting held in the Village Hall,
Newport Road, Old St. Mellons on Thursday 19th June 2008

Present Councillor Mrs G Jones (Chairman)

Councillors Mr M Briggs
Mrs D Brown
Mrs A Davies
Mrs P Jenkins
Mr L Phillips
Mrs D Rees
Mrs J Rogers
Mr D Stroud

1. APOLOGIES None

2.DECLARATION OF INTERESTS

None

3. POLICE MATTERS

PCSO Claire Quick was in attendance with two other officers and gave the recent crime figures, she also reported that the Police initiatives in the area in May had been very successful in targeting auto crime. The next PACT meeting is to be held on Monday 7th in the Village Hall at 7.00pm
Concern was raised regarding police activity in the Village. The Officers confirmed that this was part of their routine policing of the area

4. MINUTES OF THE PREVIOUS COUNCIL MEETINGS

The minutes of the Council meeting held in the Village Hall, Newport Road, Old St Mellons on Thursday 15th May 2008 were approved and signed by the Chairman as a true record subject to the following amendments:

Councillors Present Mrs D Brown

8.5updated details of the Council etc.

It was agreed that thanks would be given to residents following the recent election ie.via the Newsletter

Councillor A Davies requested it be recorded she did not agree with this amendment

10.PERSONNEL MATTERS: It was agreed Councillors D Stroud, A Davies and M Briggs would review

4b MATTERS ARISING FROM THE MEETING

4.1 Planters and Walled Flower Bed

Councillor Rees reported that she and Councillor Rogers had arranged a meeting with Mr J Maidment, Cardiff CC, and hopefully the planting would be completed before the Village Fete

4.2 Village Hall

The caretaker had attended to the missing and lifting floor sections in the small hall; letter to be sent to Table Tennis group not to place wet towels on the floor

4.3 Cardiff Council Elections 2008

The Clerk had amended and updated the Information Leaflet. Printed leaflets to be circulated to all residents by Councillors in conjunction with Newsletter

4.4 Cardiff City Council

Councillor D Rees reported that the damaged 'Welcome to Old St Mellons' sign on Newport Road had been replaced by Cardiff CC

4.5 Welsh Audit Office

A Draft Report had been received from D Woods re: the Annual Audit 2005/06. It was agreed that the Chairman and Councillors P Jenkins, L Phillips and D Rees form a working party to review its contents

4.6 'Calor Village of the Year' Competition

Councillor J Rogers reported that the entry had been submitted

4.7 One Voice Wales

Request for help to man the stand at the Cardiff National Eisteddfod, August 2008.

Councillor M Briggs to attend the 2008 Conference and AGM at Pontrhydfendigaiad, Ceredigion on Saturday 11th October. Conference Fee £60

4.8 Welsh Assembly / Cardiff CC

The New Model Code of Conduct. Clerk had informed Standards and Ethics Committee that members wished to attend a seminar to familiarise themselves with its requirements.

New order has to be adopted by the Council before 20th September 2008

4.9 Stepping Stones Nursery

Letter received from new proprietors regarding the request for extending present agreement to include mid term holiday and summer holidays and a Friday afternoon session from 1.15 – 3.15pm

After some discussion it was agreed in principle to extend the current agreement on the existing terms of payment for a trial period until December 2008

5. LOCAL RESIDENTS

Eight residents were present

It was agreed to the adjournment of the Council meeting for 15 minutes to enable residents to express their views or ask questions on issues within the powers, duties and functions of the Council.

6. GRAFFITI

Deferred to next meeting

7. PERSONNEL MATTERS

Councillor D Stroud reported that the working party had met on several occasions to review the existing job specifications and other related issues to the work carried out on behalf of the Council

Advice had been sought from Mr R Jones, Cardiff CC Officer, on the basis of that information it was agreed to seek further clarification from One Voice Wales regarding the Council's employment systems and compliance.

8. STANDING ORDERS AND FINANCIAL REGULATIONS

The amended Standing Orders and Financial Regulations were reviewed by Councillors and accepted, subject to them being submitted to One Voice Wales to seek assurance that they would be suitable to serve them in carrying out their duties and functions.

9. VILLAGE 'IN BLOOM COMPETITION'

It was agreed that the awards would be presented to the winners at the Village Vegetable Show, which is supported by the Community Council, held in the Village Hall on Saturday 6th September. Mr Clive Edwards provided information leaflets for the show

10. VILLAGE FETE

Councillor D Brown suggested that an information table be provided at the fete to promote the work of the Community Council. After some discussion it was agreed.

11. PLANNING

08/01325/E	Full Planning Permission	Expected Decision Level:	DEL
Received:	29/05/2008	Ward:	PONTPRENAU/OLD ST. MELLONS
Case Officer	Martyn Rees		
Applicant:	Mr and Mrs D R Edwards, 15 Ruperra Close, Old St Mellons, Cardiff CF3 6HX		
Agents	The Design Office, 19 Heol-y-Deri, Rhiwbina, Cardiff, CF14 6HA		
Proposal:	TWO STOREY REAR EXTENSIONS FIRST FLOOR EXRENSION TO FRONT & ALTERATION WORKS		
At:	15 Ruperra Close, Old St Mellons		No Comment

12. FINANCE

Payee	Service or Goods	Amount	Chq No
Cardiff CC	½ yearly rent Village Hall	92.50	646
Dwr Cymru	Village Hall	224.76	647
Grimes Engravers Ltd	Chairmans Chain of Office	60.00	648
Castleton Landscapes	Tree works – Tennis Courts	799.00	649
Mr R Kimber	Cleansing Orderly	70.20	650
W James	Cleaning Halls	125.00	651

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	Grasscutting		110.00	652
	Caretaking Duties + 1 lets	65.00		
	Drainways – Village Hall	<u>110.00</u>		
			175.00	653
	Grasscutting – St Edeyrn's		205.00	654
	Clerks Fee	258.00		
	Postage	2.04		
	Information Leaflet /Presstoprint	<u>100.00</u>		
			360.04	655
Cardiff CC	1 months tax – Village Hall		466.00	D.D.
Powergen	Electricity – Village Hall		101.00	D.D.
Powergen	Electricity – Playing Fields		10.00	D.D.
	Current account		526.99	
	Capital Reserve		15,638.05	
Less	Outstanding Cheques		Nil	
Plus	Outstanding Credits		Nil	
Reconciled Bank Balance			16,165.04	
	Income since last meeting			
Mrs L Brodie	Playgroup – 2 weeks 4 days		308.00	
Village Association	Donation – Tennis Courts		700.00	
Mr M Tinsley	Hire of Hall 4 hrs		72.00	
Hall Letting				
07.06.08	Mr M Tinsley – presentation evening			

13. CORRESPONDENCE

13.1 South Wales Police

Invitation to submit a nomination to serve on the Police Authority as an Independent Member

13.2 Public Services Ombudsman

Annual report received

13.3 Cardiff CC

'In Bloom' competition: Information received regarding Cardiff 'In Bloom' Competition

Community Boundary Review: Confirmation received of recent Community Council boundary changes

Partnership for Change – Green Paper: Report circulated to Councillors following review by Councillors D Brown and A Davies

Standard and Ethics Committee: Request for nomination to sit on committee; Chairman and Vice Chairman expressed an interest to share duty

13.4 Residents' Issues

The Council resolved to take the following actions:

- Councillor L Phillips was nominated to represent the Community Council at the meetings convened to discuss the ongoing M4 extension.
- To raise with Cardiff CC the lack of provision of disabled ramps in the village
- To bring to the attention of the Police the ongoing problem of vehicles parking and obstructing pavements
- To agenda for the next meeting issues arising from 'Councillors' Code of Conduct'
- The resident requesting Council documentation was referred to the response to the previous request, that such requests for the sake of clarity should be submitted in writing

13.5 Agenda

The following items were confirmed for the agenda of the next meeting:

Graffiti / Personnel Matters / Standing Orders – Financial Regulations / Draft Audit Report / Councillors Code of Conduct

