

MONTHLY FINANCE REPORT - FEBRUARY 2014

For period ending 13th February 2014

Current account

Opening balance at February 2014

£

14,196.36

Less - Payments due for January

Direct Debits:

£

| | |
|---|--------|
| Cardiff Council - Village Hall Rates - Feb | 464.00 |
| Voucher Statement Fee - Feb | 3.25 |
| E-On Electricity - Village Hall - Feb | 93.00 |
| E-On Electricity - Pavilion - Feb | 6.00 |
| E-On Gas - Village Hall - Feb | 62.00 |
| Talk Talk Business - Phone and Broadband rental - Feb | 33.60 |

Total Direct Debits

661.85

Cheques issued but not presented as at 31st December 14:

£

Chq No.

| | | |
|--|--------------|-------------|
| British Gas - 1st Oct to 19th Dec (Last invoice, now with E-On) | 284.13 | 3364 |
| One Voice Wales - 7 copies/postage of 'The Voice' | 14.25 | 3365 |
| Staffing Costs - Jan 14 plus £18 allowance | 289.20 | 3366 |
| Staffing Costs - for Jan plus £18 allowance | 357.00 | 3367 |
| Caretaker - for Jan plus 1 Hall opening | 52.00 | 3368 |
| Cleaning Services - Village Hall - Jan 14 (5 weeks) | 144.20 | 3369 |
| <i>Cardiff Council - Supplies for Village Hall</i> | 12.60 | 3370 |
| <i>**Staffing Costs - Overtime or January</i> | 63.28 | 3371 |
| <i>**Staffing Costs - Expenses for January - Stamps/Mileage</i> | 20.93 | 3372 |
| <i>**Staffing Costs - Expenses for January</i> | 10.00 | 3373 |

Total cheque payments

1,237.59

Note - cheques in bold italic remain to be signed

*** To be agreed at the meeting*

Total Outgoings

£1,899.44

Plus Receipts paid in since 31st January 2014:

£

Paying in Slip

| | | |
|--------------------|-------|--------|
| Hall Fees - Dec | 15.00 | 100692 |
| Hall Fees - Dec | 10.00 | 100692 |
| Hall Fees - Jan 14 | 90.00 | 100692 |
| Hall Fees - Jan 14 | 15.00 | 100692 |

Total income

£130.00

Closing balance - 13th February 2014

12,426.92

Business Reserve Account

| | |
|---------------------------------|-------------------------|
| Opening balance at 1st Feb 2014 | <u>9,642.21</u> |
| Receipts - Interest for Feb | 1.20 |
| | <hr/> |
| Closing Balance | <u>9,643.41</u> |
| | <hr/> |
| Total Bank balances | <u>22,070.33</u> |

Cheques not listed on Monthly Finance Report since issued and presented to the bank in-between last meeting and 31st January 2014

None

Income received but not listed on Monthly Finance Report since received and paid into the bank in-between last meeting and 31st January 2014

| | £ | Paying in Slip |
|--|--------|----------------|
| Hall Fees - Oct to Dec | 55.00 | Bank Transfer |
| Hall Fees - Dec | 50.00 | 100690 |
| OSMVA meetings - Sept to Dec 13 Hall | 15.00 | 100691 |
| Fees -Dec | 35.00 | 100691 |
| Cremation | 200.00 | 100691 |
| Private Hire - Village Hall - 22/03/14 | 55.00 | 100691 |