

MONTHLY FINANCE RECONCILIATION REPORT

Current account

Opening balance at 1st September 2014

£
29,192.86

Less - Payments due for July

Direct Debits:

Voucher Statement Fee - Sept	£ 3.25
Cardiff Council - Council Tax - Sept	473.00
Electricity - Village Hall - Sept	62.00
Electricity - Pavilion - Sept	6.00
Gas - Village Hall - Sept	82.00
Phone and Broadband rental - Sept	33.60

Total Direct Debits

659.85

Cheques issued but not presented as at 31st August:

£

Three Nations Ltd - Grounds maintenance - July	494.50
Staffing costs	722.98
Cleaning supplies for Village Hall	93.92
Old St Mellons Defined - Dble page advert	75.00
Three Nations Ltd - Grounds Maintenance - August	494.50
Cleaning Services - Village Hall - August	144.20

2,025.10

Total cheque payments

£2,684.95

Total Outgoings

Plus Receipts received since 31st August 2014:

£

Paying in Slip

Entertainers - Hall Fees - August	25.00
OSMVA Table Tennis	45.00

**To pay in
Bank transfer**

Total income

£70.00

Closing balance as per cash book -11th September 2014

26,577.91

Business Reserve Account:

*

Opening balance at 1st July 2014 (quarterly statements)
Interest - July/August

9,644.60
2.40

Closing Balance**9,647.00****Total Bank balances****36,224.91**

**Cheques not listed on Monthly Finance Report since issued and presented to the bank
in-between meeting 10th July and 31st August 2014**

	£	Date
Staffing expenses	27.44	13/08/2014
FOI course - Cllr James and Clerk - June 17th	30.00	07/08/2014
Amend premise licence to cover Sundays	89.00	14/08/2014
Cleaning services - Village Hall - July	115.36	20/08/2014

Total **261.80**

**Income received but not listed on Monthly Finance Report since received and paid into
the bank in-between meeting 10th July and 31st August**

	£	Ref.	Date
Entertainers - Hall Fees - June	20.00		25/07/2014
Guides - Hall Fees - June	20.00		25/07/2014
Private Hire - 9th August	48.00		25/07/2014
Ash Memorials - Alter inscription	50.00		25/07/2014
Pre-purchase grave	650.00		25/07/2014
WI - Hall Fees - July	30.00		11/08/2014
Brownies - Hall Fees - May/June	35.00		11/08/2014
Guides - Hall Fees - July	5.00		11/08/2014
Brownies - Hall Fees - July	5.00		11/08/2014
District Brownies/Guides Meeting - 8th July	5.00		11/08/2014
Private Hire - 23rd August	39.00		28/08/2014
Entertainers - Hall Fees - July	30.00		28/08/2014
HMRC - VAT refund for 2013/14	2506.24		02/07/2014
OSMVA Table Tennis - Hall Fees - June	45.00		10/07/2014
Table Tennis - Hall Fees - Feb/March	45.00		18/07/2014
OSMVA Table Tennis - Hall Fees - July	40.00		11/08/2014

Total **3573.24**