

# MONTHLY FINANCE REPORT - SEPTEMBER 2013

For period ending 12th September 2013

## Current account

Opening balance at 1st September 2013

£

27,184.73

### Less - Payments due

#### Direct Debits:

£

|   |        |
|---|--------|
| Cardiff Council - Village Hall Rates - Sept | 464.00 |
| Voucher Statement Fee - Sept                | 3.25   |
| E-On Electricity - Sept                     | 93.00  |
| E-On Electricity - Pavilion - Sept          | 10.00  |

#### Total Direct Debits

570.25

#### Cheques issued but not presented as at 31st August 13:

£

Chq No.

|  |                      |                    |
|--|----------------------|--------------------|
| Cllr - Cement for fixing FIT boulder in field  | 37.88                | 3293               |
| Grass cutting -Playing Fields - July 4/18th  | 360.00               | 3304               |
| Staffing Costs - August plus £5 allowance  | 267.80               | 3306               |
| Staffing Costs - August plus £5 allowance  | 333.50               | 3307               |
| <b><i>SLCC - Clerk's Manual 2013</i></b>   | <b><i>50.50</i></b>  | <b><i>3308</i></b> |
| <b><i>Cardiff Council - Return of deposit for Hall Hire - Aug</i></b>                      | <b><i>100.00</i></b> | <b><i>3309</i></b> |
| <b><i>Old St Mellons Defined - Double page and loose advert</i></b>                        | <b><i>150.00</i></b> | <b><i>3310</i></b> |
| <b><i>Cleaning Service 5 weeks cleaning of Village Hall - August</i></b>                   | <b><i>144.20</i></b> | <b><i>3311</i></b> |
| <b><i>**Staffing Costs - July</i></b>  | <b><i>245.28</i></b> | <b><i>3312</i></b> |
| <b><i>**Staffing Costs - Mobile £20 / Stamps £12.70 - July and August</i></b>              | <b><i>32.70</i></b>  | <b><i>3313</i></b> |
| <b><i>**Staffing Costs - Stamps £9.60 / Mileage £ 19.35/ Phone £13.67/ Files £4.50</i></b> | <b><i>47.12</i></b>  | <b><i>3314</i></b> |
|  | <u>1,768.98</u>      |                    |

#### Total cheque payments

*Note - cheques in bold italic remain to be signed*

*\*\* To be agreed at the meeting*

#### Total Outgoings

£2,339.23

#### Plus Receipts paid in since 31st August:

£

Paying in Slip

|                                   |        |        |
|-----------------------------------|--------|--------|
| Hall Fees - July                  | 110.00 | 100683 |
| Hall Fees - June and July         | 35.00  | 100683 |
| Cardiff Council - Website Grant   | 500.00 | 100684 |
| Funeral Services                  | 165.00 | 100684 |
| Ash Memorials - Alter Inscription | 50.00  | 100684 |
| Private Hire - 14th September     | 30.00  | 100684 |
| Hall Fees - August                | 80.00  | 100684 |
| Hall Fees                         | 20.00  | 100684 |

#### Total income

£990.00

**Closing balance**

**25,835.50**

**Business Reserve Account**

**Opening balance at 1st Sept 2013**

**9,639.76**

Receipts - Interest for Sept

1.20

**Closing Balance**

**9,640.96**

**Total Bank balances**

**35,476.46**

**Cheques not listed on Monthly Finance Report since issued and presented at the bank between last meeting and 31st August 2013**

|   | £               | Chq No. |
|---|-----------------|---------|
| One Voice Wales - 7 Extra copies if The Voice               | 14.25           | 3294    |
| One Voice Wales - Annual Conference 5th Oct                 | 150.00          | 3295    |
| Grass cutting St Edeyrns - July 5/19                        | 216.00          | 3296    |
| Grass cutting Village Hall - July 5/19                      | 72.00           | 3297    |
| Staffing Costs - July 13                                    | 267.80          | 3298    |
| Staffing Costs - July 13                                    | 333.50          | 3299    |
| Brandon Hire - 2 x hire of Porta Loos for FIT day 12th July | 97.20           | 3300    |
| Caretaker fees: 13 May to 9 June/1 opening                  | 65.00           | 3301    |
| Caretaker fees: 10 June to 7 July/2 openings                | 80.00           | 3302    |
| British Gas - Gas charges Village Hall: April to June 13    | 418.42          | 3303    |
|   | <b>1,714.17</b> |         |

**Income received but not listed on Monthly Finance Report since received and paid into bank between last meeting and 31st August 2013**

|  | £       | Paying in Slip |
|--|---------|----------------|
| outstanding payment for May  | 10.00   | Transfer       |
| Hall Fees - June   | 1100.00 | 100680         |
| Hall Fees - July   | 825.00  | 100680         |
| Ice Cream Van - gesture for using grounds to sell at FIT event                     | 30.00   | 100681         |
| Hall Fees - June   | 20.00   | 100681         |
| Contribution to costs for FIT event minus £75 for attendance of St Johns Ambulance | 375.00  | 100682         |
| Hall Fees - July   | 30.00   | 100682         |
| Hall Fees - July   | 20.00   | 100682         |

|  |                       |        |
|--|-----------------------|--------|
| Private Hall hire Mon 19th to Fri 24th Aug<br>(£100 deposit to return by cheque) | 300.00                | 100682 |
| Private Hall hire - 18th Aug   | 50.00                 | 100682 |
| 2 x cremated remains in one casket   | <u>200.00</u>         | 100682 |
|  | <b><u>2960.00</u></b> |        |